

## Minutes, Cheyenne Historic Preservation Board Regular Meeting

Meeting Date & Time: Tuesday, February 8, 2022 – 6:00 pm

Meeting Place: Zoom

Attendees: Cheyenne Historic Preservation Board

Ex-Officio City Council Representative (invited)

Urban Planning Office Representative (invited)

Meeting called to order by Max in the absence of Milward

### 1. Roll Call

Milward Simpson, Chair  
X Max B. Carre', Vice Chair  
X Cathie Tabor-Douglas, Secretary  
Jason Bogstie  
CJ Young  
X Gary Sims  
X David Benner  
X John Brewster  
X Don Herrold  
X Josh Chrysler  
Amber Conwell

Others Present: Councilman Richard Johnson, Sam Crowley, City Planning

### 2. Approval of Minutes:

Minutes reviewed from January meeting. John moved to approved as presented, Jason seconded. Approved by all

### 3. Audience Business:

None

### 4. Comments/Report from City Council Rep.

Richard Johnson attended and provided the board with updates on the East Community Park and the Historic Tunnel under the tracks. They are trying to develop more sufficient drainage for the area. Pictures were there to review. He also discussed DEQ issues with the Ames Pump House which came up when he attended the Native Plant Forum. He will be busy in the month ahead as he is introducing a new bill on hate crimes and expects a lot of feedback and Legislature starts next week.

### 5. Comments/Report from Urban Planning Office Rep.

Sam discussed the city is doing an expanded blight study but has not gone before council yet. This would expand the study to areas like the URA area, areas on Lincolnway and Dell Range. It would allow these areas to come forth with different projects to the board more easily. These can be viewed on the city website under the City Planning office and URA. The URA is going forward with business as usual. No updates on the Hitching Post at this time.

## 6. Committee Chairs' & Liaisons' Reports

David did state that HCI met last week but there was nothing new to report. They are discussing assisting with the moth ball project at the pump house. No other committee reports as committees will be changing at the strategic planning meeting.

## 7. Old Business:

Historic District Markers & Dubois Block plaque - Sam discussed that signage does not qualify for CLG grants. Residents of the Dubois block approached Sam for possible help/partnering with fund raising for a bench, pad and plaque for the Dubois Park they have designated. This plaque will be more expensive than the normal historic markers. Sam estimates in the thousands.

Sam also mentioned that it will also be necessary for the board to do fundraising for the historic district street signs for Capital North Historic District Expansion and the Dubois Block. This amount is approximately \$700.00.

Both will be added as topics for the strategic planning session to see what can be done.

Richard discussed possibly creating a line item for city projects. He does private fundraising which goes into the line item that could possibly be used by the Historic Board. He also thought that public works might have funds in their budget for signage. Sam will look into this with engineering and report back to the board. They could possibly incorporate this into their budget for this year.

Demo By Neglect – it was suggested to go through the document and try and consolidate it and base it on the current guidelines that the City uses by Richard Johnson. Concerns are that the current document might have departments monitoring the process that do not currently do this process. Or possibly incorporate some of this in the current code instead of the new ordinance. He would like to have compliance be involved in the development of this document as well. Cathie volunteered to go back to current code and review based on what is in the current document.

Airport Terminal – Richard discussed some options of what could be done to do a kick starter function to get interest in this project. Suggestions from constituents were a 1940's ball or possibly a brewery in the terminal.

Strategic Planning meeting is set for March 5<sup>th</sup> at 9 am. This will be held at the office of TownSquare Title at 719 E 17<sup>th</sup> Street and can be presented as a hybrid meeting for those not comfortable being in open groups.

## 8. New Business

Primrose Retirement contacted Sam about having one of the board members come and do a short presentation on the Historic Preservation Board with a Q & A session. March 9 at 3 pm. Sam and Milward were planning on attending, but Milward is not sure at this time. Jason volunteered if needed in Milward's absence.

HCI is open to discussion of having a fiscal sponsorship agreement and has sent over a basic sample of the contract to a few members of the board. It was forwarded to the Fundraising Committee. This will be different from the MOI that the board was working on, as this will be specific to individual items such as applying for grants. Once this has been modified for our purposes it should not need to go to the governing body, but should go through the city attorney and then back to HCI for approval per Richard. But this is an assumption without seeing the current document. Sam will double check on the route we need to take and report back to the board at the next meeting.

### Other Business:

West Edge District was discussed and it is the memory of some of the board that a previous survey had been done and the area had not maintained enough historic features to qualify as a historic district. Sam has the survey from the 80's and can send that to the board for review. Josh is thinking that something was done within the last 5 years. Sam will look into this and see what she can find. This will also be discussed at the strategic planning session. Richard mentioned that we should compare this to the current URA to check on conflicts. Also check on information from past demo projects that came before the board in the west edge.

WyoTrac – email should be going out to people requesting access. It should be apparent what was worked on and what still needs to be tackled. We can look at additional training on how to use the database. SHPO will be updating the contributing structures list and get Sam the list and she will get that to the board and on our website.

DDA and Visit Cheyenne approached Sam because they are looking into doing a paid walking tour through downtown Cheyenne. They wanted to check if the board would like to participate. Sam felt this is not in the board's responsibilities. But if any of the board would like to volunteer to possibly be a tour guide, they can contact either of the organizations.

## 9. Adjourn

**John moved; Josh seconded to adjourn the meeting. Motion approved.  
Next meeting is March 8, 2022**