

## Minutes, Cheyenne Historic Preservation Board Regular Meeting

Meeting Date & Time: December 12, 2023, 2023– 6:00 pm

Meeting Place: Zoom and Council Chambers

Attendees: Cheyenne Historic Preservation Board

Ex-Officio City Council Representative (invited)

Urban Planning Office Representative (invited)

### Agenda

#### 1. Roll Call

X	Milward Simpson, Chair
	Max B. Carre', Vice Chair
	Cathie Tabor-Douglas, Secretary
X	Gary Sims
X	David Benner
X	Don Herrold
	Josh Chrysler
X	Amber Conwell
X	Elizabeth Bales
X	Patrick Bustos

#### 2. Approval of Minutes from:

Minutes were reviewed for October 10, 2023 regular meeting and November 14, 2023 regular meeting. Gary moved to approve, seconded by David. All approved

#### 3. Audience Business: Comments from the Audience (Each limited to 5 minutes, please)

None

#### 4. Comments/Report from City Council Rep.

Richard reported City Council did approve the acceptance of the grant money to go to the Depot and 15<sup>th</sup> street project. This may possibly to go the renovation of the Old Sadie steam engine in Lions Park.

#### 5. Comments/Report from Urban Planning Office Rep.

Lonnie reported that he reached out to the attorneys for the Estate of Wanda Rice and they are still working on it. We have applied for 3 SHPO Grants this year. Study of Black History in Cheyenne, Board and Staff training, and National Alliance Preservation and also applied for a grant on behalf of Airport historic districted. All have been approved for just under \$50,000. For the Saving Places conference, we will need to have 2 staff and 2 board members attending. We will need to figure out the 2 board. There is also the National Alliance for Preservation conference in West Palm Beach, FL in August. We will need one board member for that one. Gary would like to attend in FL. David is interested in the CO as well as Patrick and Amber. Amber and David will attend Saving Places with Lonnie and one other staff member.

Cathie and Lonnie met with the Master of Urban Regional planning student. She is working on the draft prospectus. She is sending us a pdf document being worked on showing what properties would still be a contributing structure based on current condition of property. If there is time left, she will be working on a GIS map showing the properties that could be put online.

#### 6. Strategic Goals Report

Cheyenne Homes with History – Nothing to report

National Register of Historic Places – Capital North expansion – Lonnie discussed that we should hear something in January.

Education of the Youth in Historic Preservation – David reported that he talked to the Classical Academy and would be interested about including something for their 5<sup>th</sup> and 6<sup>th</sup> grade class. Gray was contacted by a

teacher at East and is interested in having us come talk to her class. David will reach out to her.

Ornaments – Gary reported the Depot is sold out, he has about 60 left and Cathie has about 14. Cathie still had some fountain ornaments and Gary has them now. We have a little over 100 left. He is working on one for the ornament and does not plan to make as many so we don't have any left over.

## **7. Old Business**

Burlington Northern Sign Update – No update on this sign.

Airport Update – Amber reported the board is working on the charettes updates. Once that is done it will be presented to the airport board on January 11<sup>th</sup>. Once approved it can be made public.

Big Boy Sign Update - Lonnie reported that they were able to get the sign down and found someone that can help with designing a new sign made with images from a local historian from the railroad that had images from history.

DDA Meeting – No one was able to attend. Lonnie reported that it was just setting the framework for the next 18 months and there will be more opportunities for the board's involvement.

## **8. New Business**

PLCA-23-1 Certificate of Appropriateness – Board members had been sent the request for certificate. The owner of the home is not in attendance. Lonnie presented the details for the request for certificate of appropriateness for the building. Staff from the planning department does recommend to approve based on what was submitted from the owner but it can be approved with conditions if the board feels appropriate. Moved to approve by Amber, seconded by David, Patrick moved to amend the motion have the certificate show that for any future renovations it will need to follow procedures. No second. Amendment failed for lack of a second. Motion approved with one no vote. Lonnie will get a certificate ready for Milward's signature.

Arboretum Update – November 16 there was an update at the State Capitol. They are working on doing a draft for Arboretum. He can send the version that he has currently, but he does not feel it is the final draft. It is supposed to be in front of appropriations committee on January 9<sup>th</sup>.

Annual Report – Lonnie reported that the board needs to submit an annual report for the 2023 year to SHPO. Lonnie had it prepared and sent it to Milward to review. After a few modifications it is ready to submit for signature by the Mayor and to SHPO

## **9. Other Business**

Lonnie had a brick made for Board Member Carr for his service and hopefully we can give that in person at the next meeting.

Lonnie took his accreditation test for planning for obtaining his AICP Candidate Status. Congratulations to Lonnie

## **Adjourn**

### **Looking Ahead:**

Next Board Meeting: January 9, 2023, 6 pm Next Work  
Session: XXX, 2023, 5:30 pm