

# MINUTES FOR TUESDAY, DECEMBER 8, 2020

## HISTORIC PRESERVATION BOARD MEETING

### 6:00 PM

#### **ATTENDANCE:**

Members Present: Jaime McGrew (Vice Chair), CJ Young (Secretary), Cathie Tabor-Douglas, Gary Sims, Max Carre', Don Herrold, David Benner, and Milward Simpson

Members Absent: Jason Bogstie (Chair)

City Staff: Mark Christensen, Sam Crowley, Charles Bloom, Alessandra McCoy

Others: Bill Lindstrom, Jon Jelinek, Renee Jelinek, Megan Rucks

**ROLL CALL AND BOARD MEMBER INTRODUCTIONS:** Chair Bogstie called the meeting to order at 6:00 PM and called roll.

**AUDIENCE BUSINESS:** None.

#### **LIAISON AND COMMITTEE CHAIRS REPORT:**

- a. Save the Bell Project: Ms. Crowley provided an update to the Board. The materials were too expensive due to inflation. Because there aren't sufficient funds for the cost of materials, the project will not go through. However, the \$5,000 raised through Leadership Cheyenne's 2018 Boo Ball was originally intended for the airport fountain and will be returned to this purpose.
- b. New Planner: Ms. Crowley stated that the Planning Department is in the hiring process for a new planner.
- c. West Edge Zoning: Mr. Bloom explained that there will be a future work session with the Planning Commission on January 18<sup>th</sup>. Mr. Christensen will do public outreach to get feedback from different groups in the community on the proposed zoning.
- d. New Administration: Mr. Young updated the Board. He will work on establishing a relationship with the new Mayor starting in January.
- e. HCI: Mr. Bloom will choose a representative for HCI.
- f. City Council Representative: Mr. Bloom informed the Board that the Historic Preservation City Council Representative will be chosen at the first City Council meeting in January.

#### **OLD BUSINESS:**

- a. Grants for 2021: Ms. Crowley provided an update. The CLG grant has been submitted. Ms. Crowley is in the process of applying for a Wyoming Community Foundation grant for the airport fountain in the amount of \$15,000. She will submit it on the 15<sup>th</sup>. Mr. Christensen gave an update on grant closeouts for 2019. Grant closeouts for 2019 are finished. The grant closeouts for 2020 are not required to be closed out until August 31, 2021. Mr. Christensen requested outstanding timesheets from the board members.

- b. Ornaments: Mr. Sims stated that there are approximately 60 left and the museum has over 100. The Board discussed doing another press release and the possibility of selling at the Winter Farmer's Market. Ms. Tabor-Douglas clarified that there were 45 ornaments left at the office.
- c. Demo by Neglect: Mr. Christensen gave an overview. He, Mr. Simpson, and Ms. Crowley met with the existing and new members of City Council. Those members had input on items they would like to see addressed. They will meet with Mayor Collins as well. Mr. Simpson added that it is well-advised to speak with the existing and incoming council members and they seemed very engaged.
- d. Questions: Mr. Simpson asked if when the planning office will know if they've been awarded the grants they applied for. Mr. Christensen clarified that they will hear back about the CLG grant within the month. Ms. Crowley will investigate the Wyoming Community Foundation grant to see when they will hear back.

## **NEW BUSINESS:**

- a. Jaime's last meeting: Ms. Crowley thanked Ms. McGrew for her service to the Board and let her know that the Board will be presenting her with a commemorative brick soon. Mr. Young spoke about her service and offered up a round of applause. Ms. McGrew thanked the Board for the opportunity.
- b. Elections in January: Mr. Young reminded the Board that there will be elections in January. Ms. Crowley clarified that the available positions are the Chair, Vice-Chair, and Secretary positions and interested members can email her or Mr. Christensen. Mr. Bloom explained that new members would be starting in February. Mr. Simpson asked if the new members would be appointed in February. Mr. Bloom replied that he would have a discussion with the Council members and the Mayor-Elect about what size of board they would like to have. Mr. Simpson asked how the opportunity is publicized. Mr. Bloom explained that it will be handled through a press release and social media. He also said that the current bylaws allow for between 5 and 11 members to serve on the Board; currently there are 10 and on January 1<sup>st</sup> there will be 9. He would like to have a conversation with Mayor-Elect Collins about how large the Board wants to be. Mr. Young clarified that they decided to keep it at 11 based on the turnover rate. Mr. Bloom will speak with Ms. Martinez in the Mayor's Office about promoting this. He explained the process of how to apply – go to the city website and fill out the application on the Mayor's webpage for Board/Commission.

Mr. Young asked for a motion to adjourn the meeting. A motion was provided, however, upon deciding to include the award presentation in the meeting, the motion was retracted.

LaClerq Jones Award: Mr. Young gave a brief presentation on the History of The Lincoln building. Megan Rucks spoke about the architecture of the building. The LaClerq Jones award was presented to Jon and Renee Jelinek. The Jelineks spoke about the renovation process and thanked the Board for the award.

**ADJOURN:** Mr. Young asked for a motion to adjourn the meeting. Mr. Carre motioned and Mr. Benner seconded, all were in favor. The meeting was adjourned at 6:32 p.m.

Minutes Respectfully Submitted:  
Sam Crowley, Planner I, Planning & Development Department

**NEXT WORK SESSION:** TBD

**NEXT MEETING:** January 12, 2021, 6 pm – Zoom