

## **PUBLIC SERVICES COMMITTEE MINUTES**

Due to the July 4<sup>th</sup> holiday recognized on Monday, July 5, 2010, the Public Services Committee was held on Tuesday, July 06, 2010, in City Council Chambers, starting at 12:40 P.M. Those in attendance were as follows:

**COMMITTEE MEMBERS:** Amber Ash, Chairman, Patrick Collins and Dr. Mark Rinne. Absent: Judy Case.

**CITY STAFF:** John Knepper, Staff Attorney; Matt Ashby, Planning Services Director; Bob Bradshaw, Projects Director; Don Threewitt, Urban Planning Office; Carol Intlekofer, City Clerk; and Brandon Cammarata, Urban Planning Director.

**OTHERS PRESENT:** Paula Qualls, Dena Hansen and Ben Marszalek, South Cheyenne Water & Sewer District; Doug Finch, and Kelly Hafner, Benchmark Engineers.

---

### **AGENDA ITEMS**

15. **ORDINANCE - 2<sup>nd</sup> READING -** Annexing to the City of Cheyenne, Wyoming, a parcel of land being situated in a portion of tracts 7 and 10, Dell Range Addition, 2<sup>nd</sup> Filing; Lot 3 Smithson View, together with a portion of Carla Drive, Thomas Road and College Drive, Laramie County, Wyoming (generally located north of and adjacent to Carla Drive, between Ridge Road and College Drive). (SPONSOR - AMBER ASH)

Mr. Collins moved to approve on 2<sup>nd</sup> reading, seconded by Dr. Rinne. Motion carried by unanimous voice vote.

**DISCUSSION:** Don Threewitt, Urban Planning Office, provided a staff report and advised the proposed land use is for residential development and reported staff supports approval. Upon inquiry, Mr. Threewitt explained College Drive was included to provide for jurisdictional clarification. Doug Finch, Developer, provided information available on the annexation area. Upon inquiry, Brandon Cammarata, Urban Planning Director, provided information concerning maintenance responsibilities on College Drive.

26. **PRELIMINARY PLATS/PRELIMINARY ZONE CHANGES:**

- a) County Preliminary Plat for Deerhaven Subdivision, a replat of Tract 6 and a portion of Tract 7, Allison Tracts; Tract 2, Hermann Meadows Subdivision; Lot 2 and a portion of Lot 1, Block 1, Ley Subdivision, Laramie County, Wyoming (located between E. Fox Farm and E. Jefferson Roads, east of S. Greeley Highway). (Postponed from 5/24/2010)

Mr. Collins moved to acknowledge receipt of the Preliminary Plat with staff recommendations #1 through 8, and #11, 12, 15, 16, and 17, seconded by Dr. Rinne. Motion carried by unanimous voice vote.

**DISCUSSION:** Brandon Cammarata, Urban Planning Director, provided a staff report on behalf of the Development office and referenced an updated staff report dated June 21, 2010, and noted staff supports approval with staff recommendations #1 through 8 and #11, 12, 15, 16, and 17. Kelly Hafner, Benchmark Engineers, reviewed communications held with City staff, South Cheyenne Water and Sewer District, and noted agreement to the proposed staff recommendations, and noted potential annexation may involve legal review. Upon inquiry, Mr. Hafner provided information on potential future plats involving the area depending upon the zoning classification that may be required based on development plans. Matt Ashby, Planning Services Director, clarified the agenda item is for preliminary plat action not final plat action.

There being no further items for the agenda to come before the Public Services Committee, the meeting was adjourned at 12:48 P.M.

Respectfully submitted,

Kris Jones,  
Executive Assistant  
to the City Council

xc Mayor Rick Kaysen  
Carol Intlekofer - City Clerk  
Kristy Anderson – Deputy City Clerk  
Dan White – City Attorney  
Erik Rasmussen - Deputy City Attorney  
Lara White – Attorney’s Office  
Doug Vetter – City Engineer  
James Elias – Public Works Director  
Lisa Pafford-Assistant Development Director  
Matt Ashby – Planning Services Director  
Nathan Beauheim – Engineering Services Director  
Barb Dorr – City Treasurer  
Tom Mason - MPO Director  
Rick Parish – Parks & Recreation Director