

City of Cheyenne
Community Development Block Grant
2018 Annual Action Plan



May 2018

Application for Federal Assistance SF-424

*** 1. Type of Submission:**

☐ Preapplication
☒ Application
☐ Changed/Corrected Application

*** 2. Type of Application:**

☒ New
☐ Continuation
☐ Revision

*** If Revision, select appropriate letter(s):**

*** Other (Specify):**

*** 3. Date Received:**

05/07/2018

4. Applicant Identifier:

City of Cheyenne

5a. Federal Entity Identifier:

WY 560060 Cheyenne

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

8. APPLICANT INFORMATION:

*** a. Legal Name:** City of Cheyenne

*** b. Employer/Taxpayer Identification Number (EIN/TIN):**

83-6000050

*** c. Organizational DUNS:**

0757581690000

d. Address:

*** Street1:** 2101 O'Neil Avenue

Street2:

*** City:** Cheyenne

County/Parish:

*** State:**

WY: Wyoming

Province:

*** Country:**

USA: UNITED STATES

*** Zip / Postal Code:** 82001

e. Organizational Unit:

Department Name:

City of Cheyenne

Division Name:

Housing & Community Dev.

f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

*** First Name:**

Deanne

Middle Name:

*** Last Name:**

Widauf

Suffix:

Title: Program Manager

Organizational Affiliation:

*** Telephone Number:** 307/637-6255

Fax Number: 307/637-6231

*** Email:** dwidauf@cheyennecity.org

Application for Federal Assistance SF-424

* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

* 10. Name of Federal Agency:

U. S. Department of Housing & Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-218

CFDA Title:

Community Development Block Grants/Entitlement Grants

* 12. Funding Opportunity Number:

B 18 MC 560002

* Title:

City of Cheyenne Grant Number

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

* 15. Descriptive Title of Applicant's Project:


Community Development Block Grant Fiscal Year 2018 Entitlement funding.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: <input type="text" value="WY-001"/>	* b. Program/Project: <input type="text" value="Chey"/>
Attach an additional list of Program/Project Congressional Districts if needed.	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
17. Proposed Project:	
* a. Start Date: <input type="text" value="07/01/2018"/>	* b. End Date: <input type="text" value="06/30/2019"/>
18. Estimated Funding (\$):	
* a. Federal	<input type="text" value="433,947.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="56,000.00"/>
* f. Program Income	<input type="text" value="1,000.00"/>
* g. TOTAL	<input type="text" value="490,947.00"/>
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?	
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on <input type="text"/> .	
<input checked="" type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.	
<input type="checkbox"/> c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If "Yes", provide explanation and attach	
<input type="text"/>	<input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)	
<input checked="" type="checkbox"/> ** I AGREE	
<small>** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.</small>	
Authorized Representative:	
Prefix: <input type="text"/>	* First Name: <input type="text" value="Marian"/>
Middle Name: <input type="text" value="J."/>	
* Last Name: <input type="text" value="Orr"/>	
Suffix: <input type="text"/>	
* Title: <input type="text" value="Mayor"/>	
* Telephone Number: <input type="text" value="307/637-6300"/>	Fax Number: <input type="text" value="307/637-6231"/>
* Email: <input type="text" value="morr@cheyennecity.org"/>	
* Signature of Authorized Representative: 	* Date Signed: <input type="text" value="5.7.18"/>

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

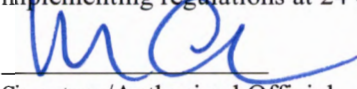
Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.


Signature/Authorized Official

5.7.12
Date

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2018 , _____ (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

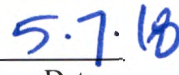
Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.



Signature/Authorized Official



Date

Mayor

Title

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature/Authorized Official

5.7.18

Date

Mayor

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

N/A

Signature/Authorized Official

Date

Title

ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction's consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from

publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

N/A

Signature/Authorized Official

Date

Title

HOPWA Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the plan:

1. For at least 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For at least 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

N/A

Signature/Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Cheyenne prepared a Comprehensive Consolidated Plan for Fiscal Years 2015 - 2019 that provided a five-year strategic plan. The 2018 Annual Action Plan covers the fourth year and is designed to be a collaborative process allowing residents to establish a unified vision for community development actions. It offers the residents of Cheyenne the opportunity to shape various housing and community development programs into an effective, coordinated set of strategies that addresses needs without duplicating programmatic efforts.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Activities identified in the 2018 Annual Action Plan will implement the goals of the Five-Year Consolidated Plan. The objectives provide specific actions to preserve affordable housing, revitalize low and moderate-income neighborhoods, provide training, provide transportation and food for low-income individuals and promote fair housing choices. Performance outcomes from these objectives will result in single family rehabilitation and to provide improvements to neighborhoods through public infrastructure improvements. The plan also provides for community and supportive services for low- and moderate-income persons, and those with special needs.

Specifically, the City will do the following:

Provide Decent, Affordable Housing:

1. Provide down payment and closing costs to 1 first-time homebuyer.
2. Provide rehabilitation to approximately 12 low-income homeowners.

Create Suitable Living Environments:

1. Assist approximately 600 low-income individuals with transportation.
2. Assist approximately 2,500 low-income individuals with food baskets.

3. Assist approximately 15 low-income single mothers with job training.
4. Assist up to 5 low-income students with scholarship assistance.

Improve Economic Opportunity:

1. Assist with an intersection where there is standing water after rain or melting snow, creating a potential hazard for drivers within a low-income area neighborhood.
2. Assist with paving unpaved city roadways, including installing curb and gutter, sidewalk, manhole and water valve adjustments, and construction of valley pans and residential drive approaches within a low-income area neighborhood.
3. Assist with the demolition of abandoned and dangerous houses in Cheyenne.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The City's past programs have focused on community needs that continue to exist including aging housing and infrastructure, neighborhood improvements, and social service supports for low-income residents. Cheyenne believes the programs proposed for the 2018 Action Plan year and goals for the five-year planning period, are like those used in the past, and continue to be the most efficient and effective use of Community Development Block Grant (CDBG) funds.

Within the first year of the Consolidated Plan the Housing and Community Development (H&CD) Office assisted over 2,443 people in activities aimed at improving self-sufficiency. Tuition assistance was provided for 13 low-income single mothers who received job training. The local food pantry assisted 2,018 individuals with emergency food assistance. The City Transit Department assisted 408 individuals with free bus tokens to help with transportation to employment, doctors, grocery stores, etc. Homeless Prevention was provided for 4 low-income residents. Smoke detectors were purchased and are available for installation in low-income homes. Exterior rehabilitation was provided for 4 low-income homeowners, facility rehabilitation was provided for a senior center, and a facility for at risk youth was purchased.

Within the second year of the Consolidated Plan the H&CD Office assisted over 2,166 people in activities aimed at improving self-sufficiency. Tuition assistance was provided for 10 low-income single mothers who received job training. Tuition assistance was also provided for one low-income student to assist with obtaining an associates degree. The local food pantry assisted 1,882 individuals with emergency

food assistance. The City Transit Department assisted 249 individuals with free bus tokens to help with transportation to employment, doctors, grocery stores, etc. Homeless Prevention was provided for 24 low-income residents. Land was purchased for a home development to provide 3 new affordable homes in Cheyenne. The local homeless shelter and a senior center will receive facility rehabilitation. One low-income homeowner received rehabilitation for their home and funding is available to assist prospective homebuyers with downpayment and closing costs. Funding is also available to assist with the purchase of land to help with flood control within a low-income neighborhood.

Within the third year of the Consolidated Plan the H&CD Office assisted over 819 people in activities aimed at improving self-sufficiency. Tuition assistance was provided for 8 low-income single mothers who received job training. The local food pantry assisted 548 individuals with emergency food assistance. The City Transit Department assisted 224 individuals with free bus tokens to help with transportation to employment, doctors, grocery stores, etc. Homeless prevention was provided for 39 low-income residents. The local homeless shelter and a senior center received facility rehabilitation, 393 homeless clients received an improved facility and 175 seniors received an improved kitchen. Land was purchased to help with flood control within a low-income neighborhood. One low-income homeowner received rehabilitation for their home and funding is available to assist prospective homebuyers with down payment and closing costs. One low-income area park will receive a new playground. The old playground was dangerous and has been removed. The new playground will be installed this summer. Another low-income area park will receive a new ADA restroom. The old restroom was not ADA accessible and was very old. The new restroom will be installed this summer. A shared living facility is receiving an electrical upgrade that will benefit 4 low-income residents.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Cheyenne began its citizen participation and consultation process in September 2017 with a Notice of Funding Available (NOFA) announcing the Fiscal Year 2018 CDBG funding cycle was beginning. The notice was published in the local paper, posted on the City of Cheyenne website, e-mailed to over 150 residents and posted on LinkedIn and Facebook. A public meeting/training session was held on October 4, 2017, with 21 residents attending.

A News Release announcing that a Public Hearing was to be held on November 1, 2017, was published in the local paper, posted on the City of Cheyenne website, e-mailed to over 150 residents and posted on LinkedIn and Facebook. Residents of the City were encouraged to attend the Public Hearing and provide comments on the concept paper applications that were received. Eight residents attended. The Advisory Council consulted and reviewed the submitted concept papers to determine which would proceed to the full application phase. The Advisory Council met with the individual applicants on February 7, 2018, to ask specific questions regarding the submitted grant applications. Twelve residents attended the February meeting along with 8 Advisory Council Members.

