

## Minutes, Cheyenne Historic Preservation Board Regular Meeting

Meeting Date & Time: November 14, 2023– 6:00 pm

Meeting Place: Zoom and Council Chambers

Attendees: Cheyenne Historic Preservation Board

Ex-Officio City Council Representative (invited)

Urban Planning Office Representative (invited)

### 1. Roll Call

X	Milward Simpson, Chair
X	Max B. Carre', Vice Chair
X	Cathie Tabor-Douglas, Secretary
X	Gary Sims
X	David Benner
	Don Herrold
X	Josh Chrysler
	Amber Conwell
	Elizabeth Bales
X	Patrick Bustos

### 2. Approval of Minutes:

No minutes to approve to approve for October meeting.

### 3. Audience Business: Comments from the Audience (Each limited to 5 minutes, please)

None

### 4. Comments/Report from City Council Rep.

Richard reported that the historic Governor's Mansion is doing a Christmas presentation and the board was invited. Richard felt this would be of interest to the board.

Depot museum applied for a grant for rehab on one of their engines at the park – this could be a possibility for a new ornament. They could potentially get \$480,000 for the engine.

Tax increment financing – we have one for the Hitching Post, 15<sup>th</sup> Street project, Hynds, the whole and Reed Avenue corridor and a couple of others. The tax increment financing is being used for the areas that have been established as blighted.

Rental Registry – Richard is heading up an ordinance for tenant's bill of rights or a rental registry. If a person has a rental in Cheyenne, they would have to register it as such. This would allow the renters to file complaints with the city on properties that are not maintaining code. In the historic districts this would give the building department a way to go in and evaluate the property and order the owner to fix the property. This is a way to hold the building owners accountable to maintaining historic properties. Richard would ask for any comments the board hears to let him know.

### 5. Comments/Report from Urban Planning Office Rep.

Planning office has hired 3 new Planner 1's.

Lonnie followed up on the Estate of Wanda Rice and they are still working on the probate process. Historic preservation may get over \$150,000 from the estate. This is restricted for the Airport Fountain restoration project. We could evaluate all the plumbing in the fountain as most of it is original. This could also be set aside for upkeep on the fountain over the future.

Lonnie applied for the Capstone student master of urban renewal planning. We had two applications. The one relating to the board is a student to review all the contributing structures in the historic districts and evaluate if they are still contributing. Cathie would like to be involved in this with Lonnie.

The board will be reviewing another after the fact certificate of appropriateness next month. The notice was mailed to the board yesterday.

No update on the Big Boy sign in Holiday Park.

## **6. Strategic Goals Report**

Cheyenne Homes with History - Gary presented a version on the first sign to go out and is being made currently. He will pay for the sign and be reimbursed by the board. We did receive \$3,000 from a grant that Lonnie applied for this project.

National Register of Historic Places – Capitol North Expansion, Josh reported that the State Historic Preservation reviewed and approved it and it is now sent onto the National panel for review. Josh is still working on the Black history of the Cheyenne district that has been discussed. Lonnie did submit a CLG grant application for this project for a cultural resource survey.

Education of the Youth in Historic Preservation – David reported that St. Mary's 3<sup>rd</sup> graders did turn in their historic projects to the library. These can be found on the 2<sup>nd</sup> floor of the library if anyone would like to go see.

Ornaments – Gary did an interview with Fox News and it went well. He is estimating we only have 100 or so left. The first lady will be giving them to the gold star families and she has purchased another 30 of them. Gold star families are ones that have lost their soldier.

## **7. Old Business**

CLG Grants – Lonnie has applied for grants for black historic district as discussed. Also, one for training that is done for staff and board. Art Cheyenne has reached out for applying for a grant to do a historic district nomination on the old control tower.

Arboretum – Milward discussed the plans for the arboretum and their desire to make it a state historic site. Bob Nichols would like to form a working group to work on this project. Meeting this Thursday at the Capitol. The Board has been invited to be a part of this group. It would be good to have a Board letter of support for this project. This should be a subject for our next meeting.

Burlington Northern Sign Update – No update

Airport Update – No update other than the SHPO grant Lonnie applied for.

## **8. New Business**

DDA Plan of Development – DDA has selected a consultant to develop a plan of development. Currently they have quite a few plans that have just been amended. They are looking to create a cohesive plan to make the downtown more viable. They are having a work session next Monday and the board was invited to attend and provide input. They have also hired a new staff. Irene Parsons is the new DDA Mainstreet Manager.

Board Terms Discussion – David suggested we go back to 11 members to be a full board which would be our maximum. David moved to suggest to the Mayor to have a full 11 members appointed, Max seconded, All approved. Charles or Lonnie will do this for us. We have 4 positions ready to be re-appointed. Max, Libby, David and Amber all have terms ending. Amber has turned her re-appointment in and David plans to. Libby has voiced her choice to be re-appointed as well.

## **9. Other Business**

Gary moved to eliminate the access to zoom. No second. Motion dies for lack of second. Patrick moved to allow have board members have 6 per year by zoom. No second. Motion failed for lack of second.

## **10. Adjourn**

Meeting adjourned.