



## **The Mayor's Council for People with Disabilities**

**2101 O'Neil Avenue, Cheyenne, WY 82001**

**Monthly Meeting: October 9, 2025, 11:30 a.m. – 1:00 p.m., Zoom only**

**1. Call to Order: 11:30 a.m.**

**Roll Call/Attendance:**

- Board Members Present: Tom Gallagher, Rebecca Millett, Kristy Richardson, Patti Riesland, Teresa Simkins-Aris, Amy Simpson, Gregg Smith, Julie Tucker, Michelle Woerner
- Board Members Absent: none
- Establish quorum: Yes – 9 of 9 members attending
- Council Liaison: Pete Laybourn, Councilperson
- City Personnel: Amber Ash, Chief of Staff, not present

**2. Approval of Minutes:** September 2025 unanimous approval

**3. Treasurer's Report:**

- a. Jonah Bank \$9,392.13
- b. Expenditures in the last month: none

**4. Announcements:**

- a. City of Cheyenne Municipal Building is closed for repairs
- b. Patti Riesland and Kristy Richardson are scheduled to have a phone call with Debra Lee, County Clerk about voting changes

**5. Speakers/Presentation:** Stephanie Freeman, Executive Director, Meals on Wheels

- a. Established in 1970
- b. Serve 500+ meals per weekday, also provide frozen meals for use over the weekend, 30 routes take about 1 hour each
- c. Small team, 11 staff members and a dietician, and many volunteers
- d. Always looking for volunteers
- e. Meals are available to anyone 60 years old and older or anyone who needs nutritional support, also people with disabilities or recovering from an acute injury or surgery, no questions asked, no requirements to be met
- f. Can meet individuals needs i.e. diabetic, cardiac, gluten free, lactose free, no spices, vegetarian, also work around allergies
- g. In 2023 started meals for pets, deliver food once per month
- h. Annually provide 147,000 meals
- i. Work with school district and doctors' offices
- j. Holiday meals are provided as well

## **6. New Business:**

- a. Reports: (attached at the end of the minutes, if noted)
  - i. Airport Board – see attached
  - ii. City Council – see attached
  - iii. Cheyenne Frontier Days – see attached
  - iv. Downtown Development Authority (DDA) – see attached
  - v. Finance Committee -see attached
  - vi. Metropolitan Planning Organization (MPO) – no report
  - vii. Planning Commission – see attached
  - viii. Parking and Sidewalk meeting with Engineering – see attached
  - ix. Public Services Committee - see attached
  - x. Safe Streets 4 All – see attached
  - xi. Transit – no report
  - xii. Visit Cheyenne
    - 1. June and August saw lots of tourists
    - 2. July was lower than usual, prices had to be lowered because occupancy rates were down, hotels were asking too much per night
  - xiii. Wyoming Legislature – no report

## **7. Old /Continuing Business:**

- a. Liaison List will be distributed to all members so they can select the meetings they would like to attend
- b. Reports and/or comments from members about training available through Rocky Mountain ADA <https://rockymountainada.org> – none

## **8. Member or Public Comments - none**

## **9. Upcoming meeting dates:**

- a. November 6th executive board meeting
- b. November 13th monthly board meeting

## **10. Adjournment: 12:45 pm**

## **Liaison Reports for October 9, 2025 MCPD Meeting**

### **Airport Board**

- The board approved a bid and contract award for Building 95 renovation phase 4 and 5. This would include ADA elevators for the building that will be the home of the Department of Family Services, previously the Great Lakes building.
- SkyWest may add a third flight. They're also getting some new planes.
- There are branches hanging over the airport fence from the city's cemetery. It's considered a security issue, so the staff is working on getting the city's permission to cut the branches down

### **City Council**

- The PD is addressing noise from vehicle muffler noise governance with graduating penalties for non-compliance. PD will collect data on number of tickets issued, time of day and locations, which will be reviewed next October.
- Motion to fund striping in DDA failed.

