



The City of Cheyenne's Unified Development Code (UDC) Article 2, Section 2.1, Divisions of Land, provides the steps for applying the UDC standards to minor divisions of land. Section 2.1.5, Limited Lot Line Adjustment Plat Waiver, provides the qualifying requirements for this process. The following describes the technical steps needed to complete the application for this process. Each application shall include a completed Master Application Form and two sheets: One sheet containing a dimensioned drawing satisfying items 1 through 7 below; and a second sheet satisfying items 9 and 10 below.

1. The Minor Lot Line Adjustment procedure is not a replat. The subdivision name, affected Block and Lot numbers will not change. Please provide a text box with the following information: "Lot Line Adjustment for Lots __ and __ of Block __, _____ Subdivision, ___ Filing, City of Cheyenne, Laramie County, Wyoming" (please fill in the blanks).
2. Provide a dimensioned drawing of the affected lots with the lot lines, the dimensions of each line, the lot numbers and the new square footage shown within each lot. Show the names of all streets fronting the lots. Please show a north arrow and a scale used to prepare the drawing.
3. Provide a calculation box on the drawing sheet showing the following information:
 - a. The original square footage of each affected lot;
 - b. The new square footage of each affected lot;
 - c. The square footage change for each affected lot.
4. Show on the drawing the original lot line to be changed as a dashed line or similar demarcation. Show the new lot line as a solid, darker line. The lot line change needs to be clearly discernable.
5. On the drawing, show any existing structures, if any (an "as built" plot plan).
6. Show all existing and proposed easements, if any.
7. List all current owner(s) and the Applicant and Agent for the Applicant, if different.
8. The Master Application form shall be signed by all owners of the subject property as currently recorded in the County Clerk's Office.
9. On a separate sheet shall be the information required for recording the warranty deed. This information shall include:
 - a. A legal description of the property noted as Lots, Block and name of Subdivision.
 - b. Dedication and acknowledgment statements signed by all owners of legal and equitable interests in the affected properties, including any owners of deeds and contracts for deeds.
 - c. A notary block for each owner's signature.
 - d. Space for the County Clerk's recording information.
10. Signature blocks for use by the Development Director and City Engineer.

04/21/17



DEVELOPMENT SERVICES

PROJECT REVIEW APPLICATION FORM : GENERAL INFORMATION / COVER PAGE

Project Name :		OFFICE USE ONLY	
Site Address or Location :			
Legal Description:		Project # :	
Current Zoning : <input type="text"/>		Submitted Date :	
Current Land Use : <input type="text"/>		Received By :	
Proposed Use(s) : (If more than one, give square footage for each)		Application Fee:	
		Check #:	
		Acceptance Date :	
		# of Signs :	
		Case Planner:	
Total Property Area: <input type="text"/> <input type="checkbox"/> Acres <input type="checkbox"/> Feet			
Type of Request : <input type="checkbox"/> Prelim. Plat <input type="checkbox"/> Zone Change <input type="checkbox"/> Variance <input type="checkbox"/> Admin. Approval			
<input type="checkbox"/> Final Plat <input type="checkbox"/> Site Plan <input type="checkbox"/> Conditional Use <input type="checkbox"/> Other: <input type="text"/>			
Pre-Application Meeting? <input type="checkbox"/> Yes <input type="checkbox"/> No		Meeting Date : <input type="text"/>	
Public Hearing Required? <input type="checkbox"/> Yes <input type="checkbox"/> No		Meeting Type : <input type="text"/>	
Owner:		Phone:	
		Email:	
Owner Address:		Postal Code :	
(If several property owners, names and addresses of all must be given; attach separate sheet if necessary.)			
Applicant/Agent:		Phone:	
		Email:	
Agent Address:		Postal Code :	

Development Dropbox for electronic submittals: <https://files.chevrennecity.biz/dropbox/-ZXgExS>
 Visa & MasterCard accepted

CERTIFICATION

I HEREBY CERTIFY THAT I AM THE OWNER, APPLICANT, OR AGENT NAMED HEREIN AND THAT I HAVE FAMILIARIZED MYSELF WITH THE RULES AND REGULATIONS WITH RESPECT TO THE FILING OF THIS APPLICATION AND THAT THE FOREGOING STATEMENTS AND ANSWERS CONTAINED ON THIS APPLICATION AND ACCOMPANYING DOCUMENTS ARE TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE.

