Contractor Licensing Board  
Meeting Minutes January 8, 2019

CALL MEETING TO ORDER: Board member MJ Gertsch called the meeting to order at 8:59 a.m.

ROLL CALL: Board Member M.J. Gertsch asked for the roll call. The following members were present: Paul Pomeroy, Dennis Humphrey, Jason Stephen, M.J. Gertsch, Mark Archer, Brent Groesbeck, Mike Metzler Absent, Joe Patterson, Noel Griffith. Also, in attendance was Bruce Trembath, Chief Building Official, Amanda Barto, Recording Secretary to the Licensing Board, Martin Stoklosa, Brandon Rajewich, Dean Cleaves, Rod McLean, Theo Kuck, Edward Berchtold

MINUTES:
The Minutes of the December 11, 2018. Meeting were approved with Jason Stephen making the motion Mike Metzler seconding the motion. The minutes were approved with all members voting “yes”.

STOP WORK ORDER/RED TAG LISTING: There were 0 Red tags for December 2018

ATTACHMENT: The Non-Tested License Listing for December 2018 was attached for the board’s review. Paul Pomeroy made the motion to approve the non-tested licenses and Brent Groesbeck seconded the motion. Motion passed with all members voting “yes”.

CONTRACTOR LICENSES:

CLASS A CONTRACTOR LICENSE(S):

Rajewich, Brandon S., Qualified Supervisor working for Anderson -Show Construction. Mr. Rajewich detailed his experience and answered any questions they asked. Jason Stephen made the motion to approve the license with further testing and Paul Pomeroy seconded the motion. Upon motion duly made and seconded, the license was approved with further testing.

McLean, Rodney, Qualified Supervisor working for Hudspeth & associates, INC. Mr. McLean detailed his experience and answered any questions they asked. Jason Stephen made the motion to approve the license with further testing and Dennis Humphrey seconded the motion. Upon motion duly made and seconded, the license with further testing.

C-1 HVAC MASTER CONTRACTOR LICENSES:

Berchtold, Edward F., Working for Dish Network. Mr. Berchtold detailed his experience and answered any questions they asked. Mike Metzler made the motion to approve the license as presented, and Brent Groesbeck seconded the motion. Upon motion duly made and seconded, the license was approved as presented with further testing.
C-1 HVAC JOURNEYMAN CONTRACTOR LICENSES:

Kuck, Theodore C. Working for Kuck Mechanical Contractors LLC. Mr. Kuck detailed his experience and answered any questions they asked. Mike Metzler made the motion to approve the license as presented, and Mark Archer seconded the motion. Upon motion duly made and seconded, the license was approved as presented with further testing.

Cleaves, Dean M., Working for Kuck Mechanical Contractors LLC. Mr. Cleaves detailed his experience and answered any questions they asked. Mike Metzler made the motion to approve the license as presented, and Jason Stephen seconded the motion. Upon motion duly made and seconded, the license was approved as presented.

C-1 REFRIGERATION CONTRACTOR LICENSES:

Berchtold, Edward F. Working for Dish Network. Mr. Cleaves detailed his experience and answered any questions they asked. Mike Metzler made the motion to approve the license as presented, and Brent Groesbeck seconded the motion. Upon motion duly made and seconded, the license was approved as presented.

C-1 PLUMBING JOURNEYMAN CONTRACTOR LICENSES:

Stoklosa, Martin J., Working for Bull Ridge Plumbing. Mr. Stoklosa detailed his experience and answered any questions they asked. Brent Groesbeck made the motion to approve the license as presented, and Paul Pomeroy seconded the motion. Upon motion duly made and seconded, the license was approved as presented.

HEARINGS: None

NEW BUISNESS:

Chairman: Jason Stevens nominated Noel Griffith for Chairman of the Contractors Licensing Board. M.J. Gertsch made a motion and Mark Archer seconded the motion. Upon motion duly made and seconded, the Chairman of the board was approved as presented.

Vice Chairman: Jason Stevens nominated M.J. Gertsch for Vice Chairman of the Contractors Licensing Board. Brent Groesbeck made a motion and Dennis Humphrey seconded the motion. Upon motion duly made and seconded, the Vice Chairman of the board was approved as presented.

Meeting Adjourned: Noel Griffith, adjourned the meeting at 9:19

A complete audio recording of this meeting can be located on the City of Cheyenne website (www.cheyennecity.org)

Chairman Noel Griffith, Date
Contractor Licensing Board

Respectfully transcribed and submitted by:
Amanda I. Barto, Secretary to the Board