On March 9, 2018, a draft of the Annual Action Plan will be published and made available at the County Library, City Clerk's Office, Housing & Community Development Office and on the City Website, for 30-days to allow the citizens of Cheyenne to comment on the plan. NOTE: Last year's Entitlement amount was used with Tier 1 and Tier 2 funding identified. A public notice was published in the local paper, posted on the City Website, e-mailed to over 150 residents, agencies and churches, posted on LinkedIn and Facebook. A Public Hearing was held April 9, 2018, during the bi-monthly City Council Meeting. An announcement of this Public Hearing was published on March 19, 2018. This was the final opportunity for citizens to comment on the plan. City Council reviewed the plan during their Finance Committee Meeting on April 16, 2018, and approve the Plan during the bi-monthly City Council Meeting on April 23, 2018.

The H&CD Office has expanded its Citizen Participation outreach via social media with over 589 connections on LinkedIn, over 403 friends on Facebook, and over 110 followers of the H&CD Facebook Page. The e-mails, LinkedIn, and Facebook include contacts with local non-profits, businesses, churches, city, county, and state agencies. The H&CD Office is also working with the Wyoming Office of Health Equity and Google Translation to provide translation services for residents with Limited English Proficiency (LEP).

The Citizen's Participation Plan also addresses how to deal with anticipated funding. The H&CD Office Advisory Council will identify two tiers of funding. Tier 1 funding will be calculated using the prior year funding amount. Tier 2 funding will only be available if additional funding is awarded. If FY 2018 funding comes in less than Tier 1, all public service sub-grantees identified will take an equal percentage cut and an identified general service sub-grantee will be cut. If HUD has not identified the exact dollar amount to be awarded to Entitlement Communities by March 9th of the 2018 plan year, the H&CD Program Manager will submit the Draft Annual Action Plan / Draft Consolidated Plan for a 30-day comment period using anticipated dollar amounts. Once HUD has published the awarded amount, the Plan will be updated with exact numbers then submitted to HUD.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Even though the residents of Cheyenne were provided multiple opportunities to comment on the Fiscal Year 2018 Annual Action Plan no comments have been received. Public Notices were placed in the local newspaper, on the City Website, on LinkedIn, and on Facebook. The Public Notices were also e-mailed through the Laramie County Community Partnership and to over 150 individuals, agencies, and churches. Public Meetings / Hearings were held prior to the 30-day comment period and one Public Hearing will be held at the end.

No comments were received during the 30-day comment period.

6. Summary of comments or views not accepted and the reasons for not accepting them

No comments have been received.

7. Summary

The H&CD Office provides the citizens of Cheyenne the opportunity to comment on the Community Development Block Grant (CDBG) cycle multiple times throughout the process. A final public hearing was held during the City Council meeting on April 9, 2018, and was the last date that written comments were accepted for inclusion in the Annual Action Plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	CHEYENNE	
CDBG Administrator	CHEYENNE	Housing & Community Development Office
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The lead agency for the administration of the Fiscal Year 2018 Annual Action Plan CDBG Funding is the City of Cheyenne Housing & Community Development Office.

Consolidated Plan Public Contact Information

Deanne Widauf, Program Manager
City of Cheyenne
2101 O'Neil Avenue. Room 309
Cheyenne, WY 82001
dwidauf@cheyennecity.org
(307) 637-6255

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Cheyenne is in constant contact with various agencies to ensure funding priorities are in line with current community development goals. The City's various departments, including the Mayor's Office, Development Office, Planning Office, Transit Department, Community Recreation and Events Department, and Metropolitan Planning Office (MPO) foster communication with the Cheyenne Housing Authority and numerous local agencies.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The H&CD Office is working with WyoNAHRO on their efforts to implement a state Housing Trust Fund.

The H&CD Office Program Manager is a member of the LCCP Strong Families Action Team, the Wyoming Homeless Collaborative, and WyoNAHRO. The teams are made up of members of the community to include State Government, School District, Medical, and local non-profits.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Wyoming Continuum of Care is working with agencies throughout the state, including the Housing & Community Development Office, to strengthen participation. The Wyoming Continuum of Care is known as the Wyoming Homeless Collaborative (WHC). A new Lead Agency has taken charge and a Technical Assistance Team met with the WHC to help with strategic planning and structural issues such as Governance Charter, Policies & Procedures, Homeless Management Information Systems (HMIS), the WHC budget, Housing Inventory and Point in Time Counts. Since then WHC has worked diligently to ensure that the Point in Time Count was a success.

The Governor of Wyoming has appointed a homeless coordinator. The first Homeless Conference was held in October, 2015, with over 100 participants.

The City of Cheyenne H&CD Office is also part of the LCCP Strong Families Action Team. The team is working with the homeless liaison for School District #1 and is working to procure 6 unaccompanied student residences within Cheyenne, a boys and a girl's residence within each triad. A residence within the East Triad was donated by Holy Trinity Manor and was available to house students within the spring semester 2016. Land has been procured within the South Triad and they are planning to build a duplex. A ground-breaking ceremony was held on January 29, 2018.

The H&CD Office is also working with COMEA House and Family Promise of Cheyenne. COMEA is the local homeless shelter and CDBG funding has been utilized for needed rehabilitation. Family Promise works with homeless families.

The H&CD Office hosted a collaboration meeting on March 10, 2017, for agencies who work with the homeless in Wyoming. The purpose of the collaboration meeting was to collect resources available to address the needs of homeless persons and persons at risk of homelessness. There were 13 community members who attended the meeting via phone or in person. The H&CD Office also collaborated with other agencies who were unable to attend the meeting. The results of the meeting is attached.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

N/A; The City of Cheyenne does not receive the Emergency Solutions Grant (ESG). The Homeless Management Information System (HMIS) assists Continuum of Care planning groups to identify needs and gaps in provision of housing and services to assist persons who are homeless.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	CHEYENNE HOUSING AUTHORITY
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Executive Director was contacted. Information was requested on how many units / vouchers they manage and how many are on their waiting list. Information regarding fair housing training and Section 3 residents was also requested, as well as other training opportunities. The Cheyenne Housing Authority also requests a consistency letter in regards to their Agency Plan.
2	Agency/Group/Organization	City of Cheyenne
	Agency/Group/Organization Type	Other government - Local
	What section of the Plan was addressed by Consultation?	Lead Agency
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Cheyenne is the lead agency for preparation of the Consolidated Plan, Annual Action Plan, and CAPER. Multiple different offices attended a community meeting to assist with defining goals and objectives for the 5-year Consolidated Plan. Staff members have also consulted with the program manager via e-mail or in person on eligibility issues.
3	Agency/Group/Organization	WY Department of Education
	Agency/Group/Organization Type	Services-Education
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Unaccompanied youth

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff attended a community meeting to assist with identifying goals and objectives for the 5-year Consolidated Plan. Staff are also working with Laramie County Community Partnership on homeless / unaccompanied student residences. The Laramie County School District #1 homeless youth liaison is working to acquire 6 residences for unaccompanied students, a boys and a girl's residence within each of the 3 school districts. Holy Trinity Manor has loaned a residence within the East Triad that is up and running. Land has been donated within the South Triad where they are planning on building a duplex.
4	Agency/Group/Organization	COMMUNITY ACTION OF LARAMIE COUNTY
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff attended a community meeting to help identify the goals and objectives for the 5-year Consolidated Plan. The outcome was to help identify the needs of the residents of Cheyenne. Further meetings have been held discussing homeowner rehabilitation and homeless prevention assistance.
5	Agency/Group/Organization	NEEDS, INC.
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Staff attended a community meeting to help identify the goals and objectives for the 5-year Consolidated Plan. The outcome was to help identify the needs of the residents of Cheyenne. Further meetings have been held discussing their food box program. Needs has also acquired the free bus token program and meetings have been held to discuss this.
6	Agency/Group/Organization	THE SALVATION ARMY
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Meetings have been held with staff to discuss the needs of the low-income homeowners of Cheyenne. The anticipated outcome is to assist with homeless prevention activities. Further meetings have been held discussing their homeless prevention program.
7	Agency/Group/Organization	Climb Wyoming
	Agency/Group/Organization Type	Services-Education
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Meetings have been held with staff to discuss the needs of the low-income single mothers of Cheyenne. The anticipated outcome is to assist with job training. Further meetings have been held discussing their job training program.
8	Agency/Group/Organization	COMEA House and Resource Center
	Agency/Group/Organization Type	Services-homeless

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Meetings have been held with staff to discuss the needs of the homeless of Cheyenne. The anticipated outcome is to assist with the rehabilitation needs of the local homeless shelter. A meeting was also held to discuss the resources of the homeless population in Wyoming. The outcome of the consultation is to address the 2016 Guide to Coordination and Collaboration for CoCs and Consolidated Plan Jurisdictions requirement for Con Plan Jurisdictions to consult about resources available to address the needs of homeless persons and persons at risk of homelessness.
9	Agency/Group/Organization	PEAK WELLNESS CENTER
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Meetings have been held with staff to discuss the needs of the disabled adults of Cheyenne. The anticipated outcome is to assist with the rehabilitation needs of a disabled adult shared living facility. Further meetings have been held to discuss rehabilitation of other facilities Peak Wellness owns.
10	Agency/Group/Organization	Wyoming Department of Health
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A meeting was held to discuss the resources of the homeless population in Wyoming. The outcome of the consultation is to address the 2016 Guide to Coordination and Collaboration for CoCs and Consolidated Plan Jurisdictions requirement for Con Plan Jurisdictions to consult about resources available to address the needs of homeless persons and persons at risk of homelessness.
11	Agency/Group/Organization	Volunteers of America
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	A meeting was held to discuss the resources of the homeless population in Wyoming. The outcome of the consultation is to address the 2016 Guide to Coordination and Collaboration for CoCs and Consolidated Plan Jurisdictions requirement for Con Plan Jurisdictions to consult about resources available to address the needs of homeless persons and persons at risk of homelessness.

