AGENDA MARCH 9, 2020

1. CALL MEETING TO ORDER.

2. CALL ROLL.

3. PLEDGE OF ALLEGIANCE.

4. CONSENT AGENDA.
   (All agenda items listed with the designation of [CA] are considered to be routine items by the governing body and will be enacted by one motion. There will be no separate discussion on these items unless a member of the governing body so requests and support by two other members is received. Any item removed from the Consent Agenda will be considered in its normal sequence on the agenda.)

   ACTION: 


   ACTION: Approve


   ACTION: Approve

7. PUBLIC HEARINGS:

   a) Public Hearing for a retail liquor license renewal application filed with the City Clerk’s Office for Deep South LLC d/b/a Redwood Lounge, 2105 E. Lincolnway, Cheyenne, Wyoming.

   ACTION: Refer to Finance Committee following public hearing
8. ORDINANCE – 3rd READING – Amending Chapters 5.52, Massage Establishments, within Title 5, Business Licenses and Regulations, of the Municipal Code of the City of Cheyenne, Wyoming. (PUBLIC SERVICES COMMITTEE)

ACTION:  


ACTION:  

10. ORDINANCE – 3rd READING – Amending Chapters 10.12, Administration and Enforcement, 10.16, Arrest and Citation Procedure, 10.52, Stopping, Standing and Parking Generally, 10.60, Parking Limitations, 10.64, Loading and Unloading, within Title 10, Vehicles and Traffic, of the Municipal Code of the City of Cheyenne, Wyoming. (PUBLIC SERVICES COMMITTEE)

ACTION:  

11. ORDINANCE – 2nd READING – Amending Section 10.12.130, City Traffic Engineer, of Chapter 10.12, Administration and Enforcement, of Title 10, Vehicles and Traffic, of the Municipal Code of the City of Cheyenne, Wyoming. (PUBLIC SERVICES COMMITTEE)

ACTION:  

12. ORDINANCE – 2nd READING – Creating Section 2.04.200, Purchasing Policy, of Chapter 2.04, Mayor and City Council, of Title 2, Administration and Personnel, of the Municipal Code of the City of Cheyenne, Wyoming. (FINANCE COMMITTEE)

ACTION:  

13. ORDINANCE – 1st READING – Annexing to the City of Cheyenne, Wyoming, a portion of the South ½ of Section 36, T14N, R67W, 6th PM, Laramie County, Wyoming (located between Westland Road and I-25, adjacent to Crow Creek). (SPONSOR – MR. CASE)

ACTION:  Refer to Public Services Committee
14. ORDINANCE – 1st READING – Amending the Official Zoning Map of the City of Cheyenne changing the zoning classification from County LI (Light Industrial) to P (Public District) for a tract of land generally located west of Westland Road at Crow Creek.  
(SPONSOR – MR. CASE)  
ACTION: Refer to Public Services Committee

15. ORDINANCE – 1st READING – Pursuant to Section 2.2.1, Zoning Map Amendments, Section 5.1.2, Zoning Districts Established, and Section 5.1.3, Official Zoning Map of the Unified Development Code, changing the zoning classification from LI Light Industrial to MUB Mixed-Use Business Emphasis for Lots 5, 6, 7, and 8, Block 271, Original City, Cheyenne, Wyoming (located at the northwest corner of the intersection of West 20th Street and Bent Avenue).  
(SPONSOR – MR. CASE)  
ACTION: Refer to Public Services Committee

16. ORDINANCE – 1st READING – Pursuant to Sections 1.1.6 and 2.4.1 of the Cheyenne Unified Development Code (UDC), amending Section 5.1.5.a-Detached Dwelling (“Single-Family”) Lot Types and Building Standards to reduce the required frontage of Detached Dwelling (“Single-Family”) lots for DD7: Detached Dwelling/Small Lot Type from 48 feet to 40 feet and from 60 feet to 45 feet on corner lots.  
(SPONSOR – MR. CASE)  
ACTION: Refer to Public Services Committee

17. [CA] RESOLUTION – Creating a Revolving Real Property Special Revenue Fund to account for the acquisition and resale of real property of the City of Cheyenne.  
(FINANCE COMMITTEE)  
ACTION: Adopt

18. [CA] RESOLUTION – Authorizing the City of Cheyenne to approve and file the Wyoming Division of Victim Services Funding Application State Fiscal Year 2021 and 2022, July 1, 2020 to June 30, 2022.  
(FINANCE COMMITTEE)  
ACTION: Adopt

19. RESOLUTION – Reappropriating the Fiscal Year 2020 Budget of the City of Cheyenne according to the provisions of W.S. §16-4-112 & §16-4-113.  
(FINANCE COMMITTEE)  
ACTION:

