

Cheyenne-Laramie County Economic Development Joint Powers Board

Board of Directors Meeting Minutes

September 26, 2023- 7:30 a.m.

Hybrid Meeting – Zoom & Cheyenne Regional Airport Board Room
4020 Airport Pkwy W Cheyenne, WY 82001

Board Members in Attendance

Shari Bremer, Secretary/Treasurer – In Person
Dr. JJ Chen – In Person
Dave Keiter – In Person
Josh Morris – In Person
Trey Rinne, Vice Chair – In Person
Mike Williams, Chair – In Person

Board Members/Staff Not In Attendance

Kevin Marquardt – Traveling

Others in Attendance

Brittany Ashby, Align – In Person
Kristie Wilson, Align – In Person
Zach Valerio, Align/WEDA – In Person
Chris Brennan, WRA&B Counsel – In Person
Thom Gabrukiewicz, City of Cheyenne DDA – Zoom
Domenic Bravo, Visit Cheyenne – In Person
Wendy Fanning - Zoom
Linda Heath, Laramie County - Zoom
Dr. Mark Rinne, City of Cheyenne – In Person
Renee Smith, City of Cheyenne – Zoom
Lori Schoene – ANB Bank & CRAFT
Wendy Volk – Airport, CRAFT - Zoom

The regular meeting of the Cheyenne-Laramie County Economic Development Joint Powers Board was assembled with all Board members present at 7:30 a.m., in person and via Zoom, with Mike Williams, board chair presiding.

Action Items

The Cheyenne-Laramie County Economic Development Joint Powers Board meeting agenda for September 26, 2023, was presented for adoption.

A Chen/Morris motion was made and seconded to adopt the September 26, 2023, meeting agenda with the addition of a CRAFT funding request to New Business and a discussion of by-laws committee meeting to be scheduled. The motion passed as amended unanimously.

The Cheyenne-Laramie County Economic Development Joint Powers Board September 26, 2023, consent agenda was presented for adoption. WyoStar Investment Account isn't earning interest we need to look at moving that money. Brittany will investigate whether we are making investment income. Councilman Rinne asked if the Board was limited to where they could invest. Chris Brennan will research and look that up and let us know. Mike Williams would like to look at those options.

A Rinne/Chen motion was made and seconded to adopt the September 26, 2023, consent agenda; August 22, 2023, meeting minutes; August 31, 2023, financials; the September 2023 vouchers totaling \$30,504.88. The motion passed unanimously.

Partner Updates

City of Cheyenne

Councilman Dr. Rinne gave a report from the City Council meeting.

Laramie County

Commissioner Linda Heath gave a report for the County.

DDA

Thom Gabrukiewicz provided an update.

Visit Cheyenne

Domenic Bravo gave a report for Visit Cheyenne.

Airport

Wendy Volk reported for the airport. She was happy to report that the runway is open for business.

Economic Development Topics

Guest Speaker

Dr. JJ Chen, Joint Powers Board Member and participant of the class of 2024 Wyoming Academy by way of JPB gave his quarterly/half-year report to the Board.

New Business

ADDED – Grant request – CRAFT Funding Request

CRAFT 2023-24 Funding Request

Wendy Volk, Lori Schoene, and Dominic presented the CRAFT funding request for \$85,000 of JPB grant monies for their project starting September 2023 and finishing June 30, 2024. The Board will consider, conduct final discussions, and vote at the October 2023 meeting.

Old Business

Marketing RFP Update

Prairie Sage Creative (PSC) submitted a contract for marketing services for approval. No discussion.

A Chen/Rinne motion was made to approve the PSC marketing proposal given the consensus on moving forward. The motion passed unanimously.

NexGen Feed Solutions Field Trip

The Joint Powers Board field trip will be given on Wednesday, October 11, 2023, starting at 3 p.m. at NexGen Feed Solutions, 1222 Co Rd, Burns, WY 82053. Anyone interested in carpooling should contact Kristie Wilson.

By-laws Review Committee

The by-laws review committee discussed and agreed to meet on Tuesday, October 10th from 3:00 – 4:30 p.m. to work on updating the by-laws. The committee is comprised of Chris Brennan, Shari Bremer, JJ Chen, and Josh Morris with Brittany Ashby and Kristie Wilson providing administrative support.

Adjourn

Having no further business, the meeting adjourned at 8:42 a.m. The next regular Cheyenne-Laramie County Economic Development Joint Powers Board meeting will be held on Zoom and in person at the Cheyenne Regional Airport Boardroom on Tuesday, October 24, 2023, at 7:30 a.m.

Minutes Submitted by:

Kristie Wilson

Minutes Signed by Chair after Board approval:

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Mike Williams

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Mike Williams, Chair

10/24/2023

Signature by Sec/Treas of Minutes Publication:

DocuSigned by:

Shari Bremer

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Shari Bremer, Secretary/Treasurer

10/24/2023