

Cheyenne Historic Preservation Board

Meeting Date & Time: **Tuesday, June 9, 2020 – 6:00 pm**

Meeting Place: *Electronic meeting - WebEx*

Attendees: Cheyenne Historic Preservation Board
Ex-Officio City Council Representative (invited)
Urban Planning Office Representative (invited)

Agenda:

1. **Roll Call**
2. **Approval of Minutes from April 14, 2020 regular meeting**
3. **Audience Business:** Comments from the Audience (Each limited to 5 minutes, please)
4. **Public Hearing Downtown Historic District Update** - postponed
5. **Public Hearing Capitol North Historic District Update** - postponed
6. **Comments/Report from City Council Rep.**
7. **Comments/Report from Urban Planning Office Rep.**
8. **Committee Chairs' & Liaisons' Reports**
9. **Old Business**
 - a. Airport Fountain Update
 - b. Ornaments Update
 - c. Fundraising Arm with HCI, Update by Board
 - d. National Alliance for Preservation Commission Forum Update
 - e. Update Rules of Practice
 - f. Shell Back Ranch National Register Nomination
10. **New Business**
 - a. Tour the Legend Subcommittee Coordination
 - b. Discussion on Board Transition
 - c. Digital Archive Project – Status and Direction
 - d. Board / Commission Support Funding Request
11. **Adjourn**

Looking Ahead:

Next Work Session: TBD

Next Board Meeting: July 14, 2020, 5:30 pm – room TBD

2020 CHPB Member Duties

<u>Chair:</u>	<u>Jason Bogstie</u>
<u>Vice-Chair:</u>	<u>Jaime McGrew</u>
<u>Secretary:</u>	<u>CJ Young</u>
<u>City Council Liaison:</u>	<u>Mike Luna</u>
<u>DDA Liaison:</u>	<u>Don Herrold</u>
<u>Historic Cheyenne, Inc. Liaison:</u>	<u>David Benner</u>
<u>DDA Design Committee:</u>	<u>CJ Young</u>
<u>Historic Places Committee:</u>	<u>Max, Don, David and Jason</u>
<u>Marketing Committee</u>	<u>Cathie, Don, Max and Jaime</u>
<u>Community Outreach Committee</u>	<u>Cathie, CJ and Milward</u>
<u>Fundraising Committee</u>	<u>Jaime, John and Gary</u>

2020 Activities

Action/Event	Project Status	Project Lead
Airport Fountain & Grant	Phase 1 Restoration - Continue fundraising	Historic Places Committee Stephanie
NRHP Nominations	Nominate the WRH / Fountain	Historic Places Committee
Historic districts / Local listings	Potential mid-century modern or West Edge	Historic Places Committee
Demo by Neglect Ordinance	Research and draft	Historic Places Committee
Façade Improvement Program		CJ, Stephanie
Create Communications Plan	Reach appropriate audiences – create/review marketing materials	Marketing Committee
Marketing Materials	Create and review all marketing materials for all board events	Marketing Committee
Walking Tour	Create digitized walking tour	Community Outreach Committee
Outreach & Education	Coordinate with school district – local service clubs and realtors	Community Outreach Committee
Gala / Summit / Tour	Explore combined event possibility	Community Outreach Committee
Historic Preservation Month	Partner with SHPO or the AHW	Community Outreach Committee
Fundraising Plan	Develop plan for all fundraising activities and possibilities	Fundraising Committee
Donations Tools	Research / develop alternative methods for receiving funds	Fundraising Committee
501c3	Explore development of friends group	Fundraising Committee
Fundraising Events	Continue with current events / explore other possibilities	Fundraising Committee

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Lewis Mumford

2020 Watch list	Endangered places and threatened list
	FE Warren Section 106 mitigation
	Budget planning for 2020

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