

## DRAFT Minutes: Cheyenne Historic Preservation Board Work Session

Meeting Date & Time: Tuesday, August 31, 2021 – 5:30 pm

Meeting Place: Electronic meeting - Zoom

Attendees: Cheyenne Historic Preservation Board

Ex-Officio City Council Representative (invited)

Urban Planning Office Representative (invited)

### Agenda:

#### 1. Roll Call

Present: David B., Don H., Cathie T-D, Josh, Amber C., CJ Y, Milward S.

Absent: Milward S., John B., Gary S.

Guest: Richard J., City Council Rep.

#### 2. Old Business - None

#### 3. New Business - None

##### a. Wyoming Humanities Council ARP Grant Ideas

Sam reviewed the grants: There are two rounds for \$5k each: Sept. 15 and Oct. 15 are the two grant rounds. There's a programmatic grant and a general organizational grant. Will have to do an interview "application conversation." They want two or three people to do an overview. Both grants are based on COVID relief.

Need to have a Humanities scholar or expert.

Milward recommended that historic preservation expertise qualifies as humanities expertise. Milward declared a conflict of interest, indicating that he is on the board of Wyoming Humanities and would have to recuse himself from voting on the grant but that he was happy to provide information.

He expressed the opinion that anything the CHPB was created by ordinance to do qualified as "operating" vs "projects"

Jason asked if we could simply refer to the operations as "general preservation efforts."

David B. asked if this could be used to replace the fundraisers we were unable to do.

Sam indicated she felt that argument could be made. Jason asked if we could use it to update any marketing materials, fliers, etc.

Milward offered that marketing appears to be something that our Rules of Practice include marketing as a basic function.

Jason shared his screen with the Cheyenne ordinance establishing the CHPB.

Richard Johnson recommended that the minutes of 2019 board minutes should indicate projects that the board wanted to pursue that were halted due to COVID.

Milward pointed out that most of the items in the ordinance under "A" we accomplish by doing marketing, particularly the "promote" sections.

It was decided to focus the operations grant on our marketing efforts that were symied during COVID.

David B. mentioned that we've wanted to do a Mid-Mod historic district proposal for some time. The prevailing opinion was to wait on the Mid-Mod and concentrate on the marketing.

CJ moved to proceed with the WY Humanities ARP September grant round to replaced lost marketing monies due to COVID.

Cathie Seconded: Motion approved unanimously. Milward declared a conflict of interest and abstained from voting.

Other: CJ invited the board to the airshow at the Wyoming Air Natl. Guard Base on Sept. 11 and 12. They want to hearken back to Cheyenne's aviation history. There will be historic vintage aircraft there.

Milward asked if there was an update on the Bill Dubois resolution. Richard reviewed the chronology of the process. Final reading would be within the next four weeks. Jeff White co-sponsored with Richard. The board thanked Richard for his support and Richard thanked the board for its good work on the resolution.

Milward asked Cathie if we should postpone the historic bar crawl idea for next May during Historic Preservation Month. She and the board agreed. Cathie indicated she'd start doing the research on the buildings and Don offered to help.

Jason mentioned that he heard the Site Improvement Program is possibly coming back so the CHPB should be getting a seat at the table again if we sponsor those grant funds as we have in the past.

Don asked Amber C. if the Design Committee was still meeting. Amber reported that she was unsure because there hadn't been activity since July but that Bruce Heimback told her the committee may be going away to make things more efficient.

Milward thanked Sam for doing a good job providing services to the board.

Sam will remind the board when the Dubois resolution takes place and indicated that she'll be involved with the Façade Improvement Program and it'll be an agenda item next month.

Jason reminded everyone of the airport terminal tour at 10:00 a.m. on Sept. 28. He reported that discussions are ongoing.

Sam asked if it'd be appropriate to arrange for the two boards to meet. Jason mentioned that the airport board has affirmed that they have oversight and could demolish the building for commercial purposes if they wanted to. If we wanted to turn it into a museum, we'd have to fund it because the board would not.

Milward asked if the idea of turning the airport Fountain into a city pocket park had been discussed. Sam indicated that there had been some discussion and to stay tuned.

CJ moved to close the meeting at 6:16 p.m. Don seconded. Motion approved.

#### 4. Adjourn

Looking Ahead:

Next Board Meeting: September 14, 2021, 6:00 pm – Zoom