

Cheyenne-Laramie County Economic Development Joint Powers Board

Board of Directors Meeting Minutes

October 24, 2023- 7:30 a.m.

Hybrid Meeting – Zoom & Cheyenne Regional Airport Board Room
4020 Airport Pkwy W Cheyenne, WY 82001

Board Members in Attendance

Dr. JJ Chen – Zoom
Dave Keiter – In Person
Kevin Marquardt – Zoom
Josh Morris – In Person
Trey Rinne, Vice Chair – In Person

Board Members/Staff Not In Attendance

Shari Bremer, Secretary/Treasurer – excused
Mike Williams, Chair – Excused

Others in Attendance

Brittany Ashby, Align – In Person
Kristie Wilson, Align – In Person
Zach Valerio, Align/WEDA – In Person
Chris Brennan, WRA&B Counsel – In Person
Charles Bloom, DDA – In Person
Pat Currie – Currie’s Cuisine - Zoom
Thom Gabrukiewicz, DDA – In Person
Amy Gorby, DDA – In Person
Linda Heath, Laramie County - Zoom
Renee Smith, City of Cheyenne – In Person
Lori Schoene – ANB Bank & CRAFT - Zoom
Wendy Volk – Airport, CRAFT – In Person

The regular meeting of the Cheyenne-Laramie County Economic Development Joint Powers Board was assembled at 7:31 a.m. with five of the seven board members present in person and via Zoom, with Trey Rinne, Co-chair presiding in Mike Williams’ absence.

Action Items

The Cheyenne-Laramie County Economic Development Joint Powers Board meeting agenda for October 24, 2023, was presented for adoption.

A Morris/Keiter motion was made and seconded to adopt the October 24, 2023, meeting agenda with the changes of Items IV and VIIIb tabled until November’s meeting and the addition of Currie’s Cuisine under Item VI Grantee Updates. The motion passed as amended unanimously.

The Cheyenne-Laramie County Economic Development Joint Powers Board, October 24, 2023, consent agenda was presented for adoption.

A Morris/Keiter motion was made and seconded to adopt the October 24, 2023, consent agenda; September 26, 2023, meeting minutes; September 30, 2023, financials; the October 2023 vouchers totaling \$3,486.48. The motion passed unanimously.

2023 CPA Review Report

The report that was to be presented by Lenart, Mason & Associates has been tabled and rescheduled for the November 28, 2023, meeting.

Partner Updates

City of Cheyenne

There was no representation from the City Council of Cheyenne.

Laramie County

Commissioner Linda Heath gave a report for the County.

DDA

Both Charles Bloom and Thom Gabrukiewicz provided an update.

Visit Cheyenne

Wendy Volk provided an update on behalf of Visit Cheyenne

LEADS

Betsey Hale gave an update for Cheyenne LEADS.

Grantee Updates

Currie’s Cuisine

Pat Currie from Currie’s Cuisine gave an impact report on how the funding from the JPB helped the economic development of the Pine Bluffs community.

Old Business

CRAFT Funding Request – Board Vote

CRAFT 2023-24 Funding Request

Wendy Volk provided a summary of the CRAFT funding request for \$85,000 at the September 26, 2023, board meeting. No further discussion.

BOARD VOTE:

A Morris/Reiter motion was made to approve funding. Motion passed unanimously.

By-laws Review Committee

The By-laws review was tabled to the November 28, 2023, meeting.

Marketing RFP Update

Brittany showed one of the sample logos from Prairie Sage Creative. Kristie will email the board the sample logo for feedback.

Adjourn

Having no further business, the meeting adjourned at 8:05 a.m. The next regular Cheyenne-Laramie County Economic Development Joint Powers Board meeting will be held on Zoom and in person at the Cheyenne Regional Airport Boardroom on Tuesday, November 28, 2023, at 7:30 a.m.

Minutes Submitted by:

Kristie Wilson

Minutes Signed by Chair after Board approval:

Signature by Sec/Treas of Minutes Publication:

Mike Williams, Chair
11/28/2023

Shari Bremer, Secretary/Treasurer
11/28/2023