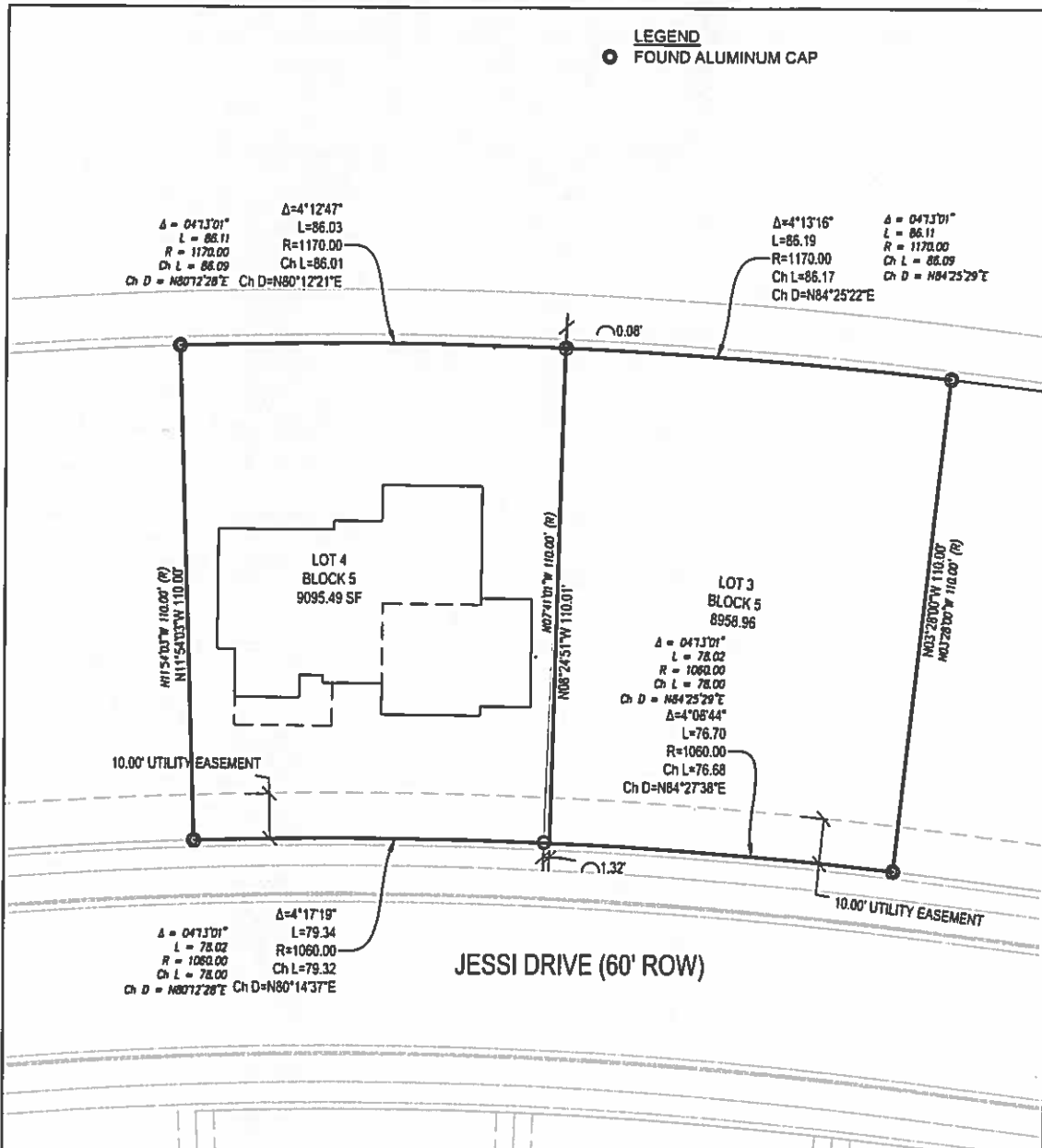
OWNER SIGNATURE : _____ Date _____

AGENT SIGNATURE : _____ Date _____

PRINT NAME _____

PRINT NAME _____

LEGEND
 ● FOUND ALUMINUM CAP



$\Delta = 041301^\circ$
 $L = 86.11$
 $R = 1170.00$
 $Ch L = 86.09$
 $Ch D = N801228^\circ E$

$\Delta = 4^\circ 12' 47''$
 $L = 86.03$
 $R = 1170.00$
 $Ch L = 86.01$
 $Ch D = N80^\circ 12' 21'' E$

$\Delta = 4^\circ 13' 16''$
 $L = 86.19$
 $R = 1170.00$
 $Ch L = 86.17$
 $Ch D = N84^\circ 25' 22'' E$

