

Cheyenne Downtown Development Authority (DDA)
Meeting of the Board of Directors
Thursday, August 17, 2023, 10:00 a.m.

Meeting Minutes

I. Call to Order

II. Roll Call – by Staff

Wendy Volk, President
Dave Teubner
Stephanie Reece
Amber Nuse
Danica Mrozinsky
Jamie Winters
Janelle Rose
Judy Moss
Landyn Medina - Absent
Pete Laybourn - Absent
Buck Holmes - Absent

III. Minutes:

A. June 23, 2023

Motioned by Reece, seconded by Mrozinsky. Minutes approved.

B. July 13, 2023

Motioned by Reece, seconded by Mrozinsky. Minutes approved.

IV. New Business

A. Election of Board Vice President

Nuse resigned as Vice President. Moss nominates Rose, accepted. Motion passes.

B. Budget Amendment/Modification

Review of amendment of budget by Charles Bloom.

Nuse: Why is graffiti removal the prevue of the DDA and not the City.

Bloom: Clean and Safe group does abate some graffiti, speed in which removal occurs is done faster by the DDA.

Winters: Can they also remove posters from lamp posts?

Bloom: I don't see why they couldn't if you would like to move forward with that.

Volk: We have a compliance officer through the City that takes care of issues like this.

Motioned by Mrozinsky and seconded by Reece.

Mrozinsky: The sponsorship line item, I know 50k goes to VisitCheyenne, what are the others in that line item.

Gabrukiewicz: We gave 'We got your Back' \$3,600.

Tuebner: It might be helpful to see an entire list of sponsorships.

Motion to approve amendment passes. 7 for 1 against.

C. Financials

Presented by Robin Lockman, balance sheet for last fiscal year and the month of July.

Nuse: have we not paid VisitCheyenne for over a year's payables?

Lockman: remaining payroll costs will be allocated to VisitCheyenne shortly.

Nuse: It would be helpful if someone could run through the equity section. What do the committed figures represent. Specifically, the 95k.

Lockman: This is just directly from their trial balance, so I haven't had a chance to review it further.

Motion to approve financials by Reece and seconded by Mrozinsky. Motion passes.

D. Design Committee Discussion

Gabrukiewicz: review of who would be on the Committee, total of 5 members.

Vok: I have a concern that there might be a disconnect between the DDA Board, the Design Committee, and the City. I would like to see more of our Board on there.

Rose: How does adding a Design Committee work with the DDA Board and the City to help businesses. Do we need another Committee for this?

Olson: In the DDA area there are currently no design regulations. This is trying to keep the historic integrity of the downtown area. The HPB only reviews demolition and moving permits, this is to help the historic integrity.

Discussion of Board on how the Design Committee would be set up.

Motion to postpone, by Winters, seconded by Rose. Motion passes.

E. Plan of Development

Bloom: 3 proposals were received.

Move to postpone to a special meeting to allow the subcommittee to review proposals, by Tuebner seconded by Nuse? Rose? Motion passes.

Other Business: Mill Levy update by Gabrukiewicz. Absentee ballots are ready and will be available September 25th. Election will be held at the Depot on Wednesday October 18th from 9am-3pm.

V. Adjournment: Motion to adjourn by Mrozinsky, seconded by Moss. Motion passes.

Meeting ended at 11:18am.