

# Cheyenne Laramie County Economic Development Joint Powers Board

August 22, 2023, at 7:30 a.m.

Via Hybrid Meeting

Cheyenne Regional Airport Meeting Room, 4020 Airport Parkway W, Cheyenne, WY 82001  
and on Zoom

<https://us02web.zoom.us/j/87978713122?pwd=Qk9LMk4vMVFTd2xYSTRRd3NKMS8rdz09>

## I. Roll Call of Board Members

## II. Adoption of Agenda

## III. Adoption of the Consent Agenda

- a. June 27, 2023, Meeting Minutes
- b. June 30, 2023, Financial Statements
- c. July 31, 2023, Financial Statements
- d. Approve July 2023 Vouchers:
  - Align \$ 1,099.95
  - JJ Chen (Board Member Reimbursement) \$ 762.57
  - Visit Cheyenne \$ 6,500.00
  - Markee Escrow Services \$ 59.75
  - WRAB \$ 1,223.65
  - Schreiner, Weskamp & Schmerge LLC \$ 400.00
  - TOTAL** **\$10,045.92**
- e. Approve August 2023 Vouchers:
  - Align \$ 3,434.80
  - Cheyenne LEADS \$ 10,000.00
  - Markee Escrow Services \$ 50.21
  - WRAB \$ 780.00
  - Schreiner, Weskamp & Schmerge LLC \$ 400.00
  - TOTAL** **\$ 14,665.01**

## IV. Economic Development Topics?

- a. Small Business Development Center Jill Kline
- b. Future Partner Topics Brittany Ashby

## V. New Business

- a. Introduction of New Board Member Brittany Ashby  
Dave Keiter – County Appointed
- b. NexGen Feed Solutions Field Trip Brittany/Dave
- c. Officer Selection – Board  
Chair, Vice Chair, Secretary/Treasurer
- d. Review Schreiner, Weskamp & Schmerge, LLC Agreement Brittany Ashby

## VI. Old Business

- a. Marketing RFP Update Brittany Ashby
- b. DOA Public Officer Training Brittany/Board
  - a. I-9 and W4 Collection/Review Jenny Hargett/Align

**VII. Partner Updates**

- City of Cheyenne
- Laramie County
- Chamber of Commerce
- DDA
- LEADS
- Town of Pine Bluff
- Visit Cheyenne
- Wyoming Business Council
- Others

**VIII. Adjourn**

**Next Board Meeting:**

Tuesday, September 26, 2023