

Transit Advisory Board Meeting Notes

This form is to be used to record notes from the Transit Advisory Board meetings. Quorum = at least 3 members.

Date	Time	Location
1/16/2024	1:35 PM	Bus Garage - 2617 Old Happy Jack

Board Members Present

Scott Thomas, 6/30/25, Vice-Chair
Merle Smith 6/30/26, Chair
Michael Rucker 6/30/26, Secretary
JC Manalo 6/30/26

Transit Staff Members Present

Rena Jording, Director

Approve last meeting minutes

Motion to approve made by: Michael	Second made by: Merle
--	---------------------------------

Discussion

Motion Carried

Yes

Treasurer Report

Report

The ending balance as of December 22 is \$7,845.64.

Merle motioned to open a 6-10 month highest rate CD at FirstTier Bank with account signers as Transit Director, Rena Jording and Advisory Board Treasurer, Richard Vallee. If we are unable to open an account at FirstTier we will open one at UniWyo Credit Union with the same signers. Seconded by JC. All Aye's. Motion approved.

Motion to approve financial report made by: Michael	Second made by: Scott
---	---------------------------------

Discussion

Motion Carried

Yes

Transit's report

Fixed-route ridership continues to increase, however December had a small drop due to the holidays. It was discussed that maybe we advertise free fares on the outside of the buses. We have hired 5 new PT bus drivers, thanks to the bus advertising.

The new location still moving - waiting on the use agreement with Magic City.

Chair's report

Chair - Motion by Michael to appoint Merle, seconded by JC. All Aye's. Motion approved.

Vice-Chair - Motion to re-appoint Scott Vice Chair by Michael seconded by Merle. All Aye's. Motion approved.

Secretary - Motion to appoint Michael as Secretary by JC, seconded by Merle. All Aye's. Motion approved. Renae will continue to take notes as a designee.

Treasurer - Motion to re-appoint Richard Vallee as Treasurer by Michael, seconded by JC. All Aye's. Motion approved.

Other Business

Action Items

To Do:

Next Meeting Date

4/16/2024

Next Meeting Time

1:30 PM

Next Meeting Location

Bus Garage - 2617 Old Happy Jack

Meeting Adjourned

2:26 PM

Submitted by:

Renae

Submitted time:

2:26 PM