



CONTRACTOR LICENSING BOARD

CHAIRMAN-JASON STEPHEN, VICE- PAUL POMEROY
JOE PATTERSON, BRIAN CASEY, MARK ARCHER, CHANDLER
CARROLL, DENNIS HUMPHREY, JASON POWELL, AND RYAN
GERTSCH

Contractor Licensing Board Meeting Minutes December 13, 2022

CALL MEETING TO ORDER: Chairman Jason Stephen, called the meeting to order at 9:00 a.m.

ROLL CALL: Chairman, Jason Stephen, asked for the roll call. The following members were present: Paul Pomeroy, Dennis Humphrey, Jason Stephen, Brian Casey, Ryan Gertsch, Mark Archer, Absent: Joe Patterson, Jason Powell. Also, in attendance were Antony Pomerleau, Interim Chief Building Official, Nick Medina, Recording Secretary to the Licensing Board Jeffrey Boldt Contractor Licensing Board Attorney, Stefanie Boster City Of Cheyenne Attorney

MINUTES:

The Minutes of the November 8, 2022, meeting was approved by Brian Casey, making a motion to approve the Minutes of November 8, 2022, without any corrections and, Ryan Gertsch, seconding the motion. The minutes were approved with no corrections with all members voting "yes".

***STOP WORK ORDER/RED TAG LISTING: There were 3 Red tags for November 2022**

There were 3 stop work tags issued since the October 2022 board meeting. The board asked questions regarding results of the red tags and 3 was still being watched and the others were resolved. The board made a motion to approved with all members voting "yes".

ATTACHMENT: The Non-Tested License Listing since November 2022 board meeting, attached for the board's review.

NEW BUSINESS:

1. Discussion of Contractor Rules and Regulations re-wright - Antony Pomerleau, Interim Chief Building Official approached the board about sending the contractor tested licenses back to the board for approval and revising the contractor licensing rules and regulations to reflect as such. 27.2.5 was brought before the board and it reads-
27.2.5 - Owners of commercial buildings may act as the construction manager for new construction, additions, remodels, major repair and other types of work that are not minor in nature. Any individual hired or compensated in any way by the owner to do work must be a licensed contractor. For the purpose of these regulations, the owner specified in this subsection is not a contractor and is not required to have a contractor's license.

The board had multiple discussions about commercial buildings being operated by an owner acting as a construction manager and Jeffrey Boldt board attorney suggested a change in wording that states that there has to be a Class A General Contractor acting as Construction Manager on site of a Commercial Building, The motion was made to move to approve the contractor rules and regulations with the exclusion of 27.2.5 to reviewed at a later date.

Section 27.2.4 was also brought before the board to be changed to delete structural, plumbing, mechanical, fuel gas and electrical out of the sentence

27.2.4 Owners of commercial (rental) one- and two-family dwellings may perform work except for work requiring a permit, structural, plumbing, mechanical, fuel gas and electrical.

Brian Casey made the motion to have the revisions verbally and written approving the rules and regulations with exclusion of 27.2.4, Mark Archer seconded this motion. This was brought to a vote with Jason Stephen asking for a quorum vote. With 5 votes for, and 1 vote sustaining, (Paul Pomeroy), the motion was approved to revise the rules and regulations except for 27.2.4.

CLASS R CONTRACTOR LICENSE(S):

Perko, Dylan S., Qualified Supervisor working for ERA Construction and Design LLC - Mr. Perko detailed his experience and answered any questions they asked and presented his test. Paul Pomeroy made the motion to approve, and Mark Archer seconded the motion. Upon motion duly made and seconded, the license was approved license as a Class R. license as presented.

2. Discussion of vacant chair (Plumbing Master)


The board discussed vacant chair and that the position is open to the public for a Master Plumber, Paul Pomeroy brought up Chandler Carroll and the board asked if he would ask him to apply

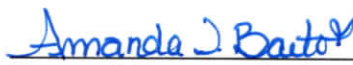
3. Discussion of voting chairman and Vice Chairman

the board will decide vice chairman and chairman for the month of January.

Meeting Adjourned: Jason Stephen adjourned the meeting at 11:43 a.m.

A complete audio recording of this meeting can be located on the City of Cheyenne website (www.cheyennecity.org)


Chairman Jason Stephens Date _____
Contractor Licensing Board


Respectfully transcribed and submitted by:
Amanda I. Barto, Secretary to the Board