Identify any Agency Types not consulted and provide rationale for not consulting

N/A; the City provided an opportunity and invited participation and comments from all organizations serving low- and moderate-income residents and residents with special needs.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Wyoming Homeless Collaborative	The Wyoming Homeless Collaborative (WHC) is an inclusive, community-based group that plans for and manages homeless assistance resources and programs efficiently and effectively with the ultimate goal of ending homelessness in Wyoming. The WHC is the planning body in the State of Wyoming that coordinates the community's policies, strategies and activities toward ending homelessness. The program is composed of transitional housing, permanent supportive housing for disabled persons, permanent housing, supportive services and HMIS. The City of Cheyenne's 5-Year Consolidated Plan's Homelessness goal is to provide sufficient, safe, and secure housing and supportive services to those in need, with an ultimate goal of self-sufficiency. The following outcomes were identified: 1) Assist 5 households with tenant-based rental assistance/rapid rehousing 2) Preserve and improve the homeless shelter
PlanCheyenne	City of Cheyenne Metropolitan Planning Office	Plan Cheyenne is looking to provide new regulations that will help protect the character of the community's established neighborhoods and natural environment and ensure that future development is consistent with the community's vision. While the visual impact of the new regulations will take time to emerge, their presence reinforces the community's commitment to quality development. Plan Cheyenne places a strong emphasis on mixed-use development patterns as a means of maintaining the Cheyenne Area's identity, creating livable and pedestrian-oriented neighborhoods, stimulating development and revitalization, and promoting energy-efficient development. As part of the City's Unified Development Code (UDC), a variety of new mixed-use districts were established to support the implementation of the different intensities and types of mixed-use development designated by the Future Land Use Plan. In addition, some existing zone districts were modified to promote more compact, pedestrian-oriented development patterns. These and other amendments not only help bring the City's regulations into compliance with Plan Cheyenne, but also serve as incentives for future infill and redevelopment. The City of Cheyenne's 5 Year Consolidated Plan identifies goals to preserve and improve low income neighborhoods and to provide safe, decent affordable housing. This can be accomplished with smaller lot sizes and multi-family housing units as identified in Plan Cheyenne.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
CHA 5-Year and Annual Plan	Cheyenne Housing Authority	The Cheyenne Housing Authority (CHA) will provide decent, safe and sanitary housing to the elderly, disabled and economically disadvantaged families who are unable to obtain housing through conventional means. The H&CD Five Year Consolidated Plan's Housing goals are: "Preserve and improve low income neighborhoods" and "Provide safe, decent affordable housing."

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

Please note that all housing and supportive service providers in Cheyenne were invited to participate in the Consolidated Plan process. These organizations were mailed surveys and invited to all community meetings. The agencies were again invited to participate and comment on the fourth year Annual Action Plan.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The H&CD Office arranged two public meetings in order to meet with stakeholders and set goals to be incorporated within the Fiscal Year 2018 Annual Action Plan. The fourth year of the 2015 - 2019 Consolidated Plan.

A training session was held in October to walk the attendees through the application process. The identified 5-year goals were highlighted. A public notice was published inviting anyone interested to attend and learn about the Community Development Block Grant (CDBG) program.

A public hearing was held in November to introduce the applications that were received for the FY 2018 Annual Action Plan. A public notice was published inviting the community to attend and comment on the applications.

A public notice was published inviting the community to comment on the plan and notify them that a resolution would go before City Council on April 9, 2018.

A public hearing was held in April, during the 30-day comment period for the Draft Annual Action Plan, at a City Council meeting. An announcement was posted 2 weeks prior to the meeting notifying the community of the public hearing.

In addition to the public notices being published within the local newspaper the notices were also published on the City Website, e-mailed to over 150 individuals, agencies, churches, etc. and were also distributed via LinkedIn and Facebook to over 510 individuals.

NOTE: A Draft Annual Action Plan using last year's funding was submitted for 30-day public comment with Tier funding identified.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	An afternoon meeting was set up at the Municipal Building on Wednesday, October 4, 2017. Twenty-one community members attended the meeting.	No verbal or written comments were received.	No verbal or written comments were received.	
2	Public Hearing	Non-targeted/broad community	An afternoon meeting was set up at the Municipal Building on Wednesday, November 1, 2017. Eight community members attended the meeting.	No verbal or written comments were received.	No verbal or written comments were received.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Public Hearing	Non-targeted/broad community	An evening hearing was held during City Council on Monday, April 9, 2018. On average 70 community members attended the meeting. The meeting is also recorded and made available on the City Website.			

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

For Fiscal Year 2018 the City of Cheyenne's CDBG allocation is \$433,947. It is anticipated that \$1,000 in program income will be received for a total of \$434,947. Program Administration will be \$86,789, Public Service will be \$65,000, and General Service will be \$283,158. The City is starting a shovel ready program that will utilize recaptured funding. There is \$16,000 available and it is anticipated that an additional \$40,000 will be added to this along with other possible recaptured funds.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	433,947	1,000	56,000	490,947	398,422	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG funding does not have a matching requirement and is not being used to match any funding sources in Cheyenne. Even so, some local nonprofit agencies do provide leveraged dollars for the projects that they receive CDBG funding for.

Cheyenne Climb Wyoming has received an additional \$9,000 from the City of Cheyenne and \$14,125 from the United Way of Laramie County. They have also applied for an additional \$90,000 from TANF, \$45,000 from USDA, \$61,875 from private foundations and \$58,155 from corporate donors.

Needs, Inc. is anticipating receiving an additional \$110,000 from United Way of Laramie County; \$100,000 from Walmart Foundation - State Giving; \$5,000 from Wyoming Community Foundation; \$9,000 from FEMA; \$11,000 from Firecracker 5k Fundraiser; and \$53,000 from Community Donations.

The City of Cheyenne is anticipating receiving an additional \$41,118 from In-Kind donations for the LMI Neighborhoods Infrastructure Upgrades.

Habitat for Humanity of Laramie County Inc. is anticipating receiving an additional \$18,500 from In-Kind donations and Habitat for Humanity ReStore Revenue.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

There is no publically owned land or property within Cheyenne that will be used to address the needs of the Consolidated Plan or Annual Action Plan.

Discussion

Please see above.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Promote self-sufficiency through service provision	2015	2019	Homeless Non-Homeless Special Needs	City of Cheyenne	Supportive Services for Low Income & Special Needs	CDBG: \$45,000	Public service activities other than Low/Moderate Income Housing Benefit: 1860 Persons Assisted
2	Promote job training and opportunities	2015	2019	Non-Housing Community Development	City of Cheyenne	Job Training and Opportunities	CDBG: \$20,000	Public service activities other than Low/Moderate Income Housing Benefit: 20 Persons Assisted
3	Provide safe, decent affordable housing	2015	2019	Affordable Housing Public Housing Non-Homeless Special Needs	City of Cheyenne	Housing Rehabilitation and Improvements First Time Homebuyer Assistance	CDBG: \$50,000	Homeowner Housing Rehabilitated: 12 Household Housing Unit Direct Financial Assistance to Homebuyers: 1 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Preserve and improve low income neighborhoods	2015	2019	Homeless Non-Homeless Special Needs Non-Housing Community Development	City of Cheyenne	Neighborhood Improvements Public Facilities or Infrastructure Improvements	CDBG: \$285,574	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3075 Persons Assisted Buildings Demolished: 2 Buildings
5	Program Administration	2015	2019	Program Administration	City of Cheyenne	Program Administration	CDBG: \$86,789	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Promote self-sufficiency through service provision
	Goal Description	Public Service activities that will be addressed with this goal include: Needs, Inc. will provide food boxes to approximately 2,500 low-income individuals. Needs, Inc. will provide free bus tokens to approximately 600 low-income individuals.
2	Goal Name	Promote job training and opportunities
	Goal Description	To assist with tuition / books for approximately 5 low-income students to attend Laramie County Community College. Climb Wyoming will provide job training to approximately 15 low-income single mothers.

3	Goal Name	Provide safe, decent affordable housing
	Goal Description	Habitat for Humanity will provide rehabilitation to approximately 10 low-income homeowners. The Hand Program will provide rehabilitation to approximately 2 low-income homeowners. The Chop Program will provide down payment and closing costs for 1 first-time homebuyer.
4	Goal Name	Preserve and improve low income neighborhoods
	Goal Description	The City will provide infrastructure improvements to two low-income neighborhoods. One neighborhood will receive the installation of a double inlet, as well as, an upsized storm sewer pipe to help with pooling water. The second neighborhood will benefit from 3 unpaved roads being paved, the installation of curb, gutter, curb cuts, sidewalk, manholes, water valves, valley pans, residential drive approaches and landscaping curb. The City will also utilize recaptured funding for the demolition of abandoned and dangerous houses in Cheyenne.
5	Goal Name	Program Administration
	Goal Description	To provide Program Administration for the FY 2018 CDBG Grant.

Projects

AP-35 Projects – 91.220(d)

Introduction

Below is a summary of the eligible projects that will take place during the program year that address the City's priority needs. Specific objectives are detailed in the individual project descriptions below. Accomplishments of each project will be recorded in a quantitative maker that measures productivity by addressing the following categories:

Objectives

1. Creating Suitable Living Environments
2. Providing Decent Affordable Housing
3. Creating Economic Opportunities

Outcomes

1. Availability / Accessibility
2. Affordability
3. Sustainability

Projects

#	Project Name
1	Climb Wyoming
2	Needs, Inc.
3	LCCC Scholarships
4	Habitat for Humanity
5	HAND Program
6	CHOP Program
7	City - Neighborhood Infrastructure
8	Shovel Ready - Blighted Houses Demolition
9	Program Administration

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocation of funds is closely aligned with the housing and community development needs identified by the stakeholders and citizens who participated in the development of the Consolidated Plan. The primary obstacle to addressing underserved needs is lack of funds. The cost of needed improvements to the city far exceeds the city's five-year allocation of HUD block grant funds. The City also faces budgetary constraints associated with the economic downturn.

