



City of Cheyenne - Purchasing
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ADDENDUM NUMBER ONE

BID S-3-22

To: All Prospective Bidders and all others concerned

From: City of Cheyenne, Purchasing Manager, TJ Barttelbort

Date: August 27, 2021

Subject: **Addendum Number One to Bid S-3-22 for the Carey Avenue Multi Use Path Project**

The changes, clarifications, omissions, additions, and/or alterations in, on, and to the bid information and specifications shall apply to the Invitation For Bid submitted for and to the project indicated above. Except as modified by this Addendum Number One, all of the terms and provisions of the Invitation for Bid for the above listed project remain in full force and effect. This Addendum Number One supersedes all previous instructions pertaining to the items listed:

CLARIFICATIONS:

- C1: As noted during the Pre-Bid meeting, an additional form shall be submitted as a part of the Bid Package. Bidders shall submit the "Identification of Title VI / EEO Coordinator" found on page 190 of the Bidding Documents. This form has been added to the Bid Checklist, and a revised Bid Checklist is included with this Addendum One.
- C2: As noted during the Pre-Bid meeting, an additional form shall be submitted as a part of the Bid Package. Bidders shall submit the "Standard Title VI Assurances/Non-Discrimination Provisions" found on page 191-198 through of the Bidding Documents. This form has been added to the Bid Checklist, and a revised Bid Checklist is included with this Addendum One.
- C3: Included with this Addendum One is supplementary information provided by WYDOT pertaining to the Federal Requirements for this project.
- C4: Part 6 – GENERAL CONDITIONS, Section 18.00 REFERENCE POINTS: The first sentence in this section shall read "Project SURVEY CONTROL POINTS are provided by the City one time only."

QUESTIONS & RESPONSES:

Q1: Can you provide the XML surface file?

A1: The successful Contractor will be provided the XML file and AutoCAD design files upon Bid Acceptance

ADDENDUM ONE ACKNOWLEDGED:

BY _____ TITLE _____

(Addendum **must** be signed and returned with bid or receipt of the addendum **must** be acknowledged on the Invitation to Bid).

BID SUBMISSION CHECKLIST

THE FOLLOWING CHECKLIST REPRESENTS THE REQUIRED FORMS TO BE EXECUTED AND DOCUMENTS TO PREPARE. THESE FORMS AND DOCUMENTS ARE TO BE INCLUDED IN THE CONTRACTOR'S SUBMITTED BID PACKAGE.

COMPLETED & INCLUDED

1. City of Cheyenne Bid Proposal Form []
2. Bid Price Total []
3. Itemized Bid Schedule []
4. Sub-Contractors and Material Suppliers List []
5. Non-Collusion Affidavit of Prime Bidders []
6. Bid Security / Bid Guarantee []
7. Certification of Suspension or Debarment []
8. Disadvantaged Business Enterprise (DBE) Participation Certification []
 - a. Indicate if Bidder Intends to Subcontract for Work or Materials []
 - b. List Name and Address of DBE Firms Contacted []
 - c. Indicated (YES or NO) Showing Response []
 - d. Show DBE as Subcontractor, Manufacturer, or Supplies []
 - e. Show Specific Subcontract Work or Materials []
9. **Identification of Title VI / EEO Coordinator** []
10. **Standard Title VI Assurances/Non-Discrimination Provisions** []
11. Certification for Contracts, Grants, Loans, and Cooperative Agreements []
12. Registration with the Wyoming Secretary of State []
13. Bidder Certification []

Federal Requirements

1. Buy America Certification for all iron and steel products used.
2. Disadvantaged Business Enterprise Participation Certification
 - a. Take reasonable steps to give DBE's a fair opportunity. This includes allowing adequate time between solicitation and bid opening (solicitations made the day before or morning of the bid opening will be considered pro forma and disqualify the bid.)
 - b. Documented bid solicitation (email preferred)
 - c. Submit Form E-91-LPA (Included in bid packet). Forms filled out incorrectly will be grounds for disqualification.
 - d. DBEs must possess current certification by WYDOT.
 - e. Link to WYDOT DBE Listing:
<https://wydot.exevision.com/ws/AlphaDbeDirectory.aspx>
3. Equal Employment Opportunity Responsibilities
 - a. Responsible for carrying out equal opportunity obligations.
 - b. Title VI EEO Form must be completely filled out and submitted with bid. Incomplete forms will be grounds for disqualification. Leave no blanks and use "NA" or "not applicable" instead of leaving spaces blank.
4. Wage Rates
 - a. Rates in accordance with Federal Wage Determination Decision
 - b. In accordance with Davis Bacon requirements including weekly certified payrolls for prime and subs must be submitted to project engineer.
5. Bidder Registration
 - a. Bidders must have active registration on sam.gov site and provide proof with bid:
<https://www.sam.gov/SAM/>