### **Cheyenne Frontier Days (CFD)**

- Was invited to join the CFD ADA committee with intro to new Chairman and guest Wyoming Independent Living Rep.
- Discussion included:
- New build and access to all levels via ramps and elevator
- Parking and golf carts, required training for volunteers
- Seating, training for volunteers
- Restrooms, future remodel
- Website and ticket advertisement

### **Downtown Development Authority**

- The Board approved a CIG grant for the Lincoln Theatre to get a new marquee which was last replaced in the 1950's. The building is on the Historic List so they will need extra permits to work on it.
- The DDA voted on using money from the DDA Foundation to help stores purchase candy for the downtown Halloween Trunk or Treat Event.

### **Finance Committee**

- Committee to review agreement with Plan One Architects for Municipal Building remodeling design for \$1,474,550.
- Contract with KONE Elevator to modernize elevator in Cox Parking Garage for \$207,420.
- Resolution on striping, curbs painting, ADA painting.
- "Red Zone" striping area for parking with possible expansions to Courthouse and Stencil Apartments and Black Tooth.

### **Metropolitan Planning Organization (MPO) – no report**

### **Planning Commission and recent projects**

- Northwest Downtown Zone Change, Zoning Map Amendment: request to rezone approximately 20 acres of land from P Public and MUB Mixed-use Business

Emphasis to CBD Central Business District the location is The Municipal Building and surrounding blocks to the east and south - APPROVED

- Recreational Vehicle Parks and Campgrounds, Text Amendment: amending the Unified Development Code to define recreational vehicle parks and campgrounds, designate zone districts for their operation, create specific use standards for recreational vehicle parks campgrounds, and revise manufactured home and parks regulations as necessary APPROVED
- Assigned Zoning, Text Amendment Intent. The assigned zoning process is intended to provide review standards and procedures for zoning districts established on land or property currently without a city zone assignment. An application for assigned zoning may be initiated by the Director for the following purposes: to assign a zone district to land being annexed to the city; or to assign a zone district to land which would become un-zoned due to the termination of an existing zone district (e.g. a text amendment eliminating a zone district). APPROVED
- Bell Building Urban Renewal Plan and Project: presents a strategic vision for revitalizing a historic downtown property. By addressing blight conditions, promoting economic development, and enhancing Cheyenne's urban core, this project will: preserve a historically significant structure while modernizing infrastructure, attract businesses, residents, and visitors to support downtown vitality, add residents to downtown, leverage public-private partnerships for sustainable growth in the downtown area while solving a parking problem. APPROVED

- Next meeting: November 3

#### Parking & Sidewalk Committee –

- Parking: DDA is proceeding with parking striping project. There have been some problems, the number of spaces shown on the plan is not fitting on the street. The number of ADA spaces will remain the same. There was not vetting on this process i.e. the businesses were not consulted on ADA or loading zones.
- Sidewalks: DDA is working on plans to get funding for owners to obtain loans or help with replacing sidewalks.
- Next meeting October 14th

#### Public Services Committee

- Various annexations of county pockets surrounded by city property.
- Annexation of county pocket off Dell Range and Rue Terre will be developed by WINCO Foods.
- Noise Ordinance geared to lower decibels from loud vehicles.

#### Safe Streets 4 All

- Year process will identify safety issues with streets, crosswalks, maintenance, crash data, high-risk areas, driver behavior, pedestrians, etc. to reduce serious injuries and fatalities
- Website link to map for public input <https://fhu.mysocialpinpoint.com/cheyenne-safety-action-plan> drop a pin on the map and text box pops up for additional information – only live for a couple more weeks

#### Wyoming Legislature

- The Labor/Health Committee is meeting on October 16th and 17th. On the 16th they're meeting about Emergency Medical Services at 10:45 and Medicaid at 2:00. On the 17th they're meeting about Health Insurance at 8:30.

- The Appropriations Committee is meeting on October 31st at 2:00 on DD Waivers.
- On the 13th of October the Judiciary Committee will meet on Retail Theft at 11:15.
- Also, the Appropriations Committee is meeting on the Department of Health budget for the upcoming legislative session on October 14th.
- NOTE: that times can change on these meetings and the order can change. So, I suggest that you check on the agenda at least the day before the meeting to see if there are any changes. Also, I would log in 10 to 15 minutes before the session starts because sometimes they may be running ahead of time. And by checking the agenda there may be something else on there you would like to hear about that I haven't mentioned.