AP-38 Project Summary
Project Summary Information

1	Project Name	Climb Wyoming
	Target Area	City of Cheyenne
	Goals Supported	Promote job training and opportunities
	Needs Addressed	Job Training and Opportunities
	Funding	CDBG: \$15,000
	Description	To provide job training to low-income single mothers.
	Target Date	6/15/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 15 low-income single mothers.
	Location Description	The applications will be taken at 123 East 17th Street, Cheyenne, WY 82001.
	Planned Activities	This activity will provide job training.
2	Project Name	Needs, Inc.
	Target Area	City of Cheyenne
	Goals Supported	Promote self-sufficiency through service provision
	Needs Addressed	Supportive Services for Low Income & Special Needs
	Funding	CDBG: \$45,000
	Description	To provide food boxes and free bus tokens to low-income residents of Cheyenne.
	Target Date	6/15/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that approximately 2,500 low-income individuals will receive food box assistance. It is anticipated that approximately 600 low-income individuals will receive free bus tokens.
	Location Description	The food boxes and bus tokens will be distributed from 900 Central Avenue, Cheyenne, WY 82007
	Planned Activities	To provide food boxes and free bus tokens to low-income residents of Cheyenne.
3	Project Name	LCCC Scholarships
	Target Area	City of Cheyenne

	Goals Supported	Promote job training and opportunities
	Needs Addressed	Job Training and Opportunities
	Funding	CDBG: \$5,000
	Description	To provide for scholarship assistance to low-income residents.
	Target Date	6/15/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is anticipated that 5 low-income students will receive assistance.
	Location Description	The applications will be taken at 2101 O'Neil Avenue, Cheyenne, WY 82001.
	Planned Activities	To provide scholarship assistance at Laramie County Community College. To assist with tuition and books.
4	Project Name	Habitat for Humanity
	Target Area	City of Cheyenne
	Goals Supported	Provide safe, decent affordable housing
	Needs Addressed	Housing Rehabilitation and Improvements
	Funding	CDBG: \$35,000
	Description	To provide for homeowner housing rehabilitation.
	Target Date	10/1/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 10 low-income homeowners will receive assistance.
	Location Description	Applications will be taken at 1721 Ames Avenue, Cheyenne, WY 82001.
	Planned Activities	To provide for homeowner housing rehabilitation.
5	Project Name	HAND Program
	Target Area	City of Cheyenne
	Goals Supported	Provide safe, decent affordable housing
	Needs Addressed	Housing Rehabilitation and Improvements
	Funding	CDBG: \$10,000
	Description	To provide for housing rehabilitation for low-income homeowners.

	Target Date	10/1/2019
	Estimate the number and type of families that will benefit from the proposed activities	Approximately 2 low-income homeowners will receive assistance.
	Location Description	Applications will be taken at 2101 O'Neil Avenue, Cheyenne, WY 82001.
	Planned Activities	This grant will provide homeowner housing rehabilitation.
6	Project Name	CHOP Program
	Target Area	City of Cheyenne
	Goals Supported	Provide safe, decent affordable housing
	Needs Addressed	First Time Homebuyer Assistance
	Funding	CDBG: \$5,000
	Description	To provide for down payment and closing costs for first-time homebuyers.
	Target Date	10/1/2019
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that approximately one first-time homebuyer would receive assistance.
	Location Description	Applications will be taken at 2101 O'Neil Avenue, Cheyenne, WY 82001.
	Planned Activities	To provide for down payment and closing costs.
7	Project Name	City - Neighborhood Infrastructure
	Target Area	City of Cheyenne
	Goals Supported	Preserve and improve low income neighborhoods
	Needs Addressed	Neighborhood Improvements Public Facilities or Infrastructure Improvements
	Funding	CDBG: \$229,574
	Description	To provide infrastructure improvements to two low-income neighborhoods. One neighborhood will receive the installation of a double inlet, as well as, an upsized storm sewer pipe to help with pooling water. The second neighborhood will benefit from 3 unpaved roads being paved, the installation of curb, gutter, curb cuts, sidewalk, manholes, water valves, valley pans, residential drive approaches and landscaping curb.

	Target Date	10/1/2019
	Estimate the number and type of families that will benefit from the proposed activities	Two low-income neighborhoods will receive infrastructure improvements. The first neighborhood has 990 residents and the second neighborhood has 2,085 residents.
	Location Description	Census Tract 2, Block Group 2 and Census Tract 13, Block Group 2.
	Planned Activities	To provide infrastructure improvements to two low-income neighborhoods. One neighborhood will receive the installation of a double inlet, as well as, an upsized storm sewer pipe to help with pooling water. The second neighborhood will benefit from 3 unpaved roads being paved, the installation of curb, gutter, curb cuts, sidewalk, manholes, water valves, valley pans, residential drive approaches and landscaping curb.
8	Project Name	Shovel Ready - Blighted Houses Demolition
	Target Area	City of Cheyenne
	Goals Supported	Preserve and improve low income neighborhoods
	Needs Addressed	Neighborhood Improvements
	Funding	CDBG: \$56,000
	Description	The City will utilize recaptured funding for the demolition of abandoned and dangerous houses in Cheyenne.
	Target Date	10/1/2019
	Estimate the number and type of families that will benefit from the proposed activities	This will be determined on how much funding is recaptured and made available for this project. We are estimating that at least 2 will be demolished.
	Location Description	Houses will be determined at 2101 O'Neil Avenue, Cheyenne, WY 82001.
	Planned Activities	Identify and demolish unoccupied, abandoned and dangerous houses in Cheyenne utilizing recaptured funding.
9	Project Name	Program Administration
	Target Area	City of Cheyenne
	Goals Supported	Program Administration
	Needs Addressed	Program Administration
	Funding	CDBG: \$86,789

	Description	To provide for program administration for the City of Cheyenne CDBG Entitlement funds.
	Target Date	7/1/2019
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	2101 O'Neil Avenue, Cheyenne, WY 82001
	Planned Activities	This activity is for Program Administration only.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The geographic area of the jurisdiction is the City of Cheyenne. Approximately 70 percent of the offices are located within Census Tract 7, with 9 percent of the funding identified to be spent within Census Tract 2; and 58 percent within Census Tract 13. The remainder of the funding will be spread throughout the City of Cheyenne for low to moderate-income households and persons.

Geographic Distribution

Target Area	Percentage of Funds
City of Cheyenne	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The Housing & Community Development Advisory Council's priorities are to serve the low to moderate income population. The grant recipients have to demonstrate that their clients are low to moderate-income city residents. The majority of their clients live in Census Tracts 2, 3, 7, 10 and 13, which are the City of Cheyenne's low income neighborhoods. It is estimated that approximately 90 percent of our grant allocation will be dedicated to these low income neighborhoods.

Discussion

The following grants have been recommended for funding and are located within the identified Census Tract.

Climb Wyoming \$15,000. Their main office is located in Census Tract 7, Block 1. All of their assistance will be given to low-income single mothers of Cheyenne. Their clients are scattered throughout Cheyenne.

Needs, Inc. \$45,000.00. Their main office is located in Census Tract 2, Block 2. All of their assistance will be given to low to moderate-income residents of Cheyenne. Their clients are scattered throughout Cheyenne.

H&CD Advisory Council Scholarship Program \$ 5,000.00. Their office is located in Census Tract 7, Block 3. This grant assists low to moderate-income students attending LCCC. The students are scattered throughout Cheyenne.

Habitat for Humanity \$35,000. Their main office is located in Census Tract 7, Block 1. This grant will assist low to moderate-income homeowners of Cheyenne. Their clients are scattered throughout Cheyenne.

H&CD HAND/CHOP Programs \$15,000. These grants will assist low to moderate-income

homeowners/homebuyers of Cheyenne. Their clients are scattered throughout Cheyenne.

City Neighborhood Infrastructure: \$27,881 within the neighborhood located in Census Tract 2, Block 2 and \$201,693 within the neighborhood located in Census Tract 13, Block 2.

City Blighted Houses Demolition: Shovel ready project with approximately \$56,000. Recaptured funding will be utilized for this project. It is unknown how much funding will be available. The homes are scattered throughout Cheyenne.

Program Administration \$86,789. The office is located within Census Tract 7, Block 1.

The City of Cheyenne is 38.1 percent low to moderate income per the 2000 Census Tract and Block Percentages for Low/Moderate.

Census Tract 2	55.83 percent
Block 1	53.68 percent
Block 2	55.05 percent
Block 3	56.65 percent

Census Tract 3	53.32 percent
Block 1	72.22 percent

Census Tract 6	41.97 percent
Block 2	50.77 percent

Census Tract 7	61.28 percent
Block 1	87.70 percent
Block 3	67.09 percent

Census Tract 10	55.03 percent
Block 1	59.73 percent
Block 3	65.07 percent

Census Tract 13	36.14 percent
Block 2	52.52 percent
Block 3	54.65 percent

Census Tract 15.2	52.39 percent
Block 3	74.9 percent

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Affordable housing is a continuing need in Cheyenne. In past years it has been a struggle to find developers who are willing to provide new affordable housing units within the city. Even so, in 2014 three developers applied to WCDA for HOME and Low Income Housing Tax Credit assistance to build 117 units within Cheyenne. Another agency is looking to build 44 units for veterans. Two of the developers again submitted applications to WCDA in 2015. In October 2015 WCDA approved funding for two developments within Laramie County. Crow Creek Apartments, containing 59 units, will be located on Avenue B-6 within Census Tract 4.02, just outside of the city limits. Grand Harmony Apartments, containing 33 units, will be located within Census Tract 3, within the city limits. Both developments are located on the south side of Cheyenne, the county project is located within a low income census tract. In 2017 three developers applied to WCDA for HOME and Low Income Housing Tax Credit assistance to build 215 units within Cheyenne for families and seniors. Another developer is currently going thru a zone change for South Ridge Apartments, an affordable housing complex, that would include 40 units.

