

# Cheyenne Historic Preservation Board

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**Meeting Date & Time:** **Tuesday, April 12, 2022 – 6:00 pm**

**Meeting Place:** *Zoom*

**Attendees:** Cheyenne Historic Preservation Board  
Ex-Officio City Council Representative (invited)  
Urban Planning Office Representative (invited)

**Agenda:**

1. **Roll Call**
2. **Approval of Minutes from March 8, 2022 regular meeting**
3. **Audience Business:** Comments from the Audience (Each limited to 5 minutes, please)
4. **Comments/Report from City Council Rep.**
5. **Comments/Report from Urban Planning Office Rep.**
6. **Committee Chairs' & Liaisons' Reports**
7. **Old Business**
  - a. Board Administration – Vacancy Filled
  - b. HCI MOU
  - c. Airport Fountain Naming Resolution
  - d. Airport Fountain Phase II Update
  - e. Dubois and Leclercq Jones Awards 2021 – Dates
  - f. Historic District Street Signs – Capitol North and Dubois Block
8. **New Business**
  - a. Historic Preservation Month – St. Constantine and Helen Church Open House
9. **Other Business**
10. **Adjourn**

**Looking Ahead:**

Next Work Session: XXX, 2022, 5:30 pm – Zoom

Next Board Meeting: April 12, 2022, 6 pm – Zoom

## 2022 CHPB Member Duties

<u>Chair:</u>	<u>Milward Simpson</u>
<u>Vice-Chair:</u>	<u>Max Carre</u>
<u>Secretary:</u>	<u>Cathie Tabor-Douglas</u>
<u>City Council Liaison:</u>	<u>Richard Johnson</u>
<u>DDA Liaison:</u>	<u>Don Herrold</u>
<u>Historic Cheyenne, Inc. Liaison:</u>	<u>David Benner</u>
<u>DDA Design Committee:</u>	<u>Amber Conwell</u>
<u>Historic Places Committee:</u>	<u>Josh, Max, David, Amber, and Jason</u>
<u>Marketing &amp; Community Outreach Committee:</u>	<u>Cathie, Don, Milward, and Amber</u>
<u>Fundraising Committee:</u>	<u>David, John, Milward, and Gary</u>

## 2022 Activities

Action/Event	Project Status	Project Lead
Airport Fountain & Grant	Signage, event, end of Phase II	Historic Places Committee Sam
National Register of Historic Places Nominations	Capitol North Historic District Expansion, Warren Rest House, West Edge District	Historic Places Committee Gary and Josh
Demo by Neglect Ordinance	Introduce ordinance to Council December 2022	Historic Places Committee Milward and Jason
Review Guidelines	Draft guidelines for historic districts	Historic Places Committee Amber
Marketing Materials	Create digital brochures	Marketing Committee Cathie
Homes with History Tour	Plaques with QR codes detailing the history of homes.	Marketing Committee Gary
Partner Outreach	Reach out to partners to promote historic preservation	Marketing Committee Milward and Don
Bronze Statue Project	Possibly purchase a bronze to represent historic preservation	Marketing Committee Gary
Fundraising Plan	Develop plan for all fundraising activities and possibilities	Fundraising Committee
HCI Fiscal Sponsorship	Research process for establishing a fiscal sponsor relationship with HCI.	Fundraising Committee David

2020 Watch list	Airport Terminal/Control Tower
	Walking Tour
	Historic Districts/Local Listings
	Outreach & Education
	Ames Pumphouse