

## DRAFT Minutes: Cheyenne Historic Preservation Board Meeting

Tuesday, June 8, 2021 – 6:00 pm  
2101 O’Neil Ave, Committee Room 104/Zoom

### Agenda:

Cheyenne Historic Preservation Board Ex-Officio City Council Representative (invited) Urban Planning Office Representative (invited)

1. Roll Call - Max, Amber, CJ absent. Jason won’t be here next week due to wedding.
2. Approval of Minutes from May 11, 2021 regular meeting  
Josh moved. Gary seconded to approve the minutes as submitted. Motion passed unanimously.
3. Audience Business: Comments from the Audience (Each limited to 5 minutes, please)

No audience comments.

4. Comments/Report from City Council Rep.

Councilman Johnson wondered if we’ve had questions regarding what the Mayor has said in his Mayoral Minute about the Urban Renewal Authority. Looking for serious investors in the Hynds building. He has potential investors in the Hitching Post.

“100 years of the Hynds” is part of the art-walk series.

5. Comments/Report from Urban Planning Office Rep.

Charles – Within 30 days, they’ll put the Capitol North expansion in front of the Council. The new urban use overlay zoning district put forward for the West Edge which allows for adaptive re-use.

New Urban Renewal Authority was created in city code (similar to DDA). It will allow urban renewal districts and could collect a tax increment. It’s doing a “blight study” (the Hole, Reed Ave. Corridor).

6. Committee Chairs’ & Liaisons’ Reports

DDA – They revised their design procedures to be more in line with the Main Steet Guidelines. Mike O’Donnell – A cooperative deal is in the works between Visit Cheyenne and DDA. They’re looking for new board members too.

## 7. Old Business

### a. Capitol North District Expansion Public Hearing Continuation

Sam indicated that we met the minimum number of signatures and that the public meeting could be closed. The minimum number of signed approval forms was met (50% of the property owners in the district).

John moved, Cathie seconded to close the public hearing. Motion approved.

Milward moved, Cathie seconded to send the Capitol North Extension to the City Council. Motion approved.

### b. Historic Cheyenne Inc., MOU

Discussion ensued regarding issues with the MOU as drafted including questions of impacts to liability, grants from the SHPO to the board as a CLG, public transparency and future city appropriations to the board.

Gary Sims moved, \_\_\_\_\_ seconded to postpone the MOU indefinitely.

Motion approved with one "Nay."

The board asked the City Treasurer to look into whether the Board could accept credit cards, and social media donations.

### c. Airport Fountain

i. Sam reported that the \$25,000 Cultural Trust Fund Grant was accepted in full. The cost estimate from Building Restoration Specialties was \$71,280. The combined grant funds received thus far plus the funds in the Historic Preservation Board will fully fund the project with a balance remaining of \$3,763.23.

Sam indicated Building Restoration Specialties had a team available anytime from this August through next January to complete the work. As soon as she hears back she will start the bidding process.

ii. Schedule set for Spring/Summer of 2021. (Tuesdays, Thursday, Saturdays from 4:30 – 6 p.m. and on 7/4 and Cheyenne Day from 11:30 a.m. – 1 p.m.)

Motion by John, second by Milward to reimburse Gary S. \$85 for the process for cleaning the tiles for the fountain that he will be using in next year's ornament.

## 8. New Business

Sam told the board that the Design Committee was looking at reinstating the Mayor's award for excellence and asked the board for input. The board agreed that, if the Design Committee wanted the board to review their guidelines for any duplication with the board, the board would be receptive.

Josh proposed that the Board should consider advocating for preservation of the Hitching Post Sign and mentioned other cities where similar activities have take place such as Tuscon, AZ. It was mentioned that the sign is not city owned. Sam will talk to the Mayor about what the possibilities might be.

## 9. Adjourn

Looking Ahead:

Next Work Session: XXX, 2021, 5:30 pm – Zoom Next Board Meeting: July 13, 2021, 6 pm – Zoom

John & David moved to adjourn @ 7:15 p.m.