The City Metropolitan Planning Office (MPO) has updated PlanCheyenne. PlanCheyenne places a strong emphasis on mixed use development patterns as a means of maintaining the Cheyenne Area's identity, creating livable and pedestrian oriented neighborhoods, stimulating development and revitalization, and promoting energy efficient development. As part of the City's Unified Development Code (UDC), a variety of new mixed use districts were established to support the implementation of the different intensities and types of mixed use development designated by the Future Land Use Plan. In addition, some existing zone districts were modified to promote more compact, pedestrian oriented development patterns. These and other amendments not only help bring the City's regulations into compliance with PlanCheyenne, but also serve as incentives for future infill and redevelopment.

The process of updating and approving PlanCheyenne has gone a long way to educating the local developers and they are becoming more open to building more compact neighborhoods which are more affordable, as opposed to single family homes on large lots which are not affordable. Pedestrian oriented neighborhoods will give the low income residents of Cheyenne the opportunity to work, live, and play all within walking distance so transportation will not be an issue.

The City will continue to discuss the affordable housing concept with local developers. Also, the amount of CDBG funding that the City receives is too little to help with more than a small infrastructure project. Therefore, the Housing & Community Development Office is focusing on ensuring that homeowners remain in their current homes. The City has dedicated \$45,000 for a Homeowner

Rehabilitation project within the City in Fiscal Year 2018.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	12
Special-Needs	0
Total	12

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	12
Acquisition of Existing Units	0
Total	12

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

The above 12 households that will be assisted will be homeowner rehabilitation projects.

With all of the recent and projected growth in the City, demand for affordable housing will only increase in coming years. Apartment vacancies in Cheyenne have remained very low over the past 2 years, with vacancies increasing from 2.9 percent to 5.2 percent. The average number of City residential units for sale in third quarter 2017 was 271 compared to 298 units for sale at the same time in 2016, 270 units for sale at the same time in 2015 and 309 units for sale at the same time in 2014. The number of City unfurnished apartments vacant in third quarter 2017 was 32 compared to 26 vacant at the same time in 2016. Because Cheyenne is growing, average home prices, especially for newer homes have seen a strong increase over the past 8 years. In 2017 the average home sales price in the third quarter was \$249,083 compared to \$228,848 in 2016, and \$212,450 in 2015. ¹

1. Economic Indicators for Greater Cheyenne, Volume XXXIII – Number 4, December 2017

AP-60 Public Housing – 91.220(h)

Introduction

The Cheyenne Housing Authority (CHA) manages public housing units in Cheyenne. The CHA provides decent, safe and sanitary housing to elderly, disabled and economically disadvantaged families unable to obtain housing through conventional means. The ultimate goal of the CHA is to assist and empower its clients through the professional and courteous provision of basic life services that help clients gain control of their destinies.

The CHA administers low-income rental housing assistance for nearly 2,150 households throughout Wyoming. At the same time the CHA also has a waiting list of approximately 1,700 households for its Section 8 voucher program and 665 households for its Public Housing programs. This is one indication of the shortage of affordable housing for all eligible populations.

The CHA has a total of 266 Public Housing Units in Cheyenne consisting of 97 scattered site single family homes and 3 multifamily properties serving senior and disabled tenants. The CHA also manages 1,938 VASH vouchers.

Actions planned during the next year to address the needs to public housing

The City of Cheyenne has a working partnership with the CHA to meet housing needs within the community. However, the CHA develops its own Agency Plan for submission to HUD; the Agency Plan is consistent with the City of Cheyenne Consolidated Plan.

In essence, the CHA Agency Plan describes capital improvements to address modernization needs throughout its public housing portfolio, including: replacement of roofs, concrete, fences, siding, floor covering, sewer lines, windows, cabinets, elevator upgrades, etc. There are no funds available for the creation of new public housing units.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The CHA also operates a Family Self Sufficiency (FSS) Program; the FSS Program supports active participants efforts to eliminate their dependence on subsidy programs by engaging participants in methods they can utilize to become financially independent.

Participants are offered a variety of tools to improve their financial situation, are provided an opportunity to learn new skills and/or enhance old skills, and are provided methods to achieve economic self-sufficiency. The FSS Program is available to all participants living in Laramie or Albany

County that receive Section 8 rental assistance or Public Housing through the CHA.

One primary FSS program benefit is the opportunity to build an escrow savings account. As earned household income increases, the escrow account increases. When the family has successfully met all its goals and graduates from the program, they receive the full amount of their escrow funds, including interest. Escrow account funds can be used for a down payment on a home, to open a small home business, etc.

In 2016, FSS program participants included 13 Public Housing tenants and 18 Section 8 participants.

The CHA solicited public comment and held a public hearing as part of its Agency Plan submission process, and solicits public comment prior to adoption of any policy change. Additionally, the CHA informs the public, including tenants, of regularly scheduled monthly meetings of the CHA Board of Commissioners and invites public comment at each meeting. The CHA encourages the development and operation of Resident Councils in each of its multifamily public housing communities, and works closely with those Resident Councils to solicit and discuss tenant feedback regarding ongoing operations of the public housing program.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The CHA is not a troubled public housing agency. On the contrary, the CHA functions exceptionally well.

Discussion

The Cheyenne Housing Authority sponsored the formation of a new nonprofit housing organization, the Wyoming Housing Partnership (WHP). WHP is now working to preserve three affordable housing developments in Cheyenne totaling 88 units, and intends to develop new affordable housing units in the future.

The CHA provides ongoing fair housing training for all their staff. They also provide ongoing tenant training regarding housekeeping, being a good neighbor, energy conservation and other topics intended to support successful tenancy.

The CHA is very active in WyoNAHRO, Mountain Plains NAHRO, National NAHRO, AHMA and other housing organizations; staff participates in fair housing training at conferences presented by each of these entities.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Homeless and special populations are one of the City of Cheyenne's top three categories for priority needs and goals within the Five Year Consolidated Plan. The City of Cheyenne Housing & Community Development Office has a working relationship with COMEA House, the local homeless shelter; Safehouse, the local domestic violence shelter; Community Action of Laramie County (CALC), a local ESG and CSBG agency; Family Promise, a local transitional housing agency; Wyoming Independent Living, a local disability agency; Cheyenne Transit Program, the local public transit system; Laramie County Community Partnership Strong Families Action Team, a local nonprofit working with homeless youth; The Salvation Army, a local nonprofit working with homeless and low-income residents; and Needs, Inc., a local food bank. All of the above agencies work with the homeless and special populations in the City of Cheyenne.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The following actions will be taken by the City of Cheyenne in Fiscal Year 2018 to address the needs of homeless persons and homelessness prevention. In January 2018, a Point In Time (PIT) count was conducted. The PIT is an intense survey used to count the number of homeless individuals living in Cheyenne on the streets, in shelters, safe houses or in transitional housing, or in areas not meant for human habitation. The homeless shelter, SafeHouse, and transitional housing employees collected the information for the sheltered count and volunteers counted the unsheltered. The information collected is being compiled into a report that will show a more accurate homeless count for Cheyenne but will not be available for several months.

The Wyoming Coalition for the Homeless (WCH) is an advocacy and empowerment agency offering the homeless non-violent ways to voice their views and become self-advocates. They offer assistance during the day to the homeless population. The WCH provides opportunities for writing/publication, art exhibits/sales, legislative action, homeless speaker's bureau and other programs, which raise self-esteem and confidence, and educates the public from the homeless person's point of view. The Welcome Mat has been an active project of WCH, since 1993. This project offers a day center for the homeless, spot labor, clothing closet, computer access, job listings, etc.

Community Action of Laramie County (CALC), operates a health clinic for the homeless at the City/County Health Department, Cheyenne Crossroads Clinic. This program provides medical care and other health services to the homeless population of Laramie County. In addition, they manage an 8 unit

Homeless Veterans House.

Family Promise works with homeless families. They manage a duplex and work with the local churches to help house homeless families.

The Housing & Community Development (H&CD) Office will be working with one nonprofit agency in Fiscal Year 2018 that help the homeless population in Cheyenne:

Needs, Inc. provides short term emergency services and assistance to homeless individuals and families, during daylight hours. Individuals in need receive food and clothing. Needs will also start handing out free bus tokens. CDBG will help by providing food and free bus tokens.

Addressing the emergency shelter and transitional housing needs of homeless persons

The COMEA House continues to be a primary overnight homeless shelter for the community. The shelter provides a safe and secure emergency shelter to homeless adults and families. COMEA is a 30-day emergency shelter for men, women, and families. Currently the shelter can accommodate 65 men and women and two families at a time. In addition to the emergency shelter, COMEA House also has a Transitional Living Program (TLP). The TLP consists of 12 efficiency apartments; two of these apartments are handicap accessible. The purpose of the TLP is to help homeless men and women transition from homelessness into self-sufficiency. They also have a pay to stay dormitory that houses up to 10 men in a semi private living space. These men are working and saving for a place of their own and are able to participate in the program for 90 days.

