

# Cheyenne Historic Preservation Board

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**Meeting Date & Time:** **Tuesday, April 14, 2020 – 6:00 pm**

**Meeting Place:** *Electronic meeting - WebEx*

**Attendees:** Cheyenne Historic Preservation Board  
Ex-Officio City Council Representative (invited)  
Urban Planning Office Representative (invited)

**Agenda:**

1. **Roll Call**
2. **Approval of Minutes from March 10, 2020 regular meeting**
3. **Audience Business:** Comments from the Audience (Each limited to 5 minutes, please)
4. **Public Hearing Downtown Historic District Update** - postponed
5. **Public Hearing Capitol North Historic District Update** - postponed
6. **Comments/Report from City Council Rep.**
7. **Comments/Report from Urban Planning Office Rep.**
8. **Committee Chairs' & Liaisons' Reports**
9. **Old Business**
  - a. Airport Fountain
  - b. Work Sessions for April?
  - c. Historic Preservation Month – virtual capabilities?
  - d. Ornaments
  - e. Dubois Award – for May
  - f. Fundraising Arm with HCI
  - g. National Alliance for Preservation Commission Forum, Tacoma, WA 7/22-7/26
10. **New Business**
  - a. Update Rules of Practice
  - b. Women's Civic League Grant Agreement
11. **Adjourn**

**Looking Ahead:**

Next Work Session: April 28, 2020, 5:30 pm – room TBD

Next Board Meeting: May 12, 2020, 6 pm – Room 104

## 2020 CHPB Member Duties

|   |                                   |
|---|-----------------------------------|
| <u>Chair:</u>                           | <u>Jason Bogstie</u>              |
| <u>Vice-Chair:</u>                      | <u>Jaime McGrew</u>               |
| <u>Secretary:</u>                       | <u>CJ Young</u>                   |
| <u>City Council Liaison:</u>            | <u>Mike Luna</u>                  |
| <u>DDA Liaison:</u>                     | <u>Don Herrold</u>                |
| <u>Historic Cheyenne, Inc. Liaison:</u> | <u>David Benner</u>               |
| <u>DDA Design Committee:</u>            | <u>CJ Young</u>                   |
| <u>Historic Places Committee:</u>       | <u>Max, Don, David and Jason</u>  |
| <u>Marketing Committee</u>              | <u>Cathie, Don, Max and Jaime</u> |
| <u>Community Outreach Committee</u>     | <u>Cathie, CJ and Milward</u>     |
| <u>Fundraising Committee</u>            | <u>Jaime, John and Gary</u>       |

## 2020 Activities

| Action/Event                        | Project Status   | Project Lead                           |
|-------------------------------------|--|--|
| Airport Fountain & Grant            | Phase 1 Restoration - Continue fundraising                         | Historic Places Committee<br>Stephanie |
| NRHP Nominations                    | Nominate the WRH / Fountain  | Historic Places Committee              |
| Historic districts / Local listings | Potential mid-century modern or West Edge                          | Historic Places Committee              |
| Demo by Neglect Ordinance           | Research and draft   | Historic Places Committee              |
| Façade Improvement Program          |  | CJ, Stephanie                          |
|                                     |  |  |
| Create Communications Plan          | Reach appropriate audiences – create/review marketing materials    | Marketing Committee                    |
| Marketing Materials                 | Create and review all marketing materials for all board events     | Marketing Committee                    |
| Walking Tour                        | Create digitized walking tour                                      | Community Outreach Committee           |
| Outreach & Education                | Coordinate with school district – local service clubs and realtors | Community Outreach Committee           |
| Gala / Summit / Tour                | Explore combined event possibility                                 | Community Outreach Committee           |
| Historic Preservation Month         | Partner with SHPO or the AHW                                       | Community Outreach Committee           |
|                                     |  |  |
| Fundraising Plan                    | Develop plan for all fundraising activities and possibilities      | Fundraising Committee                  |
| Donations Tools                     | Research / develop alternative methods for receiving funds         | Fundraising Committee                  |
| 501c3                               | Explore development of friends group                               | Fundraising Committee                  |
| Fundraising Events                  | Continue with current events / explore other possibilities         | Fundraising Committee                  |

A certain amount of opposition is a great help to a man. Kites rise against, not with, the wind.  
Lewis Mumford

|                 |                                       |
|-----------------|---------------------------------------|
| 2020 Watch list | Endangered places and threatened list |
|                 | FE Warren Section 106 mitigation      |
|                 | Budget planning for 2020              |

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