$\Delta = 041301^\circ$
 $L = 86.11$
 $R = 1170.00$
 $Ch L = 86.09$
 $Ch D = N84^\circ 25' 29'' E$

N115°50'00"W 110.00'
 N115°50'00"W 110.00'

10.00' UTILITY EASEMENT

N07°17'10"W 110.00'
 N07°17'10"W 110.00'

LOT 3
 BLOCK 5
 8958.96
 $\Delta = 041301^\circ$
 $L = 78.02$
 $R = 1060.00$
 $Ch L = 78.00$
 $Ch D = N84^\circ 25' 29'' E$
 $\Delta = 4^\circ 06' 44''$
 $L = 76.70$
 $R = 1060.00$
 $Ch L = 76.68$
 $Ch D = N84^\circ 27' 38'' E$

(R) 100.00'
 N03°01'11"W 110.00'
 N03°01'11"W 110.00'

10.00' UTILITY EASEMENT

$\Delta = 041301^\circ$
 $L = 78.02$
 $R = 1060.00$
 $Ch L = 78.00$
 $Ch D = N801228^\circ E$

$\Delta = 4^\circ 17' 19''$
 $L = 79.34$
 $R = 1060.00$
 $Ch L = 79.32$
 $Ch D = N80^\circ 14' 37'' E$

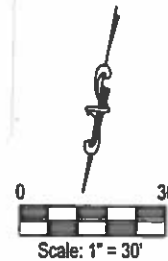
JESSI DRIVE (60' ROW)

LOT / BLOCK	ORIGINAL LOT AREA	REVISED LOT AREA
LOT 3 BLOCK 5	9027.2 SF	8958.96 SF
LOT 4 BLOCK 5	9027.2 SF	9095.49 SF

OWNERS:
 CHEYENNE, WY 82009

AGENT: Sample

LEGAL DESCRIPTION
 A REPLAT OF LOTS 3 AND 4, BLOCK 5 TR-
 BEING A PORTION OF THE OF SEC 17, T14N, R66W, 6th PM, LARAMIE
 COUNTY, WYOMING



LOT LINE ADJUSTMENT

DRAWN BY: CRJ DATE: 5/3/11
 PAGE 1 OF 2

DEDICATION

KNOW ALL MEN BY THESE PRESENTS, THAT THE POINTE LLC, C/O GUARDIAN COMPANIES, OWNER IN FEE SIMPLE OF THE LAND EMBRACED IN LOT 3 BLOCK 5 OF THIS FINAL PLAT, DOES HEREBY DECLARE THAT THE SUBDIVISION OF SAID LAND IS WITH HIS FREE ACT AND DEED AND IN ACCORDANCE WITH HIS DESIRES. DOES HEREBY GRANT THE EASEMENTS SHOWN HEREON FOR THE PURPOSES INDICATED ON THIS PLAT

ACKNOWLEDGEMENTS

Sample

STATE OF Wyoming
COUNTY OF Laramie ^{SS}

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY MICK HARRIS, VICE PRESIDENT, THE POINTE LLC THIS 9th DAY OF October 2017, WITNESS MY HAND AND OFFICIAL SEAL.

NOTARY PUBLIC Sherry T. Priedack WYOMING



MY COMMISSION EXPIRES 1/22/18

DEDICATION

KNOW ALL MEN BY THESE PRESENTS, THAT THOMAS WYKES JR. AND CAITLIN BARRETT, OWNERS IN FEE SIMPLE OF THE LAND EMBRACED IN LOT 4 BLOCK 5 OF THIS FINAL PLAT, DOES HEREBY DECLARE THAT THE SUBDIVISION OF SAID LAND IS WITH HIS FREE ACT AND DEED AND IN ACCORDANCE WITH HIS DESIRES. DOES HEREBY GRANT THE EASEMENTS SHOWN HEREON FOR THE PURPOSES INDICATED ON THIS PLAT

ACKNOWLEDGEMENTS

STATE OF Wyoming
COUNTY OF Laramie ^{SS}

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME BY THOMAS WYKES JR AND CAITLIN BARRETT THIS 2nd DAY OF October 2017, WITNESS MY HAND AND OFFICIAL SEAL.

NOTARY PUBLIC Tristan Johnson WYOMING



MY COMMISSION EXPIRES Dec. 2, 2020

APPROVALS

APPROVED BY THE DEVELOPMENT DIRECTOR THIS _____ DAY OF _____ 2017

DEVELOPMENT DIRECTOR,

APPROVED BY THE CITY OF CHEYENNE ENGINEER, THIS _____ DAY OF _____ 2017

CITY ENGINEER

LOT LINE ADJUSTMENT