Community Action of Laramie County (CALC) receives HUD Emergency Solutions Grant (ESG) Funds to provide for emergency lodging, first month's rent and/or deposit for homeless individuals and families. They also manage a VA homeless apartment complex that is funded by a veteran's grant and per diem program that pays for the days that a veteran is in the apartment and this money also provides for meals. CALC also receives Community Services Block Grant (CSBG) funds, part of which can and, usually is, used for the same as the emergency solutions funds but includes support services; medical, identification, transportation. CALC also has the Healthcare for Homeless grant which covers basic medical care.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Community Action of Laramie County (CALC) offers several programs for the homeless. The Key

Transitional Housing (KTH) program offers homeless families the use of three single family homes for periods ranging from six months to two years. Smith Manor offers 18 efficiency apartments to homeless individuals. Twelve units are used as transitional housing for men and women in need of a home while they are in transition back to work. The other six units are leased as permanent supportive housing to those with disabilities. Yet another way CALC helps people in need is by renting four apartments along west Dell Range Boulevard to low income families. Monthly rent for the three bedroom units is priced at about 30 percent below the average for Cheyenne. In addition, CALC has built a Homeless Veterans Housing project that houses 8 qualified homeless veterans.

Family Promise houses homeless families in churches and in a duplex that they acquired with CDBG funding.

Laramie County Community Partnership (LCCP) Strong Families Action Team is working with Catholic Charities to provide host homes for homeless unaccompanied youth. They have acquired the use of a home and are housing unaccompanied students. They have received land where they will build a duplex. They had a ground breaking ceremony in early 2018 for the duplex.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

COMEAL House operates a Homeless Prevention program with ESG funding. This program assists individuals who are about to be evicted.

CALC operates a Homeless Prevention program with ESG funding. This program assists individuals with financial assistance, up to \$750.00, to our very low and low income residents for payment of mortgage, rent, or utilities when the family or individual is in jeopardy of losing housing. They received CDBG assistance for this in 2015.

The Salvation Army operates a program that provides housing & utilities assistance to keep low income residents in their homes. They received CDBG assistance for this in 2016 and 2017. They have applied to HUD for ESG funding.

Even though the above three agencies provide the same service the need far exceeds the available funding.

LCCP Strong Families Action Team continues to work with a youth homeless taskforce to identify the

needs of the local homeless youth.

Discussion

In the past 6 years the City of Cheyenne has put Public Service dollars towards the homeless in Cheyenne, also \$128,292.40 has been given to COMEA House for rehabilitation, CALC has received \$11,000 for Homeless Prevention. The Salvation Army has received \$27,420 for Homeless Prevention. Interfaith Family Support Services has received \$11,000 for homeless families.

This is an area where Cheyenne will continue to provide funding.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Cheyenne continues to view nonprofit capacity of affordable housing partners, economic market conditions for low to moderate-income homebuyers, and reductions in federal investments to be the most significant barriers to affordable housing in Cheyenne.

In 2014 and 2017 three developers applied to WCDA for HOME and Low Income Housing Tax Credit funding for building affordable housing here in Cheyenne. Two developers applied in 2015 and both received funding. Two low income apartment complexes will be built in south Cheyenne, adding more than 90 affordable units to the housing stock. Another affordable housing development is working on a zone change for the construction of 40 units.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The Cheyenne Metropolitan Planning Office (MPO) has updated PlanCheyenne. PlanCheyenne and the Unified Development Code (UDC) addresses topics like land use, zoning ordinances, building codes, and policies. During the approval process for Plan Cheyenne there were a variety of concerns expressed. Some false information was provided to the residents specifically relating to the adverse impact that affordable housing options could have on area neighbors. Such information, when not based in fact, has the ability to become a barrier to providing affordable housing within the City of Cheyenne. The MPO, Planning, Development and Building offices will continue to work with and encourage developers to build more affordable housing along with encouraging a broader diversity of housing types that can better match housing products to area incomes. Additional discussions relating to density and strategies to mitigate the adverse effects of density will continue to be an ongoing topic of discussion in the City of Cheyenne.

Discussions have also been held within City offices to see if fees could be lowered to make development more affordable. Although fees constitute a small proportion of the total cost of any housing unit, future discussions relating to fees should also focus on strategies or credits that could be applied to affordable housing.

Discussion:

Cheyenne, like most communities, deal with potential concerns and opposition from neighborhoods and residents when any new development is proposed. "Not in my backyard," NIMBY, and "Not over there,

either," NOTE, are common outcries.

Affordable rental housing draws the most attention, although affordable owner housing has opposition. Neighbors express concerns about overcrowded schools, falling property values, crime and traffic. To calm these reasonable concerns, the City should continue to provide a balanced approach to development in which these issues are addressed in code and are mitigated by our standards. With adequate assurances in place, elected officials can assure concerned neighbors that their issues will be addressed in a predictable and sufficient manner. This enables elected officials to approve development projects with greater certainty that they are not neglecting the concerns of area residents they represent.

The Cheyenne Housing & Community Development (H&CD) Office offers several programs to remove barriers to affordable housing:

- 1) Assistance with down payment and closing costs for first time homebuyers.
- 2) Assistance with housing rehabilitation to bring a home up to code, making it safe, decent and sanitary.

In addition to the H&CD Office programs, the Cheyenne Building Department, Planning Services and Cheyenne's governing body work with developers to encourage affordable housing development. PlanCheyenne is a great educational tool for developers to see how smaller more compact and affordable neighborhoods could benefit the City of Cheyenne. The CHA Housing Market Study and the Rural Resource Team Report also show that Affordable Housing is a need within the City.

AP-85 Other Actions – 91.220(k)

Introduction:

The Housing & Community Development (H&CD) Office will continue to develop programs and initiatives, designed to improve existing programs, and identify additional sources to better serve those in need of affordable housing and related services.

Actions planned to address obstacles to meeting underserved needs

The City of Cheyenne has a strong working relationship established with the Cheyenne Housing Authority and with the local nonprofit agencies and organizations that provide services to low and moderate-income households and underserved populations in the community. The city and its staff will continue to support these agencies and organizations as they serve the community's populations who are most in need of assistance, including the homeless and special needs populations. The City of Cheyenne will also promote continued communication and collaboration among these groups.

The greatest obstacle facing all agencies and organizations who work to meet the underserved needs in the community has been and is expected to continue to be the lack of available funding for meeting the level of need that exists in the community. Funding has been reduced for most programs, including housing, community development, education, and human services. As a result, competition for available funds has increased. The City of Cheyenne had a decrease in sales tax revenues in 2010 which caused the city to decrease their allocation to nonprofits. The funding levels have remained low due to the lack of sustainable revenue.

Actions planned to foster and maintain affordable housing

The H&CD Office will continue to work with the City Planning offices to support PlanCheyenne and will offer support to other agencies that work with and foster affordable housing.

The H&CD Office will also continue to provide funding for homeowner rehabilitation projects in an effort to maintain the local affordable housing stock and also continue to provide funding for first time homebuyers to assist with down payment and closing costs.

Actions planned to reduce lead-based paint hazards

According to Census data, Cheyenne has over 18,000 housing units that were built prior to 1980 and many of these units are thought to contain lead based paint. The neighborhoods containing older homes are also neighborhoods that many low and moderate income individuals and families call home. The H&CD's policy when dealing with housing rehabilitation projects is to require lead paint testing by a certified lead based paint inspector on any house built prior to 1978, if the rehabilitation work will include disturbing any existing painted surfaces. Where lead based paint is found, the safe

removal or encapsulation of all areas containing lead paint will be required as part of the rehabilitation contract.

The H&CD Office Contract Housing Inspector is trained in dealing with lead based paint, and is certified as a lead paint Inspector and Risk Assessor. Only Certified Renovation Firms, listed with the EPA, are invited to bid on the homes where lead based paint is found.

Lead paint information booklets are available in English and Spanish, and are provided to all Emergency Assistance Program (HAND) and HOME Program participants, as well as buyers through the Cheyenne Homebuyers Opportunities Program (CHOP).

The H&CD Office sponsored Certified Renovation classes in recent years and several local contractors attended. Additional classes will be sponsored by the H&CD Office as needed.

The H&CD Office is also working with the nonprofit agencies in Cheyenne and the City/County Health Department. If the City/County Health Department becomes aware of a lead based hazard they can contact the H&CD Office and request a lead inspection. If a sub grantee is required to have a lead based paint test done, then the H&CD Office Housing Inspector is made available to perform the lead test. A new lead analyzer was purchased and will provide enhanced lead results.

Actions planned to reduce the number of poverty-level families

The majority of the activities funded by the City of Cheyenne CDBG grant are intended to reduce the number of persons living in poverty and improve their overall quality of life. The programs that may influence poverty levels include those that provide job training and skills; public service activities; and affordable housing opportunities.

Actions that will take place during 2018 to promote self-sufficiency and help move individuals and families out of poverty include:

- 1) Funding for job training for low-income students through Laramie County Community College scholarship assistance and job training offered through Climb Wyoming for low-income single mothers.
- 2) Continued support for agencies that work with individuals and families living in poverty, including;
 - Funding for transportation programs (providing free bus tokens that allow those with no transportation the ability to travel to work, the doctor, the grocery store, etc.)
 - Funding for the local food bank (providing food baskets for the low income)
- 3) Continued support for improving/increasing the quality of the housing stock through the Habitat for

Humanity and Hand Program (housing rehabilitation projects).

Actions planned to develop institutional structure

It is the responsibility of the Cheyenne Housing & Community Development (H&CD) Office Program Manager to administer the 2018 grant proposals, as well as, ongoing programs from prior years, as public guardian in a manner that is accountable and demonstrates cost effective methods for the betterment of the community, while reflecting the intent of CDBG to service the needs of the community in meeting a national objective.

The H&CD Office works with several city departments on CDBG funded projects. These departments include the following:

- 1) Finance Department, which provides management of the financial aspects of the grant and fund draw down and assists when the Program Manager is unavailable;
- 2) Purchasing Department, which provides assistance to the H&CD Office with purchase orders;
- 3) IT Department, which provides computer, mail room, and copy assistance;
- 4) Fire & Rescue Department, which provides management of the smoke detector program;
- 5) Other city departments, as the need may arise.

