



## BUILDING & DEVELOPMENT OFFICE

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A COMMUNITY OF CHOICE

# Planning Commission 2014 Annual Report

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## **BACKGROUND**

The Planning Commission consists of seven members. Meetings are held every first and third Mondays of the month in the Council Chambers at City Hall.

Members who served in 2014 included Gene MacDonald (Chair), Jim Rose (Vice Chair), Rolfe Burgess (Secretary), Victoria Fry, Shauna Lacy, Greg Palmquist, and Marc Woods. Staff support was provided by Matt Ashby, Brandon Cammarata, Brett Walker, Jim Flesher, Jonathon Woodward, Logan Graves, and Josh Tetzlaff.

## **YEAR IN REVIEW**

There were twenty (20) meetings of the Planning Commission throughout 2014, including eight (8) mid-month meetings. Fifty-one separate development applications, as well as the annual review, went before the City of Cheyenne Planning Commission during the year. The fifty-two total items heard by the Planning Commission included:

- Annual Review (February 18<sup>th</sup>)
- 8 Preliminary Plats
- 7 Final Plats
- 8 Expedited Plats
- 14 Zone Changes
- 2 Street Vacations
- 3 Expedited County Plats
- 1 201 Exception
- 8 Text Amendments, including...
  - Administrative Adjustments for Infill
  - Urban Loft Lot Types
  - Fee Increase Proposal
  - Front Setback Alternative Compliance
  - Animal Care in the CBD
  - Irrigation Standards in LI and HI districts
  - Landscape Adjustments
  - Downtown Design Standards

A tour of recent development projects happened on August 18<sup>th</sup>. The tour provided some perspective and made the projects more real with regards to what happens after platting or zone changes take place – a connection sometimes lost given the time span between the initial platting and the certificate of occupancy.

Training opportunities were limited during 2014 due to a heavy workload for staff as it experienced some turnover. Staff is committed in 2015 to providing more opportunities for structured training to occur as being well trained in an important component for any Planning Commission.

Jim Rose, Rolfe Burgess, and Shauna Lacy completed their appointments in December 2014 and did not request reappointment.