

Liquor License Presentation Information and Guidelines

DATE: March 22, 2022 and March 29, 2022

TIME: 6:00 p.m.

LOCATION: Laramie County School District 1 Board Room (2811 House Ave.). Enter building through West door entrance. Parking map: <https://bit.ly/3M6vtNg>

SAFETY GUIDELINES: Following updated LCSD1 policy, a face covering is highly recommended but not required, socially distance when possible, and stay home if you are feeling ill.

PURPOSE: To receive application presentations for the City's additional retail liquor license. Based on the 2020 revised population census, and pursuant to the provisions of Wyo. Stat. 12-4-101, the City of Cheyenne has received authorization from the State of Wyoming Liquor Division to issue one (1) additional retail liquor license.

PRESENTATION GUIDELINES: Each presentation is allotted a maximum of **15 minutes** to present before the City's Governing Body. Each group/individual will be responsible for their PowerPoint presentation (if available). Presentations can be made in-person or remote.

In-person presentation	Remote presentation
<ol style="list-style-type: none">Using a personal laptop, access Zoom meeting link at www.cheyennecity.org/ecm and give presentation via Zoom's screenshare option to be displayed on projector screens in board room (preferred method) <p style="text-align: center;"><i>or</i></p> <ol style="list-style-type: none">Bring presentation on thumb drive and use in-house computer with presentation to be displayed via Zoom's screenshare on projector screens in board room	<ol style="list-style-type: none">Email names of remote presenter(s) to jmcclelland@cheyennecity.org and mskinner@cheyennecity.org prior to meeting.Access Zoom meeting link at www.cheyennecity.org/ecm. Recommended to join meeting at least 20 minutes prior to start time.Utilize the screenshare option within Zoom to display presentation

BOARD ROOM WIFI: Select **LCSD1_Guest** option. No password needed. User will be prompted to a AUP agreement screen prior to connecting.

BOARD ROOM TECHNICAL CONFIGURATIONS: The LCSD1 board room has two projector screens, two wireless mics, and a hardwired mic located next to the room's in-house computer.

LIVE STREAMING: The meeting is available to the public on Zoom and will be live streamed on the City's Facebook page: www.facebook.com/CityOfCheyenne