

PUBLIC SERVICES COMMITTEE MINUTES

Due to the Presidents Day Holiday, a meeting of the Public Services Committee was instead held on Wednesday, February 20, 2019, in Committee Room 104, starting at 12:00 P.M. Those in attendance were as follows:

COMMITTEE MEMBERS: Dr. Mark Rinne, Chairman, Dicky Shanor, Scott Roybal and Bryan Cook.

CITY STAFF: Susana Montana and Tawn Hillenbrand, Planning and Development Department; Sylvia Hackl, City Attorney, Alessandra McCoy, Assistant City Attorney; Charles Bloom, Planning & Development Director; Brendan Ames, Economic Developer; Jennifer McClelland, Executive Assistant to the City Council; and Kris Jones, City Clerk.

OTHERS PRESENT: Drew Burr, Coffey Engineering; Brent Lathrup, Cheyenne Rotary; Brad Emmons, AVI; and Patti Reiland, MCPD.

AGENDA ITEMS

10. **ORDINANCE – 3rd READING –** Pursuant to Section 2.2.2 Planned Development Regulating Plan and Section 5.6.2 PUD – Planned Unit Development District, of the Cheyenne Unified Development Code (UDC) amending Ordinance Number 3741, which established The Village Planned Unit Development (PUD), by adding indoor entertainment as a land use category permitted by right for Lot 28 of Block 2 of The Village PUD, adding a new Section 5.11 to defer to the UDC standards where the PUD is silent on Development Standards, and, pursuant to Section 2.2.1 of the UDC, amending The Village PUD map to reflect Lot 28 instead of Lots 30 and 31 of The Village Subdivision for the subject parcel, Cheyenne, Wyoming, (located west of and adjacent to Powderhouse Road, south of Old Town Lane). (POSTPONED from 02-11-19)

Dr. Mark Rinne joined the committee during discussion and prior to the vote of agenda item 10 at 12:03 P.M.

Mr. Shanor moved to acknowledge withdraw, seconded by Mr. Cook and verbally acknowledged the applicants request to withdraw the zoning application.

DISCUSSION: Susana Montana, Planning and Development Department, advised applicant would like to withdraw application and look for other locations north of Cheyenne. Committee members noted for the record that they verbally acknowledge the applicants request to withdraw the zoning application.

11. **ORDINANCE – 2nd READING –** Annexing to the City of Cheyenne, Wyoming, Lot 4, Block 2, Swan Ranch Rail Park Third Filing, and a portion of Tundra Drive, Laramie County, Wyoming (located at the southwest corner of Tundra Drive and Clear Creek

Parkway). (SPONSOR – DR. MARK RINNE)

Mr. Roybal moved to approve on 2nd reading, seconded by Mr. Shanor. Motion carried by unanimous voice vote.

DISCUSSION: Tawn Hillenbrand, Planning and Development Department, provided a staff report and advised staff supports the annexation application noting agenda item #12 is the affiliated zone change request. Upon inquiry, Brad Emmons, AVI provided information relating to the water table and reported that to date, he has not received any concerns from Broad of Public Utilities.

12. **ORDINANCE – 2nd READING –** Pursuant to Section 2.2.1 Zoning Map Amendments, Section 5.1.2 Zoning Districts Established, and Section 5.1.3 Official Zoning Map, of the Unified Development Code, changing the zoning classification from County Swan Ranch PUD Planned Unit Development to City Swan Ranch PUD Planned Unit Development (Ordinance No. 3989) for Lot 4, Block 2, Swan Ranch Rail Park Third Filing, Laramie County, Wyoming (at the southwest corner of Tundra Drive and Clear Creek Parkway). (SPONSOR – DR. MARK RINNE)

Mr. Cook moved to approve on 2nd reading, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

DISCUSSION: Tawn Hillenbrand, Planning and Development Department, provided a staff report and advised staff supports approval and advised the owner has proposed to develop the vacant lot with a facility that packages and distributes cat litter noting, agenda item #11 is the affiliated annexation request. Brad Emmons, AVI, expressed gratitude for City staffs help with the zone changes and advised construction will start as soon as the site plan process is complete.

13. **ORDINANCE – 2nd READING –** Pursuant to Section 2.2.1 Zoning Map Amendments, Section 5.1.2 Zoning Districts Established, and Section 5.1.3 Official Zoning Map, of the Unified Development Code, changing the zoning classification from CB Community Business to LI Light Industrial for Hutchins Corner 2nd Filing Lots 4 & 5, Laramie County, Wyoming (located south of and adjacent to Campstool Road, west of Hutchins Drive). (SPONSOR – DR. MARK RINNE)

Mr. Roybal moved to approve on 2nd reading, seconded by Mr. Shanor. Motion carried by unanimous voice vote.

DISCUSSION: Tawn Hillenbrand, Planning and Development Department, provided a staff report and advised staff supports approval and advised the 4.72 acres is currently vacant and will be developed with a large commercial equipment retailer and equipment services facility. Drew Burr, Coffey Engineering, advised the light industrial (LI) zone will allow for a wider entrance to move large equipment noting, surrounding lots are also zoned LI.

21. LEASES/CONTRACTS/LEGAL:

- g) Memorandum of Understanding between the City of Cheyenne, Laramie County Conservation District, Rotary Clubs of Cheyenne and Frog Creek Partners, LLC, Casper, Wyoming, to install and maintain gutter bins at identified locations in the Capitol Basin to trap waste in stormwater and reduce pollutants entering Crow Creek.

Mr. Shanor moved to approve, seconded by Mr. Cook. Motion carried by unanimous voice vote.

DISCUSSION: Sylvia Hackl, City Attorney, advised the gutter bin project will reduce the amount of trash and pollutants going into the Crow Creek. Brent Lathrup, Cheyenne Rotary, provided a detailed explanation regarding the project and its intent.

There being no further items for the agenda to come before the Public Services Committee, the meeting was adjourned at 12:33 P.M.

Submitted by,



Mary Salas,
Administrative Assistant to the City Council