ADDENDUM NUMBER ONE
BID S-7-21

To: All Prospective Bidders and all others concerned

From: City of Cheyenne, Purchasing Manager, TJ Barttelbort

Date: September 21, 2020

Subject: Addendum Number One to Bid S-7-21 for the “Happy Jack Landfill Front Entrance and Scale House project

The changes, clarifications, omissions, additions, and/or alterations in, on, and to the bid information and specifications shall apply to the Invitation For Bid submitted for and to the project indicated above. Except as modified by this Addendum Number One, all of the terms and provisions of the Invitation for Bid for the above listed project remain in full force and effect. This Addendum Number One supersedes all previous instructions pertaining to the items listed:

Clarifications:

C1: Although a separate line item on the Itemized Bid Schedule does not exist for furniture, bidders are instructed to include any related furniture costs in the respective Lump Sum Line Item for the Administration Building and/or Scale House.

C2: The City of Cheyenne received two (2) substitution requests for Lockers & Benches. The approved Substitution Requests are included on Pages 3 and 4 of this Addendum One.

Questions & Responses:

Q1: Is all the furniture owner supplied or Contractor supplied? Furniture is not in the specifications.

A1: All furniture shall be Contractor supplied. Administration Building furniture plan is found on sheet A113 (Page 92). Scale House furniture plan is found on sheet A203 (Page 98).

Q2: Part 2, Article 4 states the construction period is from NTP to date in Part 5, Article 3 and in Part 5, Article 3 there is no date noted; and in Part 6, Article 15 the construction period is 1 year. What is the required construction period for this project?
A2: Time for completion is listed on Page 39, Part 6, 15.00 Time for Completion, “The Project shall be completed within One (1) Year, from the time of Contract Award.”

**ADDENDUM ONE ACKNOWLEDGED:**

BY _______________________________ TITLE _______________________________
(Addendum must be signed and returned with bid or receipt of the addendum must be acknowledged on the Invitation to Bid).

REMINDER OF PAGE INTENTIONALLY LEFT BLANK
# SUBSTITUTION REQUEST
(During the Bidding/Negotiating Stage)

**Project:** Happy Jack Landfill Front Entrance and Scale House (17-764861)  
**Substitution Request Number:** SubReq-11812  
**CHEYENNE, WY**  
**From:** Courtney Damore, Scranton Products  
**To:** TJ Bartelbort, City of Cheyenne Purchasing Department  
**Date:** 09/09/2020  
**A/E Project Number:**  
**Re:** Metal Lockers  
**Contract For:** City of Cheyenne Purchasing Department  

### Specification Title: Metal Lockers  
### Description: Welded Athletic Lockers

**Section:** 10.51.13  
**Page:** 3  
**Article/Paragraph:** 2.03

**Proposed Substitution:** Tufftec Lockers  
**Manufacturer:** Scranton Products  
**Address:** scrantonproducts.com  
**Phone:** 570-348-0997

**Trade Name:** Scranton Tufftec Lockers  
**Model No.:** N/A

Attached data includes product description, specifications, drawings, photographs, and performance and test data adequate for evaluation of the request; applicable portions of the data are clearly identified.

Attached data also includes a description of changes to the Contract Documents that the proposed substitution will require for its proper installation.

The Undersigned certifies:

- Proposed substitution has been fully investigated and determined to be equal or superior in all respects to specified product.
- Same warranty will be furnished for proposed substitution as for specified product.
- Same maintenance service and source of replacement parts, as applicable, is available.
- Proposed substitution will have no adverse effect on other trades and will not affect or delay progress schedule.
- Proposed substitution does not affect dimensions and functional clearances.

**Submitted by:** Courtney Damore  
**Signed by:** Courtney Damore  
**Firm:** Scranton Products  
**Address:** 801 E. Corey Street  
**Scranton, Pennsylvania 18504**

**Telephone:** (570) 348-0997 ext. 8032, courtney.damore@azekco.com

**A/E’s REVIEW AND ACTION**

- [X] Substitution approved - Make submittals in accordance with Specification Substitution Procedures.
- [ ] Substitution approved as noted - Make submittals in accordance with Specification Substitution Procedures.
- [ ] Substitution rejected - Use specified materials.
- [ ] Substitution Request received too late - Use specified materials.

**Signed by:** [Signature]  
**Date:** 9/15/20

**Supporting Data**  
**Attached:**  
- [ ] Drawings  
- [ ] Product Data  
- [ ] Samples  
- [ ] Tests  
- [ ] Reports
SUBSTITUTION REQUEST  
(During the Bidding/Negotiating Stage)

<table>
<thead>
<tr>
<th>Project: Happy Jack Landfill Front Entrance and Scale House (17-764861)</th>
<th>Substitution Request Number: SubReq-11813</th>
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</thead>
<tbody>
<tr>
<td>CHEYENNE, WY</td>
<td>From: Courtney Damore, Scranton Products</td>
</tr>
<tr>
<td>To: TJ Bartelbort, City of Cheyenne Purchasing Department</td>
<td>Date: 09/09/2020</td>
</tr>
<tr>
<td><a href="mailto:tbartelbort@cheyennecity.org">tbartelbort@cheyennecity.org</a>, 307-637-6345</td>
<td>A/E Project Number:</td>
</tr>
<tr>
<td>Re: Metal Lockers</td>
<td>Contract For: City of Cheyenne Purchasing Department</td>
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<tr>
<th>Specification Title: Metal Lockers</th>
<th>Description: Locker Benches</th>
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<tbody>
<tr>
<td>Section: 10 51 13</td>
<td>Page: 4</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Proposed Substitution: Tufftec Bench</th>
<th></th>
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<tbody>
<tr>
<td>Manufacturer: Scranton Products</td>
<td>Address: scrantonproducts.com</td>
</tr>
<tr>
<td>Trade Name: Scranton Tufftec Bench</td>
<td>Phone: 570-348-0997</td>
</tr>
<tr>
<td>Model No.: N/A</td>
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Firm: Scranton Products
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Signed by: [Signature] Date: 9/10/20

Supporting Data
Attached: [ ] Drawings [ ] Product Data [ ] Samples [ ] Tests [ ] Reports [ ]