




In accordance with the Wyoming Governor's directive below for personal vehicle mileage incurred while traveling, City employees will be reimbursed at \$.56 cents per mile when they must use their personal vehicle due to the unavailability of a City vehicle, and at \$.36 cents per mile when they choose to use their personal vehicle out of convenience.

MEMORANDUM

To: Secretary of State
State Auditor
State Treasurer
Superintendent of Public Instruction
Agency Directors

From: Mark Gordon, Governor 

Subject: Mileage Rate of Personal Vehicles

Date: January 5, 2021

The State Auditor has notified me that the Internal Revenue Service has published allowable reimbursement rates effective January 1, 2021.

The mileage rates for reimbursing state employees for use of personal vehicles upon state business is 56 cents a mile when no state vehicle is available and 36 cents a mile when the use of a personal vehicle is for the convenience of the employee.

These rates shall be effective January 1, 2021 until further notice. Elected officials and agency Directors are authorized to reimburse employees for an amount not greater than these rates consistent with the policy of Executive Order 2008-1.