The City of Cheyenne H&CD Office has a partnership with and between nonprofit organizations, community residents, social service agencies, public health, public institutions and businesses. With these working partnerships our office will be able to direct people to the agencies that can better serve their needs if the H&CD Office cannot help them.

The Advisory Council looks closely at the individual grants that are received to make sure that the grant recipients do not duplicate services. This way our funds can be spread throughout the community in a more efficient and cost effective manner.

The H&CD Office is working with Laramie County Community Partnership, Inc. This partnership was formed to promote active participation in defining and addressing the problems we face in our community. It is a forum to discuss ideas about the direction our community is heading and to implement innovative strategies that will take us in the direction we want to go, a vibrant, thriving community that offers the opportunity for all of our residents to realize their full potential.

The H&CD Office Program Manager is also working with the Wyoming 211 agency and the Inter Service

Family Assistance Committee as other avenues to inform the community of our services.

The Wyoming Homeless Collaborative is working with agencies throughout the state, including the H&CD Office, to strengthen the Continuum of Care in Wyoming. One of their steps was to ensure that the 2015, 2016, 2017 and 2018 Point in Time Count was a success.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Cheyenne continues to work in coordination and collaboration with multiple public and private entities including Cheyenne Housing Authority, Cheyenne Transit, Community Recreation & Events, The Salvation Army, Community Action of Laramie County (CALC), COMEA House, Needs Inc., and LCCP partners in addressing the needs of low to moderate income, special needs, and homeless populations.

Discussion:

It is the intent of the Housing & Community Development Office to continue working with the residents and agencies of Cheyenne to help the low income population in the areas of Housing, Homelessness/Special Populations and Economic/Community Development.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

For Fiscal Year 2018 the City of Cheyenne will receive approximately \$433,947. It is anticipated that \$1,000 in program income will be received. \$56,000 in recaptured funds will be included with the grant cycle.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	1,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	1,000

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

The Housing & Community Development (H&CD) Office maintains several mortgages for homeowner rehabilitation projects, as well as, mortgages made to several nonprofit agencies. Any program income that is received throughout the year comes from the mortgages.

The amount of program income that the H&CD receives each year is under \$1,000 unless one of the mortgages being maintained is paid off.

Attachment

Homeless Services in Wyoming

The City of Cheyenne Housing and Community Development (H&CD) Office collaborated with agencies throughout the State of Wyoming to discuss homeless activities. A meeting was held on March 10, 2017, at 2:30 p.m. with 13 attendees. Additional agencies were contacted via phone and e-mail with the following results.

City of Cheyenne

City of Cheyenne H&CD Office: provides Community Development Block Grant (CDBG) funding for Cheyenne non-profit agencies. CDBG has provided funding for COMEA House (local homeless shelter rehabilitation), Family Promise (homeless families transitional housing), CALC (homelessness prevention), The Salvation Army (homelessness prevention), Cheyenne Transit (transportation), and Needs, Inc. (food baskets).

Deanne Widauf, Program Manager
Housing & Community Development
2101 O'Neil Avenue
Cheyenne, WY 82001
Phone: 307/637-6255 Fax: 307/637-6231
dwidauf@cheyennecity.org
www.cheyennecity.org/170/HousingCommunity-Development
Follow on Facebook.

COMEA House: provides ESG funding. Shelter support, admin, rapid rehousing, homeless prevention, outreach. Homeless prevention for those about to be evicted they pay money to landlord. Rapid rehousing - pay security deposit, first month rent, and move in costs.

Robin Bocanegra
Phone: 307-632-3174
director@comeashelter.org

Family Promise of Cheyenne: provides emergency shelter for minor children and their families, we also have transitional housing and aftercare for families who have exited FPC into their own housing. We provide case management and supportive services. We provide families, both in the program and outside the program, with clothing, hygiene products, diapers and wipes, and household furnishings.

Lori Kempter-Mansell, Executive Director
Family Promise of Cheyenne
Phone: 307-772-8770 Fax: 307-772-3430
www.FamilyPromiseofCheyenne.org

LCCP Unaccompanied Student Initiative: provides a safe stable home for youth experiencing homelessness. One of the ways they intend to achieve this is to implement Unaccompanied Student Residences for students age 18 -20 years old that are in high school. With the Unaccompanied Students Initiative, their aim is to complete construction on two student residences by December 2018. Currently they are housing unaccompanied students in a home that was provided by a local church.

Stacy Strasser

<https://www.facebook.com/unaccompaniedstudentsinitiative>

<http://www.laramiecountypartnership.org>

Recover Wyoming: provides some assistance with people experiencing homelessness that have been diagnosed with a serious mental illness through the PATH grant.

Laura Griffith, Director

Recover Wyoming

122 West Lincolnway

Cheyenne, WY 82001

Phone: 307-421-7261 Fax: 307-222-0281

Safehouse Services: provides services to victims or survivors of domestic violence, stalking, and sexual assault. Safehouse operates a shelter for persons who are in a violent or potentially violent environment. It is a residential center designed to provide a comprehensive set of services for these victims and their children.

Carla Thurin, Executive Director

714 W. Fox Farm Road

Cheyenne, WY 82007

307-637-7233

www.wyomingsafehouse.org

The Salvation Army: provides lunch for individuals daily, food boxes, and provides housing and utilities assistance to very-low/low-income families to help them remain in their homes and/or retain utility service in times of financial crisis.

Lt. Clinton Trimmer

601 E. 20th Street

Cheyenne, WY 82001

307-634-2769

Clinton.Trimmer@usw.salvationarmy.org

<http://cheyenne.salvationarmy.org>

Cheyenne VAMC Homeless Program: Different eligibility criteria for their programs. Emergency Shelter Program w/ Catholic Charities. Grant Perdiem – CALC. HUD VASH program – with case management 90 vouchers through CHA. Works with Volunteers of America. Walk in outreach services at VA

Tatum Webb
Cheyenne VA – homeless coordinator
Phone: 307-421-2914
Tatum.webb@va.gov

City of Casper

City of Casper CDBG Program Office: provides Community Development Block Grant funding and management for Life Steps Campus. For FY16 and FY17 a large part of the CDBG funding will be expended on the Campus replacing the fire suppression and fire alarm systems, as well as, FY15 replacing the major heating system with hot water from an aged steam system benefitting the homeless population in the Housing First units and will be adding permanent supportive housing.

City GIS has done a map for all social service agencies in the city and provides transportation subsidy assistance. The City subsidizes transportation by reimbursing the Casper Area Transportation Coalition that runs the City Bus and the Dial-A-Ride service on the CATC buses. Some of the funding pays for part of the tokens and tickets to enable homeless persons to be mobile.

Joy Clark
200 N. David, Room 203
Casper, WY 82601
Phone: 307-235-8241 Fax: 307-235-8362
jclark@casperwy.gov

Casper Housing Authority: provides public housing vouchers, Section 8 vouchers, mailboxes and pagers for persons who are homeless so they will have a phone number and an actual address for mail. They are the Property Managers for the Life Steps Campus which has Housing First housing, community gardens, full, commercial kitchen with a chef, nutritional and educational programs.

Kim Summerall-Wright, Executive Director
Phone: 307-266-1388
kswright@chaoffice.org

Seton House: provides for homeless men or women who are single and have to have at least one child. They have housing and multiple other services.

Deanna Frey
Phone: 307-577-8026
setonh.deanna@gmail.com

Self Help Center: provides housing for homeless/non-homeless women from domestic violence in the Safe House, and single men – from domestic violence cases, or not, in the McKinley House.

Jennifer Dyer
Phone: 307-235-2814
jdyer@shccasper.com

Community Action Partnership of Natrona County: provides Rapid Rehousing and Permanent Supportive Housing.

Casper, WY
Phone: 307-232-0124

State of Wyoming

Wyoming Business Council: Community Development Block Grant does not provide funding towards homeless at this time.

Sandy Quinlan
Wyoming Business Council
Phone: 307-777-2825
Sandy.quinlan@wyo.gov

Continuum of Care, Wyoming Homeless Collaborative

Debby Rieff
Homelessness Training & Outreach Coordinator
Phone: 307-754-2245 x 33
Debby.rieff@wyo.gov

The Coc received 13 applications last year. CoC membership voted to fund HMIS and Community Action Partnership of Natrona County.

HMIS Lead for Wyoming:

Bobbie Nielsen
Institute for Community Alliances
Phone: 307-274-8276
Bobbie.nielsen@icalliance.org

Volunteers of America: provides Supportive Services for Veteran Families. Runs a community homeless shelter in Sheridan (funded by Sheridan City & County one cent sales tax revenue, VA grant Per Diem Contract, CSBG, ESG, private foundations, and Empty Bowl Fundraising event), Transitional Housing for Veterans, and homeless prevention and rapid re-housing (ESG funding). Have applied for ESG funds for 2017 for Sheridan County and another request to provide funding for all 23 counties.

Eligible participants must: be a member of a veteran family; be very low-income (does not exceed 50% of the area median income); and be Occupying Permanent Housing.

Claud Alley, Director of Homeless Services
Volunteers of America
Phone: 307-673-0025
calley@voanr.org

SSVF for Veterans: provides Rapid Rehousing, Homelessness prevention, Transportation, Child care, Emergency housing, and Housing stabilization.

Debbie Lynch
Volunteers of America
dlynch@voanr.org

Projects for Assistance in Transition from Homelessness (PATH) grant. PATH is a SAMHSA funded formula grant. The Behavioral Health Division, Wyoming Department of Health is their grantee. We distribute almost all the funding to four community organizations. For Cheyenne, we fund Recover Wyoming. PATH provides specific assistance to people who are literally homeless who also have a serious mental illness.

