

## **PUBLIC SERVICES COMMITTEE MINUTES**

A meeting of the Public Services Committee was held on Tuesday, July 2, 2019, in Committee Room 104, starting at 12:00 P.M. Those in attendance were as follows:

**COMMITTEE MEMBERS:** Dicky Shanor, Acting Chairman, Scott Roybal and Pete Laybourn. Absent: Bryan Cook and Dr. Mark Rinne.

**CITY STAFF:** Eric Fountain, Mayor's Chief of Staff; Kris Jones, City Clerk; Tawn Hillenbrand and Stephanie Lowe, Planning and Development Department; Vicki Nemecek, Public Works Director; Alessandra McCoy Fakelman, Deputy City Attorney; Charles Bloom, Planning & Development Director; and Jennifer McClelland, Executive Assistant to the City Council.

**OTHERS PRESENT:** C.J Young, Don Herrold, John Breaster, Jaime McGraw, Jason Bosstie, and David Benner, Cheyenne Historical Preservation Board; Melissa Reagan and Debbi Essert, Verizon Wireless; and Steve Knight, WTE.

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### **AGENDA ITEMS**

10. **ORDINANCE – 3<sup>rd</sup> READING –** Pursuant to Sections 1.1.6 and 2.4.1 of the Cheyenne Unified Development Code (“UDC”), replacing UDC Section 5.8.1 in response to the rapidly changing technology and regulatory environment for wireless communication facilities, including the deployment of new, smaller wireless communication facilities.

Mr. Roybal moved to approve on 3<sup>rd</sup> and final reading, seconded by Mr. Laybourn. Mr. Roybal move to amend by substitute dated 7-2-19, seconded by Mr. Laybourn. Mr. Roybal move to amend page 5 section 5.8.1 c. 1. (d). by striking “shall not extend more than twenty percent (20%)” and replacing it with “ten (10) feet above the highest point of the pole structure” and on page 10 Section 5.8.1. e. 1. (f). by striking “twenty percent (20%)” and replacing it with “ten (10) feet”, seconded by Mr. Laybourn. Motion carried unanimous voice vote. Main motion, as amended, carried by unanimous voice vote.

**DISCUSSION:** Charles Bloom, Planning and Development Director, provided a staff report and advised staff supports approval and provided a substitute ordinance which includes a correction to the height limit for poles along with clerical corrections. Melissa Reagan, Verizon Wireless, requested an amendment to increase the pole limit by 10 feet in section 5.8.1 e. 1. (d) and (f) and explained the benefits to having the height increase.

12. **RESOLUTION –** Authorizing the Mayor and the City Clerk to sign a Final Plat for Christensen Park, situated in a portion of the SW¼ NE¼, Section 36, Township 14 North, Range 67 West of the Sixth Principal Meridian, Cheyenne, Laramie County, Wyoming (located at the southwest corner of Talbot Court and Cribbon Avenue). (POSTPONED FROM 06-24-19)

Mr. Laybourn moved to adopt, seconded by Mr. Roybal. Mr. Laybourn moved to postpone until 07-22-19, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

**DISCUSSION:** Tawn Hillenbrand, Planning and Development Department, provided a staff report and requested a postponement noting, the City is waiting for the landowner to provide property ownership documentation.

16. RESOLUTION – Naming the future Municipal Courthouse in honor of Judge Joseph M. Carey. (SPONSORS – MR. LUNA, MR. WHITE AND MR. ROYBAL)

Mr. Roybal moved to adopt, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

**DISCUSSION:** Jason Bosstie, Cheyenne Historic Preservation Board, provided a detailed explanation of Judge Carey's history. Upon Inquiry, Stephanie Lowe, Planning and Development Department, advised items were salvaged from the Carey building before demolition noting, some items were sold in an auction and others saved for the new construction. Vicki Nemecek, Public Works Director, advised several items obtained from the old Carey building will be displayed in a public area in the Municipal Courthouse.

There being no further items for the agenda to come before the Public Services Committee, the meeting was adjourned at 12:27 P.M.

Submitted by,



Mary Salas,  
Administrative Assistant to the City Council