

**CHPB Regular Board Meeting  
July 14, 2020**

**Called to order at 6:01**

**Present:** Jason Bogstie, C.J. Young, Don Herrold, Cathie Tabor-Douglas, Gary Sims, Jaci Wells, Gary Sims, David Benner, Milward Simpson,

**Not Present:** Jaime McGrew, John Brewster, Max B. Carre

**Non board members present:** Charles Bloom, Stephaine Lowe, Jerry Berggren, Mark Christensen

**Minutes from last meeting approved:** motion by Cathie and seconded by Jaci. Motion passed.

**Liaison Reports:**

- Mark from City let us know that most updates from them will come from agenda items.
- C.J. Young spoke to Mayor Orr but there is nothing new to report. He just updated her on the board and she mentioned that things are so crazy with the City right now that not much is going on with preservation issues.
- Stephanie Lowe reported on capital improvement grants, DDA and CIG for curb and gutter.

**Old Business:**

- Airport Fountain: Mark let us know the fountain is looking good and they are ready to turn the water on. Mark mentioned that it would be a good idea to have little get together to celebrate the water coming on and perhaps a press release. Stephanie mentioned that a celebration for the 100 year anniversary of Airmail coming to Cheyenne and that we could piggyback on that event. Charles mentioned having the City PIO do a press release inviting the Mayor and others to the event. Gary mentioned that there is a piece of the fountain still missing and that it might not be ready to work. Mark will check with the contractor to see if all aspects of the fountain are ready to go. Jason would like to see an event go forward. Stephaine gave the idea we should do a photo of the board in front of the fountain with running water that can be used on thank you cards. Jerry discussed glazing the tile and having the project broken down into smaller portions. We discussed the cost associated with finishing the fountain (120K) and concerns over finishing part of the fountain but not letting the new work decay while we raise money for the rest to be finished.

- Mark presented a bill to the board to pay for a sign. Motion made by Millward and seconded by Jaci to pay a bill of \$259.99 to Signs65 LLC. Motion passed.
- We paid an invoice for the lower bowl of fountain \$18,544.58 out of grant and general account.
- Christmas Ornaments: Gary asked about payment for the ornament company because we are listed as past due on the bill. Mark said the bill has been submitted for payment. Gary has already sold 128 ornaments and Cathie is holding 150 ornaments. All of them will be transferred to Cathie for storing them. She is also selling them but just taking cash.
- Fundraising with Historic Cheyenne Inc: paperwork is being done to help HCI become a non-profit. HCI is touring the pump house in Cheyenne to explore what options could be done with the site in the future. HCI has about 200k that can be distributed in future. Councilman Layborn would like to request that money to help support the pumphouse.
- Mark mentioned that every board member can attend the National Alliance for Preservation Commission Forum. The City has the funding for us to register. We need to send Mark an email to register ASAP.
- Update Rules of Practice – Demolition by Neglect Ordinance: still waiting on the City Attorney review to finish. Ordinance was submitted to the board for review. Milward will work with the attorney along with Mark to help liaison the ordinance for the board.
- Digital Archive Project: board members will look at any structures documents that should be saved and not destroyed. Chair will send everyone a document to review and we will send any comments back to the chair. The majority of historic and major structures have already been preserved.
- Board / Commission Funding: Charles let us know that grant matching funding for board and commissions was dropped to \$2,000. Charles let us know that he would entertain ideas on how to spend the money. Ideas for spending will be sent to C.J.

**New Business:** no new business

**Meeting adjourned at 7:37** C.J. made a motion to end the meeting seconded by Don. Motion passed.