The Behavioral Health Division also utilizes some of our SAMHSA funded Mental Health Block Grant to support Housing First efforts with the four PATH providers. The Housing First effort's goals are 1) secure a way for people to have sustained housing; 2) utilizing the Housing First model.

We also require the PATH providers to put some effort into community collaboration and to participate in both local and state CoC efforts.

Provide street outreach, shelters, to engage people to try and get them into resources. PATH case management – get a secure way to pay for housing. Match funds with mental health funding Pay for rent, move in costs. PATH – move in costs, renovation. Homeless and serious mental illness qualifies for PATH.

Janet Jares
Behavioral Health

Janet.jares@wyo.gov
<https://health.wyo.gov/behavioralhealth/mhsa/initiatives/housingfirst/path-wyo/>

Resolution



Date: 3/13/18

RESOLUTION NO. 5925

ENTITLED: "A RESOLUTION ADOPTING THE CITY OF CHEYENNE ANNUAL ACTION PLAN 2018-2019, PREPARED BY THE CHEYENNE HOUSING AND COMMUNITY DEVELOPMENT OFFICE."

WHEREAS, the Department of Housing and Urban Development (HUD) provides funding to communities to address housing and urban development problems; and

WHEREAS, the City of Cheyenne has been designated by HUD as an Entitlement Community, and is eligible to receive an annual allocation of CDBG (Community Development Block Grant) funds based on the Comprehensive Consolidated Plan 2015 - 2019 which was adopted by the Governing Body on May 11, 2015; and

WHEREAS, the 2018 – 2019 Annual Action Plan has been developed in compliance with the City's Citizen Participation Plan, which requires citizen input and two public hearings including review and recommendations by the Housing and Community Development Office Advisory Council. A copy of the 2018 - 2019 Annual Action Plan is attached to this resolution.


NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CHEYENNE, WYOMING, that the 2018 – 2019 Annual Action Plan is adopted and the Governing Body, Mayor, City Clerk are authorized to submit the Plan, along with certificates, and execute all HUD contracts and third-party agreements with operating and sponsoring agents necessary to implement and accomplish the 2018 - 2019 Annual Action Plan.

PRESENTED, READ AND ADOPTED ON THIS 23rd DAY OF April, 2018.



Marian J. Orr, Mayor

(SEAL)
ATTEST:


Carol A. Intlekofer, City Clerk

Affidavit

Proof of Publication

THE STATE OF WYOMING)ss.

County of Laramie)

AFFIDAVIT

Kristy Simola of said County of Laramie, being first duly sworn, deposes and says that she is Business Office Supervisor; or Gina Larsen, of said County of Laramie, being first duly sworn, deposes and says that she is the Business Office Clerk of the

Wyoming Tribune-Eagle

a newspaper printed and published in said County and State, and in the Capitol of said State; that the notice of which the annexed is a true copy, has been published in the said newspaper.

for 1 Times, to wit:

10/30/2017

and that the first publication of said notice was made in said paper bearing date October 30th, A.D. 2017

and that the last publication of said notice was made in said paper bearing date October 30th, A.D. 2017

Subscribed in my presence and sworn to before me by the aforesaid Kristy Simola, Business Office Supervisor or Gina Larsen, Business Office Clerk.

this 6th

Day of October, 2017

My commission expires August 31, 2021

Notary Public

NEWS RELEASE
PUBLIC NOTICE
CITY OF CHEYENNE
PUBLIC HEARING ON THE
POTENTIAL ALLOCATION
OF
HUD COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS FOR
FISCAL YEAR 2018-2019
The City of Cheyenne Housing and Community Development (H&CD) Office and the H&CD Office Advisory Council is hereby giving notice that a Public Hearing is scheduled for

November 1, 2017, between 3:30 p.m. and 4:00 p.m., at City of Cheyenne Municipal Building, 2101 ONeil Avenue, Room 122, for residents of Cheyenne to review and comment on grant proposals submitted for HUD Community Development Block Grant (CDBG) Fiscal Year 2018-2019 funding.

Due to the U.S. Congress delay in approving a budget, the city of Cheyenne has not received notice from the Department of Housing and Urban Development (HUD) regarding the City's CDBG Entitlement Allocation for Fiscal Year 2018-2019. However, to meet the city of Cheyenne's Community Development Block Grant timeline for submission to HUD, the H&CD Office has accepted grant proposals for Fiscal Year 2018-2019. Grant proposals were received from the following organizations:

Public (Human) Services

Category...

Boys & Girls Club of Cheyenne, WY Inc. Summer & After School Program \$ 40,000.00

Cheyenne Climb Wyoming Job Training to Benefit Cheyenne

Low-Income Single Mothers \$ 30,000.00

Needs, Inc. Bus Tokens \$ 25,000.00

Needs, Inc. Crisis Food Assistance \$ 25,000.00

Safehouse Transportation \$ 24,000.00

The Salvation Army Staying Home and Warm \$ 20,000.00

General Services

Category...

City of Cheyenne LMI Neighborhood Drainage Upgrade \$ 14,000.00

City of Cheyenne LMI Neighborhoods Infrastructure Upgrades \$ 229,574.00

COMECA, Inc. - Building Improvements \$ 32,691.00
Habitat for Humanity Critical Home Repair Initiative \$ 35,000.00
Habitat for Humanity Restore Expansion & Neighborhood Improv. Initiative \$ 75,000.00

Peak Wellness Center Quinn Building Elevator \$ 143,000.00

Peak Wellness Center Birney Building Remodel \$ 325,000.00

Wyoming Family Home Ownership Program dba My Front Door

Grant Avenue Construction in Lincoln Court Development \$ 190,000.00

In addition to the grant proposals, the H&CD Office Advisory Council is recommending that \$5,000 be set aside for Laramie County Community College Scholarships, \$10,000 be set aside for the HAND Rehabilitation Program, and \$5,000 be set aside for the CHOP First Time Homebuyer Program.

Residents of the city of Cheyenne are encouraged to attend the Public Hearing, November 1, 2017, to review the submitted grant proposals, provide comments on the grant proposals, and learn about the CDBG process.

2101 ONeil Avenue, Room 122 is accessible to persons with mobility impairments. Please notify the H&CD Office, 637-6255 or dwidau@cheyennecity.org if special accommodations (equipment or interpreting service for Limited English Proficiency) are needed or Wyoming Relay Service at 711 or 1-800-877-9975 during regular business hours to discuss the provision of TDD/TTY communication.

October 30, 2017

Proof of Publication

THE STATE OF WYOMING)ss.

County of Laramie)

AFFIDAVIT

Kristy Simola of said County of Laramie, being first duly sworn, deposes and says that she is Business Office Supervisor; or Gina Larsen, of said County of Laramie, being first duly sworn, deposes and says that she is the Business Office Clerk of the

Wyoming Tribune-Eagle

a newspaper printed and published in said County and State, and in the Capitol of said State; that the notice of which the annexed is a true copy, has been published in the said newspaper.

for 1 Times, to wit:

03/08/2018

and that the first publication of said notice was made in said paper bearing date
March 8th, A.D. 2018

and that the last publication of said notice was made in said paper bearing date
March 8th, A.D. 2018

Subscribed in my presence and sworn to before me by the aforesaid Kristy Simola, Business Office Supervisor or Gina Larsen, Business Office Clerk.

this

Day of

My commission expires:

COUNTY OF
LARAMIE

STATE OF
WYOMING

Notary Public

PUBLIC NOTICE CITY OF CHEYENNE PUBLICATION OF 2018-2019 ANNUAL ACTION PLAN

The Department of Housing and Urban Development (HUD) has awarded the city of Cheyenne Housing and Community Development (H&CD) Office approximately \$398,422 to undertake its 2018-2019 Annual Action Plan. There will also be \$1,000 in Program Income and \$56,000.00 in anticipated recaptured funding utilized. The activities that are being recommended by the H&CD Office Advisory Council to the Cheyenne City Council for funding are as follows:

Public Service Projects ...	Amount
Climb Wyoming - Job Training for Single low-income mothers	\$ 10,000.00
Needs, Inc. - Crisis Food Assistance	\$ 25,000.00
Needs, Inc. - Bus Token Assistance	\$ 15,000.00
LCCC Scholarships	\$ 5,000.00
General Service Projects ...	Amount
H&CD Hand Program	\$ 10,000.00
H&CD CHOP Program	\$ 5,000.00
City of Cheyenne - LMI Neighborhood Infrastructure Upgrades	\$ 214,738.00
Habitat for Humanity - Critical Home Repair	\$ 35,000.00
City of Cheyenne - Blighted Houses Demolition	\$ 56,000.00
Program Administration ...	\$ 79,684.00

The City of Cheyenne will accept comments on the recommendations by the H&CD Office Advisory Council for 2018-2019 Annual Action Plan for 30 days, beginning March 9, 2018. All comments must be written and submitted to the Housing & Community Development Office at 2101 O'Neil Avenue, Room 309, Cheyenne, WY 82001, no later than April 9, 2018. On April 9, 2018, there will be a public hearing during City Council, 2101 O'Neil Avenue at 6:00 pm, and a resolution will be presented. If the Cheyenne City Council approves the 2018-2019 Annual Action Plan the City will submit the Plan to HUD on May 15, 2018. HUD has 45 days to review the Plan.

The project area is the City of Cheyenne. A draft of the 2018-2019 Annual Action Plan may be viewed at the Laramie County Library, the Mayor's Office, the City Clerk's Office, Housing and Community Development Office, or on the City of Cheyenne website: www.cheyennecity.org.

The H&CD Office is working with the Department of Health Wyoming Office of Health Equity to provide translation services for residents with Limited English Proficiency (LEP). Contact Deanne Widauf at 637-6255 or dwidau@cheyennecity.org if translation services are required.

March 8, 2018