

## Minutes, Cheyenne Historic Preservation Board Regular Meeting Minutes

**Meeting Date & Time: March 11, 2025, 2025 – 6:00 pm**

**Meeting Place: Zoom and Council Chambers**

### **1. Roll Call**

X	Milward Simpson, Chair
X	Amber Conwell, Vice Chair
X	Cathie Tabor-Douglas, Secretary
X	Gary Sims
X	David Benner
X	Don Herrold    Don joined meeting at 7:00pm
X	Josh Chrysler
X	Elisabeth DeGrenier
X	Patrick Bustos

### **2. Approval of Minutes from: February 11, 2025**

- All board members were present or joined via Zoom. Amber Conwell made a motion to approve the February 11, 2025 minutes. The motion was seconded by Patrick Bustos. The February meeting minutes were unanimously approved.

### **3. Disclosures**

- Nothing to report.

### **4. Audience Business: Comments from the Audience (Each limited to 5 minutes, please)**

- Stephanie Lowe (Historic Preservation Specialist) raised concerns about the Van Tassel Carriage House at Holiday Park, calling for preservation efforts. The building is listed on the National Register and is deteriorating. She suggested pursuing a CLG grant and Cultural Trust Fund grant. Planning Director Charles Bloom confirmed the building has sustained damage and needs preservation. Discussion ensued on its ownership (City-owned) and potential grants. The board agreed to revisit the matter during their strategic planning session.

### **5. Comments/Report from City Council Rep.**

- Depot Renovation: \$167,500 approved for improvements, including patio, restrooms, and interior work.
- Kiwanis Park: Trail and signage grant underway; public engagement needed to protect wildlife.
- Downtown Parking Ordinance: Reverted to previous rules after trying several approaches.
- Rail Experience Event: Interactive experience and education happening at the library.

### **6. Comments/Report from Planning & Development**

- Depot: Additional work to include window replacement and brick repointing. CLG grant application for these improvements discussed later.
- Old Sadie: Plans to move the historic train engine; iron fencing preservation is a priority.
- Training Funds: Board members can access city travel funds or request to bring in outside trainers.

- Oral Histories: The board voted to purchase flash drives for sharing interview recordings. Staff will help set up OneDrive for digital storage.
- Historic Signage: \$5,000 allocated for Capitol North District signage will roll over to FY26.
- Airport Terminal & Black History Projects: Contracts for these projects are being executed; Elizabeth DeGrenier will complete both.
- DDA Plan of Development: Preservation is prioritized in the updated Downtown Plan. A sliding scale facade grant program based on historic compliance is under development. Plans to improve collaboration between the DDA and the Historic Preservation Board through a liaison structure and joint meetings.

#### **Alliance for Historic Wyoming (Guest: Megan Stanfill)**

- Offered support, lesson plans, and materials for public education.
- Managing the state's endangered properties watchlist, which includes Cheyenne's Pump House and High Plains Arboretum.
- Will coordinate events and promotion for Historic Preservation Month (May).
- Expressed interest in working together on education and tourism (e.g., Lincoln Highway exhibits).

### **7. Strategic Goals Report**

- **Cheyenne Homes with History** – New signs arriving soon.
- **Oral Histories Project** - Interview prep nearly complete.
- **Historic Preservation Month** - Event at Knights of Pythias planned; next committee meeting March 18.
- **Education of the Public in Historic Preservation** - St. Mary's outreach in progress. School Closures: Discussion on commemorating historic schools set for closure, including Deming, Miller and Jessup.

### **8. Old Business**

- Masonic Temple Project: Moving forward; clarifying contract matches and in-kind contributions with SHPO.

### **9. New Business**

- CLG Grant Applications:
  - Depot Window Replacement: Board approved applying for up to \$50,000, contingent on adherence to historic standards.
  - Pump House Survey: May already be covered under a TDSI contract—no separate CLG application pursued at this time.

### **10. Other Business**

- Strategic Planning Retreat: Rescheduled to Saturday, March 29, 2025, from 9 AM to Noon at the Wyoming State Museum Classroom.

- Artist Guild
- Airport Fountain Planning
- The Board out would like to hold a joint meeting with the Historic Preservation Board and the Downtown Development Authority

The meeting adjourned at 7:36 pm