

## Minutes, Cheyenne Historic Preservation Board Regular Meeting

Meeting Date & Time: February 13, 2024, 2023– 6:00 pm

Meeting Place: Zoom and Council Chambers

Attendees: Cheyenne Historic Preservation Board

Ex-Officio City Council Representative (invited)

Urban Planning Office Representative (invited)

### Agenda

#### 1. Roll Call

X	Milward Simpson, Chair
X	Amber Conwell, Vice Chair
X	Cathie Tabor-Douglas, Secretary
	Gary Sims
X	David Benner
X	Don Herrold
X	Josh Chrysler
X	Elizabeth Bales
X	Patrick Bustos

Milward informed Lonnie that he would be late. Amber is acting chair in his absence.

#### 2. Election of Officers

Amber mentioned the election of officers had been completed at the previous meeting.

#### 3. Approval of Minutes from:

Amber asked for a motion to approve the minutes from the previous meeting. Josh made the motion to approve that was seconded by David. The motion passed.

#### 4. Disclosures

Lonnie announced to the board that disclosures have been added to all agendas. This disclosure would allow any members that may be in a position where a conflict of interest could arise, that member could note that in the disclosure. This would allow members to be dismissed when this item is discussed.

#### 3. Audience Business: Comments from the Audience (Each limited to 5 minutes, please)

No Comments.

#### 4. Comments/Report from City Council Rep.

Councilman Richard Johnson informed the board that the city council did approve money from the 6<sup>th</sup> penny budget. This money will go towards work on the south side of the depot building, this includes design costs and layout for depot repairs. A contractor will assess the property and help to determine what steps should be taken moving forward.

Josh asked if there was anything pertaining to Historic preservation that was a part of the work being done at the depot. Lonnie answered The Burlington Northern sign in the Depot would be assigned.

Councilman Johnson told the board; due to this year being an election year for 7 of 10 council members the council decided to keep their goals list short. This would allow them to complete the list in case new council members were elected during the election.

#### 5. Comments/Report from Urban Planning Office Rep.

Lonnie reported the capital north historic district was officially expanded. The City is working on getting maps updated to reflect this new district. City is also working to get street sign designations for the historic districts.

Lonnie told the board that the planning department has been bringing forward changes to the UDC that would make development in Cheyenne easier. These changes will also make finding affordable housing easier, by allowing developers to build more houses that can be sold and rented at more budget friendly rates.

The SHPO is bringing back the state preservation conference (Preserve Wyoming). The conference will be held in Laramie, Wy. The conference will be held June 6<sup>th</sup>-8<sup>th</sup>. The conference is free with lodging and food covered. Members must cover their own transportation.

## **6. Strategic Goals Report**

Cheyenne Homes with History –Nothing to report.

National Register of Historic Places – Capital North expansion – Josh stated aside from the capitol north expansion there was nothing to report. Lonnie mentioned AJ would be taking lead on the Black History Cultural Survey and that we are hoping to have something ready to send out by the end of the month.

Education of the Youth in Historic Preservation – David reported he was able to contact a teacher from Afflerbach elementary school. She was able to send him a VHS tape that the CHPB sent to elementary schools in 1999. He is having a digital copy of the tape made for future educational uses. Libby added in two weeks the statewide Engineering week will begin. During this week 3<sup>rd</sup> graders are paired with a local engineer. Libby is looking to add historic preservation to this years project. Updates to follow at next months meeting.

Ornaments – No updates.

## **7. Old Business**

Burlington Northern Sign Update – No update on this sign.

Airport Update – Lonnie reported we received grant funding, and he will be preparing an RFP which will allow us to get started on the airport historic expansion. Staff hope to have a consultant on board by the end of April. Amber reported the airport board has to see and proposed changes before approval.

Big Boy Sign Update - Lonnie reported that Sophia from the planning department has created a draft of the new proposed sign. Lonnie will be sending that draft to all board members this week for comments and approval.

DDA Meeting – Lonnie reported DDA has just finished their first phase of outreach. There is a second survey that is open to further help with data collection. DDA is reviewing old plans to use as a new plan is drafted.

Amber reported there was a walkthrough conducted at the Pumphouse. Further observation must be completed as we come up with a rehabilitation plan. In the meantime, we are looking at mothballing the building to reduce water retention.

Arboretum Update – Lonnie reported House bill 84, failed introduction today. There were 41 yays and 20 nays. The bill was 1 vote short of approval.

## **8. New Business**

Milward arrived to the meeting. Amber relinquished the chair to Milward.

Lonnie reported there will be a new sign erected downtown to acknowledge bridge section 106, it is the last bridge to cross the Union Pacific railroads from Lincoln highway. The bridge is a safety hazard and has to be removed. The city decided to make an interpretive sign on Lincoln highway outside of the parking garage.

Lonnie, Amber, AJ and David gave feedback from the Colorado Saving Places conference.

Bylaws will be updated for board approval by the next meeting.

Annual Report – March 2<sup>nd</sup> 9am-1pm will be when the annual strategic planning meeting will take place.

## **9. Other Business**

City has hired GSG Architecture to do a program analysis of the building. Analysis will identify what the buildings needs are.

DDA Plans to meet with businesses property owners to get feedback.

## **Adjourn**

**Looking Ahead:**

Next Board Meeting: February 13, 2024, 6 pm Next Work  
Session: XXX, 2023, 5:30 pm

DRAFT