

Cheyenne Historic Preservation Board

FINAL Minutes:

Tuesday, April 13, 2021 – 6:00 pm

Electronic meeting – Zoom

Cheyenne Historic Preservation Board Ex-Officio City Council Representative (invited)
Urban Planning Office Representative (invited) Mayor (invited)

1. Roll Call

All present with the following members absent: CJ Young, Gary Sims, John Brewster

2. Approval of Minutes from March 9, 2021 regular meeting

Don H. moved, Cathie TD seconded to approve minutes as submitted. Approved Unanimously

3. Audience Business: Comments from the Audience (Each limited to 5 minutes, please)

a. Mayor Collins Introduction

Mayor Collins expressed his appreciation and support for the efforts and activities of the Board and asked to be kept informed.

He expressed interest in the board's vision for the Pumphouse and what it could become. He'd interested in our input on looking for an adaptive reuse of the building that could pay its own way.

4. Comments/Report from City Council Rep.

5. Comments/Report from Urban Planning Office Rep.

Sam C. shared that we were informed we did not receive the WY Community Foundation Grant we applied for. We applied for another grant in April and are awaiting the results.

6. Committee Chairs' & Liaisons' Reports

Cathie TD reported on the activities of the Marketing Committee. The Committee will review current marketing materials and bring the recommended changes and strategies to the board. The committee is also proposing a mini-event at 11 a.m. on Sat., May 22 to start-up the Airport Fountain in honor of Historic Preservation Month. She asked who might be able to help secure permission for parking in the Airport parking lot. Stephanie Lowe agreed to contact Tim Barth to make the arrangements. Other projects include twice weekly facebook posts highlighting historic "fun facts" about Cheyenne. She asked for full board participation and for board members to e-mail ideas to her.

The Committee is also looking to revamp the historic walking tours and revisiting the historic building "bar crawl" as part of the DDA and CVB's proposed "Doors Open" project slated for the fall. Finally, the committee would like to compile historic car facts for the annual "Cruise Nights" on August 7. Sam C. said she'd look into the status of the board's Instagram account.

Jason asked the committee to keep the DDA and CVB in the loop.

Sam C. indicted that Amber Ash was looking for a specific date from the board for the Open Doors project. Cathie mentioned we had tentatively picked sometime in September.

The Fundraising Committee met with Bill Lindstrom to discuss the HCI MOU.

Jason asked that the Saving Historic Places committee to meet soon to discuss the National Register issue and other items to get organized for the year.

7. Old Business

a. Demolition by Neglect Ordinance

Sam reviewed recent public meetings that have been held and the feedback that has been garnered. It's been decided that the feedback warrants making amendments to the draft ordinance. Sam proposed the idea of, once amendments have been drafted, having a "mock demo by neglect" case to demonstrate how the ordinance would work in practice. 3000 Capitol Ave. would be the possible case study.

Milward S. summarized the areas of the ordinance that would be amended including what kinds of structures the ordinance would apply to, creating a connection to the International Property Maintenance Code, looking for more coordination of the city codes that will be applicable, addressing the practicability of the enforcement provisions and the level of adherence to strict historical preservation in mandating repairs and maintenance. There are also housekeeping items to remove redundancies and obsolete language. He also wanted to take into account Richard Johnson's preference not to bring the ordinance before the city during the City's budget process. Alessandra mentioned she would not be working during the summer and won't be able to run ordinances until September but that we could work with City Attorney Mike O'Donnell during that period.

Alessandra expressed concern that the current incomplete status of the city's contributing structures could be a major problem for the ordinances' prospects. Sam C. explained that a complete and accurate contributing structures list does currently exist on the SHPO's website but that she and Cathie wanted to update the City's contributing structures list and make it searchable. David asked if the building at 3000 Capitol was the old Lummis house.

Jason would like a mock-ordinance exercise to happen during a future work session and not a regular board meeting.

Councilman Laybourn expressed his concerns regarding the practicability of various provisions in the draft ordinance including the Economic Hardship and enforcement provisions. He thanked the board for its work and for the effect it's had to raise awareness and knowledge about the issue.

b. Airport Fountain

i. Denver contractor for Edison Coating

Sam reported that she spoke with Jerry Berrgren and that he found a contractor in Denver that could do the Edison Coating. Jason mentioned the important of knowing the cost and asked if Sam could research that and get the info. to the board prior to the next meeting.

ii. Saved by the Bell account - leftover funds

\$452 was left over and Councilman Johnson recommended it be transferred back to the CHPB. Jason thanked Mr. Johnson who explained that the CHPB had previously donated \$1,000 to the project several years ago.

Charles Bloom reported that a new backflow preventor has been installed and noted that the fountain ran through Cruise night weekend last year. He noticed that the pump had to work very hard and that if it failed he believed he had accounted for a possible source of funds to replace it.

Councilman Laybourn asked if the Airport board has never contributed. Jason responded that it hadn't. Charles Bloom explained that the Airport Fountain is not owned by the Airport Board but by the City. He mentioned that he would be interested in discussing the possibility of the City of Cheyenne help getting us over the finish line. Don H. shared his research finding that the City had originally funded and built the fountain as a way to beautify the entrance to the airport.

c. HCI MOU

Alessandra from the City Atty's office made draft edits to the MOU. Bill Lindstrom from the HCI board indicated he'd reviewed them but that the entire HCI board had not seen it yet.

Alessandra discussed the issues related to HCI's interest in managing funds on behalf of the board. The City Accounting office does not want to manage funds in another account that HCI controls. An extensive discussion followed regarding the purpose of the MOU, and other similar arrangements that could be considered. Stephanie L. explained the advantage of HCI being able to facilitate the board to do things the board cannot do as a city entity such as accept credit card payments and mount "Go Fund Me" types of efforts. Bill L. asked if the current arrangement between the City and Arts Cheyenne to facilitate the work of the city's former Art In Public Place program could serve as a model. Alessandra agreed to look at the Arts Cheyenne example and further advise the board regarding possibilities.

Issue tabled until the May meeting.

d. CTF Grant

Sam C. reported that Milward helped her with the grant and that we applied for \$15k and will hear the results on May 15. Jason asked how far this would take us to completing the Airport Fountain project and she indicated she believed the remaining gap would be around \$30k. She will try to get us a precise dollar amount.

8. New Business

Councilman Laybourn suggested that the draft HCI resolution regarding the Pumphouse could be submitted for consideration on April 28 so it could be put on the May 11 council meeting agenda so it could pass during Historic Preservation Month. He asked the HCI representatives to send a copy of the resolution to Alessandra. Stephanie L. indicated she would get it to her. Jason indicated that the board had voted to support the resolution during its strategic planning meeting.

a. Logo ideas

Sam shared logo ideas that had been created by a graphic designer in Denver that Gary Sims recommended. Don indicated that the Marketing Committee had discussed taking this on during the strategic planning meeting.

Sam will ask Gary to forward the board's input to his contact to revise the preferred logo for the board to vote on at the next meeting.

b. Capitol North Historic District Expansion Petition

i. "I move to initiate a petition to the Governing Body to designate the Capitol North

Historic District Expansion in accordance with the Terracon survey of 2019."

Sam indicated there would be an informational meeting May 3rd and a mailing would go out two weeks before the public hearing on May 11. It would then go to the City Council for approval. **The above draft motion was moved by Milward and seconded by Amber. Motion passed unanimously.**

9. Adjourn

Don H. moved, Max C. seconded to adjourn.

Meeting adjourned at 9:05 p.m.