

Minutes, Cheyenne Historic Preservation Board Regular Meeting

Meeting Date & Time: April 9, 2024 – 6:00 pm

Meeting Place: Zoom and Council Chambers

Attendees: Cheyenne Historic Preservation Board

Ex-Officio City Council Representative (invited)

Urban Planning Office Representative (invited)

Agenda

1. Roll Call

- X Milward Simpson, Chair
- X Amber Conwell, Vice Chair
- Cathie Tabor-Douglas, Secretary
- X Gary Sims
- X David Benner
- X Don Herrold
- Josh Chrysler
- Elizabeth Bales
- X Patrick Bustos

2. Approval of Minutes from: March 12, 2024

Don made a motion to approve the meeting minutes from the March 12th meeting. Dvid seconded the motion. There was no opposition and the motion passed.

3. Disclosures

Nothing to report.

4. Audience Business: Comments from the Audience (Each limited to 5 minutes, please)

Historic Cheyenne Inc.(HCI) gave a presentation. This presentation covered the history of the pumphouse. It covered its functions during time of operation as well as reasons why it should be saved. They highlighted potential possible adaptive reuse options as well.

Councilman Johnson stated Historic Cheyenne Inc. should contact the chamber of commerce, they had previously showed interest in using the Pumphouse as a meeting place.

HCI highlighted possible funding options to help support this project including Donations, 6th Penny Ballot, Public/Private outside investing.

Milward asked city staff if staff was aware of the pumphouse being included in any West Edge rehabilitation plans. Charles responded by saying it wasn't mentioned at this time to his knowledge. Amber reported TDSI is working on coming up with an estimation for the cost of repairs to include mothballing and renovations that will remove the metal additions to the building.

5. Comments/Report from City Council Rep.

No comments

6. Comments/Report from Urban Planning Office Rep.

AJ reported that staff has received partial payment from the Gwen Rice estate settlement. A check for 149,351.93 was delivered to the city on April 3, 2024. That check was turned in to the city Treasurer's office. Her lawyers are still handling some of her taxes and there will be an additional smaller payment in the future.

AJ reported the CHPB Strategic plan has been added to the city's website with the requested updates from the last meeting.

Charles reported the DDA was appreciative for the board's participation in the DDA Historic Preservation outreach meeting last week.

7. Strategic Goals Report

Cheyenne Homes with History – Gary reported he will be out of town for the Historic Preservation Month award ceremonies. The sign is ready Gary is hoping to have the sign installed when he returns at the end of May. The board will present the Dubois Award on May 31, 2024.

National Register of Historic Places – Charles reported he did put in his budget request to add funding for capital north historic district signage. This funding would cover materials and labor. It would allow for current signs to be relocated and for new signs to be ordered.

Education of the Public in Historic Preservation – Councilman Johnson reported Anna, a teacher from Cheyenne Central Highschool AV club contacted him requesting a script be emailed to her for her students to create the videos for historic homes. She would like to have the scripts emailed to her, her planning time is between 8am and 10am.

Bard decided to nominate the home at 700 East 22nd St. for the Dubois Award. Amber made a motion to award This address with the Dubois. Don seconded the motion. The board voted and the motion passed.

Ornaments – Gary reported he has the new design completed and he is planning to order 700 ornaments to start.

Historic Preservation Month- AJ reported he has been in contact with the board informing them of the LeClercq Jones award event at MHP. It will take place during their official open house on May 9th from 5-7pm. Staff will check to confirm the status of the award being available on the date of the event.

8. Old Business

Burlington Northern Sign Update – No update on this sign.

Airport fountain Update – Gary and Amber are putting a plan together to use fund for fountain maintenance. The airport is also working on getting funding to make some exterior and systems renovations hoping to entice a big tenant to come into the terminal.

Big Boy Sign Update – AJ reported the city has received the invoice for the new sign. The cost for the new sign is 874.89. The sign is being fabricated in Houston, Tx and is expected to take about 3 weeks to be delivered.

DDA Meeting – Milward reported that Irene and the DDA office is working on reacquiring the Main Street status for Cheyenne. They may need some additional information from CHPB members throughout the process.

9. New Business

10. Other Business

Rules CHPB Rules of Practice are currently with the City Attorney's office being finalized. They will then have to go through administrative procedures. There will be 45 days of public notice prior to approval and being recorded by the city clerk.

Gary reported the owners have confirmed their availability for the Dubois award presentation on May 2, 2024. Staff will work with the city PIO to facilitate a press release.

AJ shared on April 26 at noon, Olivia will give a presentation to the governing body work session. She has been working on a project to determine which historical homes in Cheyenne are contributing and present her research findings at this work session.

Adjourn

Looking Ahead:

Next Board Meeting: May 14, 2024, 6 pm

Next Work Session: XXX, 2023, 5:30 pm