

## Minutes, Cheyenne Historic Preservation Board Regular Meeting

Meeting Date & Time: Tuesday, April 12, 2022 – 6:00 pm

Meeting Place: Zoom

Attendees: Cheyenne Historic Preservation Board

Ex-Officio City Council Representative (invited)

Urban Planning Office Representative (invited)

Meeting called to order by Milward

### 1. Roll Call

- X Milward Simpson, Chair  
Max B. Carre', Vice Chair
- X Cathie Tabor-Douglas, Secretary
- X Jason Bogstie  
Gary Sims
- X David Benner  
John Brewster
- X Don Herrold
- X Josh Chrysler
- X Amber Conwell

Others Present: Sam Crowley, City Planning, Councilman Richard Johnson, Stephanie Lowe, Stephanie Boster, City Attorney, Mark Christensen, Bill Lindstrom, HCI, Libby Bales

Cathie read letter from Gary stating due to illness he is requesting a leave from the board at this time with hopes to continue in the future. Board wishes him well and have no desire to ask him to resign from the board. Board would like to go through the coming months and would like to give him time to heal and gain his health. He has been a valuable member and the board would like to see him back.

2. Approval of Minutes: Don moved to approve minutes from March 8th; David seconded. All approved

Strategic Plan minutes reviewed Don moved to approve, Amber seconded and approved by all.

### 3. Audience Business:

None

### 4. Comments/Report from City Council Rep.

Councilman Johnson reported the City Council ran very long due to the liquor license being reviewed. Several are applying for the license with a few that might be of interest to the

Historic Board to include 20<sup>th</sup> and Reed by Westby's, the Old Grain Elevator, Mid Mod Building and the Aces Range.

Redistricting is not possibly due to conflicts on the number of ward districts due to timing involved.

Grier building liquor license was transferred to Horse Palace which is planning on putting 2 million into renovations on the top 2 floors of the building.

Moth ball work for the pump house there was \$20,000 ear marked for the work and would need to be done soon. Richard presented that this was put into a strategic plan for the pump house and will be used as needed.

Airport is looking for a Brokerage for lease or sale of the building Chair Milward discussed from what was written in the paper.

#### 5. Comments/Report from Urban Planning Office Rep.

Sam's position has been filled and will start later in May and will be trained by Mark. Mark may be sitting on the board for a bit during the transition. The municipal building is going to open soon and we can begin having in person meetings if the board would like and can be hybrid. Board would like hybrid at this time.

Charles discussed that the Urban renewal is holding an open house on Thursday evening from 5 to 6 at the municipal building if any of the board would like to attend. The purpose for the meeting is to discuss the blight study along 15<sup>th</sup> and Bent Avenue and to possibly make some of the properties available for funding opportunities. Milward would ask the board to consider attending.

#### 6. Committee Chairs' & Liaisons' Reports

Marketing – Don discussed Historic Preservation – He had contacted Megan Stanfield with Alliance for Historic Preservation – they have no plans at this time but would be willing to help us out on anything we need assistance.

Charles discussed having the mayor do a proclamation for Historic Preservation in May. This will be discussed in new business section.

#### 7. Old Business

Board position has been filled. Sam reported that the new board is Elizabeth (Libby) Bales had been selected by the mayor and has a background in architecture. Libby is a structural engineer in Cheyenne. Worked in Chicago on a number of historic projects and is excited to be

a part of the Cheyenne board. Milward discussed a background on what the board does and is currently working on.

HCI MOU – Sam discussed at our last meeting it was recommended for an MOU with HCI. HCI after their most recent meeting has decided that they are willing to continue the conversation with the board on this. Charles reported that the city needs to meet internally to evaluate prior material and would need additional time to review.

Stephanie Lowe with HCI stated that HCI is willing to look at it again if it is needed for the Historic Board. Stephanie believes it would be beneficial for Bill Lindstrom to work with the board to make this a good agreement for all. The board agrees that the fundraising committee should reach out to the HCI Board as the City takes more time to review the documents that were presented before. Libby is willing to sit on the fundraising committee with Gary being out and John Brewster is out with work.

Airport fountain naming resolution – we have a little over 50 total signatures with 300 needed. This will need to be presented to the City Clerk when all signature have been obtained. Plans to sit at the Farmers Market again on Saturday – Don and Gary could do this Saturday. Last one is May 7 so there are 2 more that we can participate in.

Airport fountain phase II – Mountain Masonry has obtained contractor licenses and permits and are starting preliminary work with hopes of being finished in late August.

Dubois and LeClerc Jones Award dates – plaques are ready to present. This year we can make arrangements to do them at the next general meeting on May 10th if that works for the property owners and possibly do at the same time as the city proclamation. Next year we would like to present the awards during the fall in 2022 and then in 2023 get back to May and fall as normally presented.

Historic street signs – Approx. \$600 to \$700 will need to be raised. Fundraising plans will need to be made for this. These are for the Dubois block and Capitol North. Sam had reached out the engineering department and they do not have funds that could be used for this. Once the signs are obtained public works will put them up.

## 8. New Business

Historic preservation month – Don discussed the St. Constantine is celebrating their 100<sup>th</sup> anniversary this year and could be a good opportunity for us to do an open house at the church. Don has had preliminary discussion with the Church board for this. They have created a great history of the church and Greek history at the location. This could be done possibly Saturday May 21<sup>st</sup> from 1 to 3 for historic preservation month. This could be a good opportunity to get more signatures on our naming petition for the airport fountain park. The board feels like this is a good opportunity for the board.

## 9. Other Business

Sam told the board thank you for all you do for Cheyenne and for the time she worked with the board. She has learned a ton and is excited to see what she can do in other areas.

## 10. Adjourn

Don moved to adjourn, Amber seconded, all approved.  
Meeting adjourned.