

**MINUES FOR TUESDAY, JANUARY 12, 2020**  
**CHEYENNE HISTORIC PRESERVATION BOARD MEETING**  
**6:00 P.M., WEBEX MEETING**

**Attendance:**

Members Present: Jason Bogstie (Chair), Jaime McGrew (Vice Chair), David Benner, Cathie Tabor-Douglas, Max Carre', Don Herrold, Gary Sims, Milward Simpson, Jaci Wells, John Brewster

Members Absent: CJ Young (Secretary)

City Staff: Samantha Crowley, Mark Christensen

Others: Alessandra McCoy, Stephanie Lowe

**Roll Call and Board Member Introductions:** Chair Bogstie called the meeting to order at 6:00 PM and called roll. All members were present except for CJ Young.

**Approval of Previous Minutes, Dec. 8, 2020 Meeting:**

**Cathie T.D. moved to approve the minutes. Don H. seconded. Motion passed unanimously.**

**Nomination and election of Officers:**

**A slate of officers was proposed as follows: Jason Bogstie Chair, Jaime McGrew, Vice Chair, Milward Simpson, Secretary. Slate approved unanimously.**

**Audience business:** None.

**Comments/Report from City Council Rep:** None. It was decided that the Minutes would be forwarded to Councilman Richard Johnson's gmail account so he could report to the City Council regarding previous meetings' minutes. Alessandra M. advised that best way to move policy forward is through the city council liaison.

**Comments/Report from Urban Planning Office Rep:** It was announced that Erin Fagan was hired as the new city planner I.

**Committee Chairs & Liaisons Reports:**

None. It was stated that Committee membership carries forward every month until it gets updated at the annual strategic planning meeting.

Samantha Crowley (Sam) – will take over Stephanie L's old role.

**Old Business:**

a. Grants for 2021

Sam C. reported that the CHPB has been awarded the \$20k CLG grant for the airport fountain plus \$15k from the Wyoming Community Foundation (WYCF). We will hear around March 15 regarding a CLG application of \$1,230 for training for the Saving Places Conf. We are also going to apply for \$20k to the WY Cultural Trust Fund (WCTF) for the fountain. The application is due in March.

b. Cheyenne Greater Chamber of Commerce funds for the Airport Fountain – Mark C. reported that \$85k was the "nut to crack" for completing the project and that we're

getting close. There is \$28,500 in our savings account. Funds were moved back to a foundations fund for the Chamber. They decided to dedicate the funds to the training for the terra cotta work.

c. Ornaments:

We sold 63 of the State museum ornament supply. Gary S. has 17 left and would like an inventory of what's in the other stores. All the checks have been turned in but one for \$54.

There are 50 left of this year's ornament. **Cathie T.D. moved, Max C. seconded to give Gary S. control of the processes for creation and sale of the next ornament. Motion passed unanimously.**

Gary S. reported that he paid for a \$100 ad in Trader's and put in to the city for reimbursement.

**Gary S. moved to put an ad in Trader's thanking vendors who helped sell the ornaments. John B. seconded. He will keep it in \$100 range. Motion passed unanimously.**

d. Demolition by Neglect Draft Ordinance

At this point we've met with all the incoming city council members and we met with Mayor-elect on Dec., 20. Jason B. and Milward S. will send their availability to Mark C. for a meeting including Alessandra M. over the next two weeks to decide on next steps. We were shooting for a March, 2021 introduction in Council.

e. Fundraising Arm with HCI: David B. reported that HCI's nonprofit status was reinstated. It was decided to hold off on an MOA until new city council seated.

**New Business:**

a. Annual Report 2020

Sam C. submitted the annual report but was not able to obtain board review. She indicated she will be sure to include the board in submitting future annual reports.

b. New member applications due January 15th

The board wanted a Work Session called by the Chair on 1/26/21 to vote on new members. Sam C. will take that to Charles B. under advisement. Applications close on Jan. 15, '21. New members would go before the City Council on 2/8/21 and they'd be officially approved and with the CHPB on 2/9/21.

The process would be to make a recommendation to the Mayor who has final authority with the approval of the Council.

**Don H. moved to hold a work session to review applicants on Jan. 26<sup>th</sup> Cathie T.D. seconded. Motion passed unanimously.**

Sam C. will do the advertisement. Sam C. indicated she could send the applicants information in advance of the meeting.

c. Fountain Donation - Earl and Carol Kabeiseman

Sam C. asked board members to drop by the office to sign the donation letter by 1/25/21. She said she'd send out a reminder.

d. 221 E. 21 St. Certificate of Appropriateness

It was reported that there will be a pre-application meeting with someone who may want to purchase residential property. It's a little blue house across the street from the Eaton on House. The purchaser will need to add an addition to the house. Sam C. advised them to come before the board for a Certification of Appropriateness. They're retaining the services of an architect. Milward S. offered to make an introduction for Sam C. to a historic architect with the State Historic Preservation Office (SHPO).

e. Saving Places Conference

It was reported that there is enough money for all of the board Plus Sam C. to go. The conference takes place 2/9 – 2/12.

Mark C. reported that we can't spend the grant money we just received till the grant is signed by the SHPO.

Sam C. will e-mail us with the deadline. Milward S. indicated he had schedule conflicts and offered to give up his slot for Mark C.

f. Capital North Historic District Expansion

Tabled.

g. Old Airport Terminal

Discussion: The Airport board manages it. They've sent a letter to the FAA asking for an alternative use of the structure. FAA sent list of questions. The predecessor to airport board leased it from the city to sell liquor and provide air service. Looks promising that the airport board will be given permission to decide its fate. They appear to be inclined to demolish the building. The aviation museum is also on the table.

Discussion ensued regarding getting it listed on the National Register and turning it into a museum but it was noted that there is no federal nexus so there's nothing compelling them to do that. There would need to be pressure put on the board to pursue as an alternate use. Tim Barth indicated the board will not pay to convert it to a museum. The board has been invited to go out in May to look at it.

The Alliance for Historic Wyoming has indicated they would help raise money for its preservation. Milward S. asked if the FAA has a cultural resources specialist. Stephanie Lowe indicated it's only one of two buildings west of the Mississippi n that architectural style. The Airport board said they are maintaining it. Could extent the boundaries of the old historic district to include the building. It was mentioned that the "mid mod" period represented here is the future of historic preservation.

**Adjourn:** Meeting was adjourned at 7:44 pm

**Next Work Session:** Jan. 26, 5:30 p.m. to vote on new board applicants to recommend to the Mayor and City Council.

**Next Meeting:** February 9, 2021, 6 pm – Webex

Minutes Respectfully Submitted:  
Milward Simpson, Secretary