

## Minutes, Cheyenne Historic Preservation Board Regular Meeting

Meeting Date & Time: January 9, 2024, 2023– 6:00 pm

Meeting Place: Zoom and Council Chambers

Attendees: Cheyenne Historic Preservation Board

Ex-Officio City Council Representative (invited)

Urban Planning Office Representative (invited)

### Agenda

#### 1. Roll Call

X	Milward Simpson, Chair
X	Amber Conwell, Vice Chair
X	Cathie Tabor-Douglas, Secretary
X	Gary Sims
X	David Benner
	Don Herrold
X	Josh Chrysler
X	Elizabeth Bales
X	Patrick Bustos

#### 2. Election of Officers

Lonnie Olson explained to the board that there will be a secret election of officers. Each member is to write the name of their nominee on a slip of paper. All ballots will be collected and tallied by Lonnie. The open positions were Chair, Vice Chair, and Secretary. Lonnie announced that Milward Simpson was voted to remain as chair, Amber Conwell as was voted as Vice Chair and Cathie Tabor-Douglas was voted to remain as Secretary.

Milward suggested looking into alternative voting methods to elect future board members.

#### 2. Approval of Minutes from:

Lonnie announced to the board that the minutes from the previous meeting were not available for the board at this time and that they would be made available at the next board meeting.

#### 3. Audience Business: Comments from the Audience (Each limited to 5 minutes, please)

Lonnie Olson and Charles Bloom dedicated a celebratory engraved brick to former board member Max Carre for his service to the board.

#### 4. Comments/Report from City Council Rep.

Lonnie informed the board that Richard would not be attending this meeting due to him being a part of the city council goal setting board that was taking place at the same time of this meeting. Charles gave an said that City Council Representative Johnson would remain with the board.

#### 5. Comments/Report from Urban Planning Office Rep.

Lonnie reported that he reached out to the attorneys for the Estate of Wanda Rice and they are still working on it. They are currently waiting for one account to be closed out, they expect this process to be completed in march.

The masonic temple RFP has recently closed. The city has received three proposals that will be reviewed and scored by the end of the week.

The DDA is reworking their grants program and updating the FIP program.

Recently received a letter from WYDOT, they are removing a bridge that is near union pacific railroad. HPB is a possible interested party and invited to participate in the memorandum of agreement.

Stephanie Lowe gave further details on this matter.

Charles stated there will be a work session on Jan 16. This session will focus on UDC amendments and updates.

## **6. Strategic Goals Report**

Cheyenne Homes with History – Using a company out of Montana for new signs.  
Putting together a brochure to mail to addresses on file. Need help locating more homes.  
Putting together a list of DuBois Award winners to be notified.

National Register of Historic Places – Capital North expansion – Lonnie discussed that it was formally approved and neighbors are being notified.

Charles stated the possibility of doing a media press release.

Lonnie mentioned the board would have to pay for and produce the signs and the streets dept. would hang the  
Lonnie gave an update on the Black history cultural resource survey we received the grant.

Education of the Youth in Historic Preservation – David reported that he Lonnie and AJ would be giving a Historic preservation presentation to students at East High School.

Ornaments – Gary reported the Depot is sold out, he has about 60 left and Cathie has about 1. Cathie reported there was money ready to be picked up at her office.

## **7. Old Business**

Burlington Northern Sign Update – No update on this sign.

Airport Update – Lonnie reported we received grant funding and he will be preparing a RFP which will allow us to get started on the airport historic expansion. Amber reported there will be a presentation to the airport board on Thursday of this week covering community feedback and design options.

Big Boy Sign Update - Lonnie reported that they were able to get the sign down and found someone that can help with designing a new sign made with images from a local historian from the railroad that had images from history.

City received grant funding that could assist with moving BigBoy from Holiday park to 15<sup>th</sup> st.

DDA Meeting – No one was able to attend. Lonnie reported that it was just setting the framework for the next 18 months and there will be more opportunities for the board's involvement.

## **8. New Business**

Arboretum Update – Lonnie reported he was unsure of the exact date the bill will be introduced. There will be a public information meeting covering the details of this project, it will be held on Jan 16, 2024 from 7-8pm.

Annual Report – March 2<sup>nd</sup> 9am-1pm will be when the annual strategic planning meeting will take place.

## **9. Other Business**

City has hired GSG Architecture to do a program analysis of the building. Analysis will identify what the buildings needs are.

DDA Plans to meet with businesses property owners to get feedback.

## **Adjourn**

### **Looking Ahead:**

Next Board Meeting: February 13, 2024, 6 pm Next Work

Session: XXX, 2023, 5:30 pm