

Laramie County Economic Development Joint Powers Board

Board of Directors – November 23, 2021- 7:30 a.m.

Hybrid Meeting – Zoom & Jonah Bank, 2nd Fl Conf Room, 205 Storey Blvd, Cheyenne WY 82001

Board Members in Attendance

Sharon Fain – Zoom
Matt Pope - Zoom
Trey Rinne – in person
Mike Williams – in person
Kim Withers – Zoom

Board Members Not Present

Dr. JJ Chen
Kevin Marquardt

Others in Attendance

Brittany Ashby, Align – in person
Kristie Wilson, Align – in person
Gay Woodhouse – in person
Hayley Chenchar, DDA – in person
Gunnar Malm, Laramie County – in person
Mark Rinne, City of Cheyenne – Zoom
Jack – Cheyenne LEADS - Zoom
Domenic Bravo – DDA- in person
Tim Barth – Cheyenne Airport – in person
Wendy Volk – CRAFT- in person

The regular meeting of the Cheyenne Laramie County Economic Development Joint Powers Board was assembled at 7:32 am, in person and via Zoom, with Mike Williams, Chair presiding. Roll call was conducted.

Action Items

The Laramie County Economic Development Joint Powers Board meeting agenda for November 23, 2021, was presented for adoption.

A Rinne/Fain motion was made and seconded to adopt the November 23, 2021, meeting agenda as presented. The motion passed unanimously.

The Laramie County Economic Development Joint Powers Board November 23, 2021, consent agenda was presented for adoption.

A Rinne/Withers motion was made and seconded to adopt the November 23, 2021, consent agenda to include the October 26, 2021, meeting minutes, October 30, 2021, financials, and the November vouchers totaling \$5,414.50. The motion passed unanimously.

Old Business

Revolving Loan Fund Marketing Update

A list of banks and credit unions were provided to the Board. Mike reported that there were local banks that were interested in the new program. Kim Withers will contact all the credit unions. Matt and Mike will reach out to the bank community. Cheyenne LEADS will share the information and facilitate access as appropriate. Joint Powers Agreement Amendment Update. Gay updated that she met with Commissioner Malm and County Attorney Voss to make sure they agree with the changes. Gay sent the agreement to the District Attorney for review and approval.

On a Withers/Rinne motion for the Board to approve the amended agreement with the approval from the appropriate entities. The motion passed unanimously.

Certified Public Accountant Review Update

Kristie reported that the CPA Review is on track for a draft on November 30, 2021, and a final copy ready by December 10, 2021. This will leave sufficient time for the JPB to submit to the Department of Audit no later than December 31, 2021. Kristie will send the Review out via email with a presentation at the January board meeting.

New Business

WEDA Membership

Note: Sharon Fain is on the WEDA Board she has excused herself from discussion and any voting. Brittany presented an overview of the WEDA. Becoming a WEDA offers collaborating in lobbying, encouraging economic tax incentives, leadership, advocacy opportunities and support in offering EDA grants. The cost is \$685 based on the population that is served. Gay confirmed that the JPB may become a member as prescribed in the bylaws. The fee could be prorated. since membership year is October thru September. Brittany spoke to what the benefits are in connecting to other groups across the state doing economic development work and growing monetary and economic resources. The JPB discussed the benefits of the WEDA structure and how it can enhance the JPB's efforts in economic development for Laramie County.

A Withers/Pope motion was made to join WEDA at a prorated rate effective December 1, 2021. Withers/Pope. Sharon exonerated herself from the vote. Motion carries.

Partner Updates

City of Cheyenne

Dr. Mark Rinne gave an update of the City meeting highlights. The Council approved Meadowlark Estates on northeast Corner of Whitney & Del Range with 55 new housing units. The City Council to reduce building application fees for downtown for 5-years. There will be a redevelopment of Hitching Post area. The City approved contract with Point 1 Architects for 15th Street East of the Depot to enhance the railroad experience.

Laramie County

Commissioner Gunnar Malm gave an update for the County. The Commissioners were pleased the voters passed 95% of the propositions. County will self-fund \$21 million priority projects to start immediately. Commissioner Malm reported that he started the discussion to fund the JPB in the future. Comm Malm will give Brittany the heads up to get a case-study prepared for the meeting in March 2022.

Downtown District Association

Domenic Bravo gave an update on DDA district numbers, new projects, and possible rebranding/logo project.

LEADS

Jack gave LEADS updates on business retention and expansion especially with Microsoft. Project Lilac will start on November 30, 2021.

CRAFT

Wendy Volk gave an update and recap of the support of Ballot Proposition Number 14. The airport restarted passenger service after a lengthy project repaving the runway. Tim Barth reported on the passenger numbers for the holidays. Tim Barth asked if the Board is getting what they need from the airport in updates. The new director's name is Tim Bradshaw, and we will extend a standing invitation to the JPB meetings.

Action Items Review

ACTION: Kim Withers will connect with all the CUs on RLF

ACTION: Matt Pope and Mike Williams will split the list of banks to connect on RLF

ACTION: Brittany will move forward with the WEDA membership process

ACTION: Kristie will add the airport's new director Tim Bradshaw to the meeting e-mail distribution list.

ACTION: Kristie will arrange CPA Reviewer to present at the January meeting.

Having no further business, the meeting adjourned at 8:40 a.m. The next regular Cheyenne - Laramie County Economic Development Joint Powers Board meeting will be held on Zoom and in-person at the Jonah Bank North Branch, 2nd Floor, on Tuesday, January 25, 2022, at 7:30 a.m.