

**CITY OF CHEYENNE  
PLANNING COMMISSION MINUTES**

~~July 7, 2021~~ July 6, 2021  
6:19 P.M.

**MEMBERS PRESENT:** Philip Griggs, Chair; James Bowers, Phillip Regeski, Stephanie Boster, and Greg Palmquist

**MEMBERS ABSENT:** Jeremy Arneson; Brian Tyrrell, Vice-Chair

**CITY STAFF PRESENT:** Charles W. Bloom, Planning & Development Director; Connor White, Planner II; Erin Fagan, Planner I; Sam Crowley, Planner I

**OTHERS PRESENT:**

Philip Griggs, Chair, called the meeting to order at 6:19 P.M.

1. Roll Call was done by Seth Lloyd, Planner II. There was a quorum with 5 members present.
- 2.b. Minutes – The minutes from the June 2<sup>nd</sup> Planning Commission Meeting were approved.

**BOARD ADMINISTRATION:** None.

**ITEM A: (Postponed from June 7, 2021)**  
UDC-21-00094 / Sweetgrass, 7<sup>th</sup> Filing Preliminary Plat (Expedited Review)

Case Planner: Connor White, Planner II

Connor White, Planner I, read the item into record.

Casey Palma, Steil Surveying, presented the project.

Philip Griggs, Chair, asked for questions from the Commissioners.

Connor White provided the staff report. Mr. Bloom added that the public safety fee would be in effect immediately after this plat is approved.

Mr. Griggs opened the public comment. Hearing none, he closed the public comment.

Mr. Griggs asked Mr. Palma for further comment. Mr. Palma commented that they did a self-assessed residential impact fee and the public service fee would be in addition to that.

Ms. Boster moved to recommend exceptions for block sizes and approve the Sweetgrass 7<sup>th</sup> Filing Preliminary Plat subject to staff's recommended conditions, noting that as conditioned, the project meets the review criteria for approval, advancing the Final Plat to the Governing Body. Mr. Palmquist seconded.

Roll Call: Motion approved unanimously with a vote of 4-0.

**ITEM B: (Postponed from June 7, 2021)**  
UDC-21-00133 / Equipoise, 2<sup>nd</sup> Filing Preliminary Plat (Expedited Review)

Case Planner: Seth Lloyd, Planner II

Seth Lloyd, Planner II, read the item into record.

Casey Palma, Steil Surveying Services, presented the project and asked that the plat be postponed while the zone change move forward.

Mr. Griggs asked for a motion.

Ms. Boster moved to postpone the Equipoise Addition, 2<sup>nd</sup> Filing Plat to the August 2, 2021 Planning Commission meeting. Greg Palmquist seconded.

Roll Call: Motion approved with a vote of 4-0.

**ITEM C:**      UDC-21-00209 / Waterford Square, 3<sup>rd</sup> Filing Preliminary Plat (Expedited Review)

Case Planner: Seth Lloyd, Planner II

Seth Lloyd, Planner II, read the item into record.

Scott D. Larsen, P.E., Benchmark Engineers, presented the project.

Mr. Griggs, Chair, asked where the intersection referenced is. Mr. Lloyd showed the Commissioners the original plat. Mr. Griggs asked for other questions from Commissioners. Hearing none, closed.

Mr. Lloyd provided the staff report.

He asked for comments from the Commissioners. Hearing none, closed.

Mr. Griggs asked the public comment. Hearing none, he closed the public comment.

Ms. Boster made a motion to approve the Waterford Square, 3<sup>rd</sup> filing Expedited Preliminary Plat, advancing the Final Plat to the Governing Body. Philip Regeski seconded the motion.

Roll Call: Motion approved unanimously with a vote of 4-0.

**OTHER BUSINESS/STAFF ANNOUNCEMENTS:** Mr. Bloom informed the Commissioners that there would not be a mid-month Planning Commission meeting for July.

**MEETING ADJOURNED:** 6:38 PM.



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Staff Signature



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Board Officer

*Amendos noted*