

PUBLIC SERVICES COMMITTEE MINUTES

Due to the Martin Luther King Jr. Holiday, a meeting of the Public Services Committee was instead held on Wednesday, January 23, 2019, in Committee Room 104, starting at 12:00 P.M. Those in attendance were as follows:

COMMITTEE MEMBERS: Dr. Mark Rinne, Chairman, Dicky Shanor, Scott Roybal and Bryan Cook.

CITY STAFF: Eric Fountain, Mayor's Chief of Staff; Susana Montana Seth Lloyd, Planning and Development Department; Sylvia Hackl, City Attorney, Alessandra McCoy, Assistant City Attorney; Logan Sharpe, Staff Attorney; Charles Bloom, Planning & Development Director; Chief Brian Kozak, Joe Chenchar, Staff Attorney; and Brendan Ames, Economic Developer

OTHERS PRESENT: Casey Palma, Steil Surveying Services; Vickie Dugger, DDA; Bryan Nicholas, AVI; Joe Svec and Bob Phillips, #1 Properties; Steve Prescott, Max Properties; and Judy Horton, Wyoming Downs, LLC.

AGENDA ITEMS

12. **ORDINANCE – 2nd READING –** Creating Chapter 12.28, Downtown Graffiti Abatement Pilot Program, of Title 12, Streets, Sidewalks and Public Places of the Municipal Code of the City of Cheyenne, Wyoming, and providing procedures for the operation thereof. (SPONSOR – MR. ROYBAL)

Mr. Cook joined the committee during discussion and prior to the vote of agenda item 12 at 12:03 P.M.

Mr. Roybal moved to approve on 2nd reading, seconded by Mr. Cook. Motion carried by unanimous voice vote.

Mr. Shanor moved to amend section 12.28.040 to reflect the program as an “OPT IN” not an “OPT OUT”, seconded by Mr. Cook. Motion carried by unanimous voice vote.

DISCUSSION: Vickie Dugger, Cheyenne Downtown Developmental Authority, requested staff approval and advised there has been an increase in graffiti in the downtown area and would like to take a more proactive approach in removing graffiti. Chief Kozak, Police department, provided information relating to the current abatement process through the police department.

13. **ORDINANCE – 2nd READING –** Delegating the review authority authorized by W.S. §34-12-103(b) to the Director of the City of Cheyenne Planning and Development Department. (SPONSOR – DR. RINNE)

Mr. Shanor moved to approve on 2nd reading, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

DISCUSSION: Charles Bloom, Planning and Development Director, provided a staff report and advised that due to recent State Statute changes involving the approval process for County Final Plats within (1) mile of the City limits, staff supports approval of the proposed ordinance which provides clarification reading the City's authority relating to these applications.

14. **ORDINANCE – 2nd READING –** Pursuant to Section 2.2.2 Planned Development Regulating Plan and Section 5.6.2 PUD – Planned Unit Development District, of the Cheyenne Unified Development Code (UDC) amending Ordinance Number 3741, which established The Village Planned Unit Development (PUD), by adding indoor entertainment as a land use category permitted by right for Lot 28 of Block 2 of The Village PUD, adding a new Section 5.11 to defer to the UDC standards where the PUD is silent on Development Standards, and, pursuant to Section 2.2.1 of the UDC, amending The Village PUD map to reflect Lot 28 instead of Lots 30 and 31 of The Village Subdivision for the subject parcel, Cheyenne, Wyoming, (located west of and adjacent to Powderhouse Road, south of Old Town Lane). (SPONSOR – DR. RINNE)

Mr. Shanor moved to approve on 2nd reading, seconded by Mr. Cook. Motion carried by unanimous voice vote.

Mr. Shanor move to amend by making indoor entertainment land use permitted as a conditional use, seconded by Mr. Cook, motion carried by unanimous voice vote.

DISCUSSION: Susana Montana, Planning and Development Department, provided a staff report and advised the applicant requested to allow for indoor entertainment land use on Lot 28 of the PUD and to correct the map to reflect the correct location of Lot 28 instead of the current label of Lot 30 for the site. Ms. Montana noted the planning commission unanimously voted to deny the PUD. Chief Kozak, Police Department, provided an explanation to the memorandum submitted by his department and requested applicant be required to follow (6) security measures. Judy Horton, Wyoming Downs, LLC, provided information relating to the history of the company, locations, and current and future security. Discussion included security measures, patron and business location concerns, and conditional land use.

17. **RESOLUTION –** Authorizing the Mayor and the City Clerk to sign a County Final Plat for Wiese Subdivision, 2nd Filing, a replat of Lot 3, Block 1, Wiese Subdivision, and a portion of Tract 79, Allison Tracts, 2nd Filing, Laramie County, Wyoming (located south of and adjacent to E. Prosser Road, east of S. Greeley Highway). (SPONSOR – DR. RINNE)

Mr. Shanor moved to adopt, seconded by Mr. Roybal. Motion carried by unanimous voice vote.

DISCUSSION: Seth Lloyd, Planning and Development Department, provided a staff report and advised staff supports approval and explained the proposed plat is to combine two parcels into (1) lot for the expansion of a commercial use. Upon inquiry, Mr. Lloyd advised the City has three pending County Final plat applications (within (1) mile of the City) which were submitted prior to 01-01-2019.

18. RESOLUTION – Authorizing the Mayor and the City Clerk to sign a County Final Plat for Destin Heights, a plat of the W 1/2 NE 1/4, and the N 1/2 SE 1/4 NE 1/4 of Section 24, Township 14N., Range 66 W. of the 6th P.M., Laramie County, Wyoming (located southwest of the intersection of Beckle and Christensen Roads). (SPONSOR – DR. RINNE)

Mr. Shanor moved to adopt with staff conditions #1. Motion died due to a lack of a second.

Mr. Roybal moved to adopt, seconded by Mr. Cook. Motion carried by unanimous voice vote.

DISCUSSION: Seth Lloyd, Planning and Development Department, provided a staff report and advised staff supports approval with condition #1 and a revised map satisfying conditions #2,3, & 4, and explained the application is to split a rural parcel into (19) tracts for residential style development, also noting the Planning Commission requested (1) conditions to connect to Buttercup and Lupine streets with the interior road networks of the subdivision. Casey Palma, Steil Surveying Services, requested approval without condition #1 and provided information relating to the to connect Lupine Trail with the interior road network of this subdivision (as dedicated right-of-way). Steve Prescott, Max Properties, supported Mr. Palma's request to approve without condition #1. Discussion included concerns relating to proposed condition #1 and right-of-way dedication requirements.

There being no further items for the agenda to come before the Public Services Committee, the meeting was adjourned at 1:39 P.M.

Submitted by,



Mary Salas,

Administrative Assistant to the City Council