

PUBLIC SERVICES COMMITTEE MINUTES

A meeting of the Public Services Committee was held on Tuesday, April 2, 2019, in Committee Room 104, starting at 12:00 P.M. Those in attendance were as follows:

COMMITTEE MEMBERS: Dr. Mark Rinne, Chairman, Scott Roybal, Dicky Shanor and Rocky Case. Absent: Bryan Cook.

CITY STAFF: Susana Montana and Seth Lloyd, Planning and Development Department; Alessandra McCoy Fakelman, Senior Assistant City Attorney; Joseph Chenchar and Logan Sharpe, Assistant City Attorney; Charles Bloom, Planning & Development Director; Molly Bennett, Senior Staff Engineer; Anissa Gerard, Traffic Engineer; Chief Brian Kozak, Police Department; and Jennifer McClelland, Executive Assistant to the City Council.

OTHERS PRESENT: Brad Emmons, AVI; Steve Knight, WTE; John Sayers, US 30 BP, LLC; Gene MacDonald, GCM Design Group; Darren Rudloff, Visit Cheyenne; Julie Tucker and Patti Riesland, MCPD; Dr. Kay Sheehan.

AGENDA ITEMS

8. **ORDINANCE – 3rd READING –** Annexing to the City of Cheyenne, Wyoming, all of Lots 6 and 7, Block 1, and all that 16' alley located in Block 1, Countryside Addition, Laramie, County, Wyoming, (located southwest of the intersection of Countryside Avenue and Whitney Road).

Mr. Roybal moved to approve on 3rd and final reading, seconded by Mr. Case. Motion carried by unanimous voice vote.

DISCUSSION: Seth Lloyd, Planning and Development Department, provided a staff report and advised staff supports approval noting, #9 is the affiliated zone change request. John Sayers, US 30 BP, LLC, requested approval.

Dr. Mark Rinne joined the committee during discussion and prior to the vote of agenda item #9 at 12:04 P.M. and assumed the chairman role for the reading of #10.

Mr. Case removed himself from the committee after the vote on agenda item #9.

9. **ORDINANCE – 3rd READING –** Pursuant to Section 2.2.1 Zoning Map Amendments, Section 5.1.2 Zoning District Established, and Section 5.1.3 Official Zoning Map, of the Unified Development Code, changing the zoning classification from County AR Agricultural Residential to CB Community Business for all of Lots 1, 2, 5, 6, 7, and 8, Block 1 and all of Lots 2, 3, and 4, Block 2, Countryside Addition, Laramie County Wyoming, (located south of Countryside Avenue, west of Whitney Road).

Mr. Roybal moved to approve on 3rd and final reading, seconded by Dr. Rinne. Motion carried by unanimous voice vote.

DISCUSSION: Seth Lloyd, Planning and Development Department, provided a staff report and advised staff supports approval noting, #8 is the affiliated annexation request.

10. **ORDINANCE – 3rd READING –** Annexing to the City of Cheyenne, Wyoming, all of FW Subdivision, Laramie County, Wyoming (Located northeast of the intersection of College Drive and Southwest Drive).

Mr. Shanor moved to approve on 3rd and final reading, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

DISCUSSION: Seth Lloyd, Planning and Development Department, provided a staff report and advised staff supports approval for approximately 6.5 acres of land, noting there is no current zone change request but will eventually need rezoned. Dr. Kay Sheehan, voiced concerns and requested the annexation be delayed.

12. **ORDINANCE – 3rd READING –** Pursuant to Section 2.2.1 Zoning Map Amendments, Section 5.1.2 Zoning District Established, and Section 5.1.3 Official Zoning Map, and Section 5.6.2 PUD – Planned Unit Development District, of the Unified Development Code, amending the zoning classification for a portion of the southeast quarter of Section 11 and the northeast quarter of Section 14 in Township 13 North, Range 67 West from the Overland Trails Planned Unit Development (PUD) to the CFD Park-N-Ride PUD for Lot 1 of the CFD Park-N-Ride Subdivision in the City of Cheyenne, Laramie County, Wyoming (located west of Southwest Drive, north of College Drive, and adjacent to I-25).

Mr. Roybal moved to approve on 3rd and final reading, seconded by Mr. Shanor. Motion carried by unanimous voice vote.

DISCUSSION: Susana Montana, Planning and Development Department, provided a staff report and advised staff supports approval and advised the 27.69 acres will accommodate the CFD Park-N-Ride. Dr. Kay Sheehan voiced approval for “buffering” around the lot but was concerned with trash blowing through her property and suggested fencing would help. Upon inquiry, Brad Emmons, AVI, advised they didn’t receive any requests for fencing, so it wasn’t included.

13. **ORDINANCE – 3rd READING –** Amending Chapters 5.48, Detective, Patrol and Guard Service Businesses, 5.52, Massage Establishments, and 5.72, Public Transportation, within Title 5, Business Licenses and Regulations, of the Municipal Code of the City of Cheyenne, Wyoming

Mr. Shanor moved to approve on 3rd and final reading, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

DISCUSSION: Chief Brian Kozak, Police Department, provided a staff report and requested approval.

14. **ORDINANCE – 2nd READING –** Amending Chapter 10.56, Handicapped Parking Spaces, within Title 10, Vehicles and Traffic, of the Municipal Code of the City of Cheyenne, Wyoming. (SPONSOR – MR. LAYBOURN)

Mr. Shanor moved to approve on 2nd reading, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

DISCUSSION: Joseph Chenchar, Assistant City Attorney, advised the small change to the ordinance will provide accurate information where forms are located for pick up.

19. **RESOLUTION –** Authorizing the Mayor and the City Clerk to sign a Final Plat for the CFD Park-N-Ride Subdivision for a portion of the southeast quarter of Section 11 and the northeast quarter of Section 14, Township 13 North, Range 67 West, situated in Cheyenne, Laramie County, Wyoming (located east of I-25, west of Southwest Drive, south of Swan Ranch Road, and north of College Drive). (SPONSOR – DR. RINNE)

Mr. Shanor moved to adopt with the condition that the revised plat show a southern access easement from Southwest Drive prior to the City signing the final plat, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

DISCUSSION: Susana Montana, Planning and Development Department, provided a staff report and advised staff supports approval of the single lot subdivision and requested a condition to include a revised map prior to the City signing the final plat. The revised map would include a southern access easement from Southwest Drive. Brad Emmons, AVI, agrees with the condition and explained that because of negotiations to purchase land the easement would go through, it had not yet been recorded with the county.

21. **RESOLUTION –** Proclaiming the two-block radius around the City’s east parking lot at 17th Street and Warren Avenue as Cheyenne’s Downtown Restaurant District. (SPONSOR – MR. LAYBOURN)

Mr. Roybal moved to approve, seconded by Mr. Cook. Motion to approve failed with Mr. Roybal voting “YES” and Mr. Shanor voting “NO”.

DISCUSSION: Mr. Roybal, Councilman Ward 1, advised the resolution would increase awareness to the area. Darren Rudloff, Visit Cheyenne, voiced his support. Mr. Shanor, Councilman Ward II, is in favor of promoting restaurant week throughout Cheyenne and not isolating it to one area.

There being no further items for the agenda to come before the Public Services Committee, the meeting was adjourned at 12:35 P.M.

Submitted by,

A handwritten signature in blue ink that reads "Mary Salas". The signature is written in a cursive style with a large, stylized initial "M".

Mary Salas,
Administrative Assistant to the City Council