

Cheyenne-Laramie County Economic Development Joint Powers Board  
Board of Directors Meeting Minutes  
October 28, 2025 - 7:30 a.m.  
Hybrid Meeting – Zoom & Cheyenne Regional Airport Board Room  
4020 Airport Pkwy W Cheyenne, WY 82001

Board Members in Attendance

Dr. JJ Chen – In Person  
Shari Bremer, Secretary/Treasurer – In Person  
Dave Keiter – In Person  
Kevin Marquardt – Zoom  
Josh Morris, Vice-Chair - In Person  
Trey Rinne, Chair –In Person

Dr. Mark Rinne, City of Cheyenne – In Person  
Bailey Wheeler, Realtor – Zoom  
Domenic Bravo, Visit Cheyenne - Zoom  
Amber Trevizo, Visit Cheyenne – In Person  
Dan McIntosh, LCCC/WCBEA – In person  
Dr. Ben Lehan, LCCC/Interim Dean BATS – In Person  
Lindsey Stutheit, LCCC/Bus Studio – In person  
Tonya Hacker, LCCC/Workforce Svcs – In Person  
Shannon Rigalia, Lenhart Mason – In Person  
Sophia Maes, DDA – In Person  
Cass Raffa, DDA – In Person  
Toby Alkire, Double H – In Person

Board Members not in Attendance

Mike Williams

Others in Attendance

Aaron Roybal, Align – In Person  
Kristie Wilson, Align – In Person  
Chris Brennan, Counsel – Zoom  
Gunnar Malm, Laramie County – In Person

The regular meeting of the Cheyenne-Laramie County Economic Development Joint Powers Board began at 7:30 a.m., with a quorum of six of the seven board members present in person. Trey Rinne, Chair, presided.

**Action Items**

The Cheyenne-Laramie County Economic Development Joint Powers Board meeting agenda for October 28, 2025, was presented for adoption.

A Morris/Bremer motion was made and seconded to adopt the October 28, 2025, meeting agenda. The motion passed as amended unanimously.

The Cheyenne-Laramie County Economic Development Joint Powers Board, October 28, 2025, consent agenda was presented for adoption.

A Morris/Bremer motion was made and seconded to adopt the October 28, 2025, consent agenda, September 23, 2025, meeting minutes, September 2025, financials, and the October 2025 vouchers totaling \$21,767.50. The motion passed unanimously.

**2025 CPA Review**

Shannon Rigali from Lenhart, Mason & Associates, reported on the 2025 CPA Review and was available to answer any questions from the Board or the public.

**Partner Updates**

**Laramie County**

Commissioner Malm gave his report for the County.

**City of Cheyenne**

Councilman Rinne gave his report for the City.

## **LEADS**

Betsey Hale sent the Board Chair her report to be read on behalf of the LEADS Board.

## **Airport & CRAFT**

No report given.

## **DDA**

Sophia Maes gave report for DDA and introduced Cass Raffa as the new DDA Operations & Project Coordinator.

## **LCCC/Workforce Services Outreach**

Tonya Hacker gave report for Workforce services.

## **LCCC/Business Studio**

Report given during grant request under "New Business."

## **LCCC WCBEA**

Dan McIntosh gave a report for Wyoming Center for Business and Economic Analysis.

## **Visit Cheyenne**

Domenic Bravo and Amber Trevizo gave the report for Visit Cheyenne. Domenic was named CEO of Wyoming Tourism Department. Jim Walter will be interim CEO of Visit Cheyenne and will be the new point of contact for the JPB meetings. Amber Vizio

## **Wyoming Business Council**

No report was given.

## **Unfinished Business**

### **Committee Assignments – Grant and Loan Committees –**

Grant Committee: Mike Williams, Dave Keiter and Josh Morris

Loan: Shari Bremer, Kevin Marquardt, and JJ Chen

Outreach: Trey Rinne, Aaron Roybal, Kristie Wilson, and any other board volunteers

A Chen/Morris motion was made and seconded to approve the committees as assigned and presented by Trey Rinne, Board Chair. Motion passes.

## **New Business**

### **The Business Studio @ LCCC Grant Request**

Lindsey Stutheit, Director of Entrepreneurship & Innovation, presented a grant funding request in the amount of \$50,000 to support Laramie County residents participating in the program, thereby freeing up the current budget for other business clients in other parts of Wyoming. These requested funds would focus solely on Laramie County participants. The board chair assigned this request to the new grant committee for recommendation to the board for a vote at the November 2025 meeting.

## **Adjourn**

Having no further business, the meeting adjourned at 8:44 a.m. The next regular Cheyenne-Laramie County Economic Development Joint Powers Board meeting will be held on Zoom and in person at the Cheyenne Regional Airport Boardroom on Tuesday, November 25, 2025, at 7:30 a.m.

**Minutes Submitted by:**

Kristie Wilson

**Minutes Signed by Chair after Board approval:**

Signed by:

*Trey Rinne*

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Trey Rinne, Chair

11/25/2025

**Signature by Sec/Treas of Minutes Publication:**

Signed by:

*Shari Bremer*

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Shari Bremer, Secretary/Treasurer

11/25/2025