CALL MEETING TO ORDER: Board member Noel Griffith called the meeting to order at 9:00 a.m.

ROLL CALL: Board Member Noel Griffith asked for the roll call. The following members were present: Noel Griffith, Paul Pomeroy, Dennis Humphrey, Brent Groesbeck, M.J. Gertsch, Mike Metzler Absent Mark Archer, Joe Patterson, Jason Stephen. Also, in attendance was Bruce Trembath, Chief Building Official, Amanda Barto, Recording Secretary to the Licensing Board, Trudy Kiolbasa, Justin Birt, Casey Kammerman, Grant Needham, Phil Theriault, Tanner Carrol, Harry Kahn, Joe Killpack, Wesley Wilcox

MINUTES:
The Minutes of the September 10, 2019 meeting were approved with Dennis Humphrey making the motion, Paul Pomeroy seconding the motion. The minutes were approved with all members voting “yes”.

*STOP WORK ORDER/RED TAG LISTING: There was 1 Red tag for October 2019

ATTACHMENT: The Non-Tested License Listing for October 2019 was attached for the board’s review. MJ Gertsch made the motion to approve the non-tested licenses and Mike Metzler seconded the motion. Motion passed with all members voting “yes”.

CONTRACTOR LICENSES:

CLASS A CONTRACTOR LICENSE(S):

Birt Justin D., Qualified Supervisor working for Black Wolf, LLC. Mr. Birt detailed his experience and answered any questions they asked and presented his test. M.J. Gertsch made the motion to approve, and Mike Metzler seconded the motion. Upon motion duly made and seconded, the license was approved as presented.

CLASS B CONTRACTOR LICENSE(S):

Killpack, Joseph F., Qualified Supervisor working for New Peak Contraction Company. Mr. Killpack detailed his experience and answered any questions they asked. Paul Pomeroy made the motion to approve, and Dennis Humphrey seconded the motion. Upon motion duly made and seconded, the license was approved as presented.

CLASS R CONTRACTOR LICENSE(S):

Wilcox, Wesley J., Qualified Supervisor working for Colorado All Cash. Mr. Wilcox detailed his
experience and answered any questions they asked. M.J. Gertsch made the motion to approve Dennis Humphrey seconded the motion. Upon motion duly made and seconded, the license was approved with proper testing.

Kahn III, Harry D. Qualified Supervisor working for Restoration Contractors, LLC. Mr. Kahn detailed his experience and answered any questions they asked. Paul Pomeroy made the motion to approve, and Dennis Humphrey seconded the motion. Upon motion duly made and seconded, the license was approved as presented.

CLASS C-1 GENERAL ROOFING CONTRACTOR LICENSE(S):

Theriault, Philip. Qualified Supervisor working for Top That Roofing. Mr. Theriault detailed his experience and answered any questions they asked. Dennis Humphrey made the motion to approve, and Brent Groesbeck seconded the motion. Upon motion duly made and seconded, the license was approved as presented.

CLASS C-1 MASTER HVAC LICENSE(S):

Trefren, Jeff T. A Master working for Rocky Mountain Trane. Mr. Trefren was denied for no show. Paul Pomeroy made the motion to denied the license as presented, and Dennis Humphrey seconded the motion. Upon motion duly made and seconded, the license was denied.

CLASS C-1 JOURNEYMAN HVAC LICENSE(S):

Kamerman, Casey J. A Journeyman working for Advanced Comfort Solutions. Mr. Kamerman detailed his experience and answered any questions they asked. Paul Pomeroy made the motion to approve the license as presented, and Brent Groesbeck seconded the motion. Upon motion duly made and seconded, the license was approved with further testing.

C-1 PLUMBING JOURNEYMAN W/ GAS CONTRACTOR LICENSES:

Kamerman, Casey J. A Journeyman working for Advanced Comfort Solutions. Mr. Kamerman detailed his experience and answered any questions they asked. Brent Groesbeck made the motion to approve the license as presented, and Paul Pomeroy seconded the motion. Upon motion duly made and seconded, the license was approved as presented.

OLD BUSINESS:

Meeting Adjourned: Noel Griffith, adjourned the meeting at 9:23 a.m.

A complete audio recording of this meeting can be located on the City of Cheyenne website (www.cheyennecity.org).

Chairman Noel Griffith, Date
Contractor Licensing Board

Respectfully transcribed and submitted by:
Amanda I. Barto, Secretary to the Board