

PUBLIC SERVICES COMMITTEE MINUTES

Due to the Presidents Day Holiday, a meeting of the Public Services Committee was instead held on Wednesday, February 19, 2020, in Committee Room 104, starting at 12:00 P.M. Those in attendance were as follows:

COMMITTEE MEMBERS: Rocky Case, Chairman; Scott Roybal, Dr. Rinne and Dicky Shanor. Absent: Bryan Cook

CITY STAFF: Tawn Hillenbrand, Conner White and Seth Lloyd, Planning and Development Department; Mike O'Donnell, City Attorney; Alessandra McCoy-Fakelman, Deputy City Attorney; Joseph Chenchar, Assistant City Attorney; Anissa Gerrard, Traffic Engineer; Chief Brian Kozak, Police Department; Charles Bloom, Planning & Development Director; Tom Cobb, City Engineer; Kris Jones, City Clerk; Ted Miazga, Police Parking Division; and Jennifer McClelland, Executive Assistant to the City Council.

OTHERS PRESENT: Pete Laybourn, City Councilman Ward I; Maddie Austin, Wyoming Tribune Eagle; Susan Allen, Amie Merwin and Rachael Wetzel.

AGENDA ITEMS

9. **ORDINANCE – 2nd READING – Amending Chapter 5.52, Massage Establishments, within Title 5, Business Licenses and Regulations, of the Municipal Code of the City of Cheyenne, Wyoming. (SPONSOR – MR. ROYBAL)**

Mr. Roybal moved to approve on 2nd reading, seconded by Dr. Rinne. Dr. Rinne moved to amend Section 5.52.105 A.2 and Section 5.52.105 B.2 by striking the language “or distance learning school”, seconded by Mr. Shanor. Motion to amend carried by unanimous voice vote. Main motion, as amended, carried by unanimous voice vote.

DISCUSSION: Joseph Chenchar, Assistant City Attorney, advised this ordinance change was brought by a member of the community Rachael Wetzel. Ms. Wetzel, a licensed massage therapist, explained the ordinance would help women receive breast massage for medical needs including: Lactating women, those struggling to overcome breast cancer and overall general health. Dr. Rinne raised concerns regarding receiving a certification from a distance learning school and voiced the importance of receiving clinical training. Upon inquiry, Joseph Chenchar, Assistant City Attorney, explained the massage therapist would provide the clerk's office with accredited documentation of completed training. Ms. Wetzel advised that her training included both hands on and ethical etiquette. Mike O'Donnell, City Attorney, advised the City County Health Department contacted him and advised they were unaware of such a procedure which raises concerns that people may abuse this new process.

10. **ORDINANCE – 2nd READING – Amending Chapters 8.40, Food and Food Service Establishments, within Title 8, Health and Safety, of the Municipal Code of the City of Cheyenne, Wyoming, and Chapters 10.52, Stopping, Standing and Parking Generally, and 10.68, Critical Traffic and Parking Areas, within Title 10, Vehicles and Traffic, of the Municipal Code of the City of Cheyenne, Wyoming. (SPONSORS – DR. RINNE and MR. SHANOR)**

Mr. Shanor moved to approve on 2nd reading, seconded by Dr. Rinne. Motion carried by unanimous voice vote.

DISCUSSION: Ted Miazga, Police Parking Division, provided staff report and advised this ordinance will allow for construction/maintenance workers and food service trucks to purchase monthly permits to allow them to park longer than the posted limit.

11. **ORDINANCE – 2nd READING – Amending Chapters 10.12, Administration and Enforcement, 10.16, Arrest and Citation Procedure, 10.52, Stopping, Standing and Parking Generally, 10.60, Parking Limitations, 10.64, Loading and Unloading, within Title 10, Vehicles and Traffic, of the Municipal Code of the City of Cheyenne, Wyoming. (SPONSORS – DR. RINNE and MR. SHANOR)**

Mr. Shanor moved to approve on 2nd reading, seconded by Mr. Shanor. Motion carried by unanimous voice vote.

DISCUSSION: Ted Miazga, Police Parking Division, provided staff report and advised currently the City has over 1,800 parking tickets that have not been paid and in order to collect on those parking tickets we need to move this matter from a criminal offense to civil issue which would allow the ticket to be turned over to a collection agency. Upon inquiry, Mr. Miazga explained all outstanding tickets prior to this ordinance being effective cannot be collected in civil court because the original charge was criminal.

14. **RESOLUTION – Authorizing the Mayor and the City Clerk to sign a Final Plat for Alliance Addition, 4th Filing, a replat of a portion of Lot 1, Block 1, Alliance Addition, Cheyenne, Laramie County, Wyoming (located at the northwest corner of the intersection of Ridge Road and Jackson Street). (SPONSOR – MR. CASE)**

Mr. Roybal moved to adopt, seconded by Mr. Shanor. Motion carried with Mr. Shanor and Mr. Roybal voting “YES” and Dr. Rinne voting “NO”.

DISCUSSION: Seth Lloyd, Planning and Development, provided a staff report and advised staff supports approval of the division of one large parcel into 17 parcels. This includes 8 lots for duplexes, 6 lots for townhomes, one parcel for detention, one parcel for open space and one parcel for the existing church. Upon inquiry, Mr. Lloyd advised parking has not been addressed but each parcel will have rear loading with garages and driveways.

15. **RESOLUTION – Authorizing the Mayor and the City Clerk to sign a Final Plat for Buffalo Ridge Estates, 11th Filing, a replat of Lot 15, Block 21, Buffalo Ridge Estates,**

Cheyenne, Laramie County, Wyoming (located southeast of the intersection of Hilltop Avenue and Bluff Place). (SPONSOR – MR. CASE)

Mr. Shanor moved to adopt, seconded by Mr. Roybal. Motion carried with Mr. Shanor and Mr. Roybal voting “YES” and Dr. Rinne voting “NO”.

DISCUSSION: Seth Lloyd, Planning and Development Director, provided a staff report and advised staff supports approval of replatting one large single-family home lot into 3 smaller lots noting, lots 2 and 3 are significantly smaller than existing surrounding lots. Dr. Rinne voiced concerns with lots 2 and 3 being smaller than the surrounding lots and believes subdividing into two lots would fit the plat better. Mr. Shanor voiced support for this replat and infill redevelopment.

There being no further items for the agenda to come before the Public Services Committee, the meeting was adjourned at 12:29 P.M.

Submitted by,


Mary Salas,

Administrative Assistant to the City Council