20. [CA] RESOLUTION – Authorizing the City of Cheyenne to accept as a gift a parcel of real property from JPK TR Cheyenne II, LLC.  
(SPONSOR – MR. ROYBAL & MR. WHITE)  
ACTION: Refer to Finance Committee
21. [CA] RESOLUTION – Supporting the City of Cheyenne Police Department to become accredited by the Commission on Accreditation for Law Enforcement Agencies. (SPONSOR – MR. LAYBOURN)

ACTION: Refer to Public Services Committee

22. [CA] CEREMONIAL RESOLUTION – In recognition of the Honorable Jim Lynch for his Dedication and Outstanding Contributions to the City of Cheyenne, Wyoming, and its Residents. (SPONSOR – MR. ROYBAL)

ACTION: Refer to Public Services Committee

23. LEASES/CONTRACTS/LEGAL:

a) [CA] Memorandum of Understanding between the City of Cheyenne and Laramie County School District Number One to provide transportation services for the Community Recreation & Events Summer Rec Camp Program. (Recreation Program Fees) (FINANCE COMMITTEE)

ACTION: Approve

b) [CA] Agreement between the City of Cheyenne and Carbonhouse, LLC, d/b/a Carbonhouse, Charlotte, NC, for website design, development and website hosting services for the Cheyenne Events website. (2015-2018 and 2019-2022 1% Sales Tax)

ACTION: Refer to Finance Committee

c) [CA] Sponsorship Agreement between the City of Cheyenne and Spradley Barr Toyota for the 2020-2021 Cheyenne Civic Center Broadway Series, Family Film Series Presenting Sponsor, Superday 2020 Kid Zone Exclusive Sponsor and as an Art Access Sponsor. (revenue to the City)

ACTION: Refer to Finance Committee

d) [CA] Sponsorship Agreement between the City of Cheyenne and HollyFrontier Cheyenne Refining LLC, to designate HollyFrontier as the presenting sponsor of Superday 2020, Superday Tour de Prairie and Superday 5k Walk/Run.

ACTION: Refer to Finance Committee

e) [CA] Human Services Agreement with United Way of Laramie County to provide services to various community programs. (2015-2018 1% Sales Tax)

ACTION: Refer to Finance Committee
24. CHANGE ORDERS/CONTRACT MODIFICATIONS

a) [CA] Consideration of Modification #2 to Contract #6986 between the City of Cheyenne and TC Solutions, LLC, for installation of approximately 42’ of new sanitary sewer pipe necessary for the Splash Pad. (General fund reserves)

ACTION: Refer to Finance Committee

25. CONSIDERATION OF BIDS/PURCHASES/REQUESTS FOR PROPOSALS:

a) [CA] Consideration of Bid #E-6-20 for furnishing a minimum of three (3) to a maximum of ten (10), lift-equipped transit vehicles, for the City of Cheyenne, Transit Division. (FTA Transit Development Grant) (FINANCE COMMITTEE)

ACTION: Approve

b) [CA] Consideration of Bid #E-12-20 for furnishing one (1) new handheld mass spec chemical detection system for gas/vapor, liquids and solids, with accessories for the City of Cheyenne, Cheyenne Fire & Rescue Department, Hazmat Division. (Homeland Security Grant)

ACTION: Refer to Finance Committee

c) [CA] Consideration of Bid #E-13-20 for furnishing one (1) new 2019-2020, 19,500 GVWR, cab & chassis with 45 foot aerial device body for the City of Cheyenne, Traffic Division. (2015-2018 1% Sales Tax)

ACTION: Refer to Finance Committee

d) [CA] Consideration of Bid #E-14-20 for furnishing two (2) new diesel powered 3-wheeled street sweepers with belt conveyors for the City of Cheyenne, Street & Alley Division. (2015-2018 1% Sales Tax)

ACTION: Refer to Finance Committee

26. APPLICATIONS/LICENSES/PERMITS:

a) [CA] Microbrewery liquor license application filed with the City Clerk’s Office for Black Tooth Brewing Company, LLC d/b/a/ Black Tooth Brewing, 520 W. 19th St., Cheyenne, Wyoming. (FINANCE COMMITTEE)

ACTION: Approve
b) Renewal applications for existing City liquor licenses (retail, restaurant, limited retail, resort, bar and grill licenses, microbrewery, satellite distillery, winery and special malt beverage permits) filed with the City Clerk’s Office. (FINANCE COMMITTEE)

ACTION: Approve

27. ANNOUNCEMENTS/REPORTS/MOTIONS:

a) VOUCHER REPORT.

b) Appointments of Trent Carroll to the Board of Adjustment and Tyler McLachlan to the Tourism Promotion Joint Powers Board.

ACTION:

28. OTHER BUSINESS:

29. ADJOURN.