

PUBLIC SERVICES COMMITTEE MINUTES

Due to the Christmas Holiday, a meeting of the Public Services Committee was instead held on Monday, December 17, 2018, in Committee Room 104, starting at 12:00 P.M. Those in attendance were as follows:

COMMITTEE MEMBERS: Scott Roybal, Chairman, Dicky Shanor and Pete Laybourn.
Absent: Bryan Cook.

CITY STAFF: Logan Sharpe, Staff Attorney; Eric Fountain, Mayor's Chief of Staff; Susana Montana and Scott Roberts, Planning and Development Department; Sylvia Hackl, City Attorney, Alessandra McCoy, Assistant City Attorney; Bruce Trembath, Chief Building Official; Charles Bloom, Planning & Development Director; Chief Greg Hoggatt and Byron Mathews, Cheyenne Fire & Rescue Department; Amy Allen, City Engineer; Molly Bennett, Staff Engineer; and Kris Jones, Executive Assistant to the City Council.

OTHERS PRESENT: Dr. Mark Rinne, City Council President; Aaron Wagner, BHA Design; Derrek Jerred and Randy Bruns, LEADS; and Mark Butler, Drexel Barrell & Co.

AGENDA ITEMS

9. **ORDINANCE – 3rd READING – Amending, creating, deleting and re-creating various chapters and sections within Title 15, Buildings and Construction, of the Cheyenne City Code relating to general provisions, and including adoption of the International Building Code and other related Codes, 2018 edition. (SPONSOR – MR. ROYBAL) (POSTPONED FROM 12/10/18)**

Mr. Shanor moved to approve on 3rd and final reading, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

DISCUSSION: Bruce Trembath, Chief Building Official, provided a staff report and advise a meeting was held on December 11, 2018 with stake holders and City staff and staff supports approval of the code as amended on 2nd reading at the December 10, 2018 meeting of the Governing Body.

10. **ORDINANCE – 3rd READING – Amending, deleting and re-creating sections within Chapter 8.12 International Fire Code adopted, of Title 8, Health and Safety, of the Cheyenne City Code relating to general provisions pertaining to fire protection and regulations, and adoption of the International Fire Code, 2018 edition, and certain Codes and practices promulgated by the National Fire Protection Association. (SPONSOR – MR. ROYBAL) (POSTPONED FROM 12/10/18)**

Mr. Shanor moved to approve on 3rd and final reading, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

DISCUSSION: Chief Greg Hoggatt, Cheyenne Fire & Rescue Department, provided a staff report and advised staff supports approval.

13. **ORDINANCE – 2nd READING –** Pursuant to Section 2.2.1, Zoning Map Amendments, Section 5.1.2, Zoning Districts Established, and Section 5.1.3, Official Zoning Map, of the Unified Development Code, changing the zoning classification from MR Medium Density Residential to NR-2 Neighborhood Residential – Medium Density for Lots 1 and 2, Block 534, Original City of Cheyenne, situated in the NW ¼ of Section 5, T.13N., R.66W., of the 6th P.M., Cheyenne, Wyoming (located at the southwest corner of the intersection of east 10th Street and House Ave). (SPONSOR – MR. ROYBAL)

Mr. Laybourn moved to approve on 2nd reading, seconded by Mr. Shanor. Motion carried by unanimous voice vote.

DISCUSSION: Scott Roberts, Planning and Development Department, provided a staff report and advised staff supports approval, noting the applicant would like to rehabilitate the four single family homes and sell them individually.

14. **ORDINANCE – 2nd READING –** Pursuant to Section 2.2.1, Zoning Map Amendment, Section 5.1.2, Zoning Districts Established, and Section 5.1.3, Official Zoning Map, of the Cheyenne Unified Development Code, changing the zoning classification from Overland Trails Planned Unit Development (PUD) to LI, Light Industrial for a parcel of land consisting of Tract B, Overland Trails Fifth Filing Subdivision, Cheyenne, Wyoming (located east of Clear Creek Parkway and south of College Drive). (SPONSOR – MR. ROYBAL)

Mr. Laybourn moved to approve on 2nd reading, seconded by Mr. Shanor. Motion carried by unanimous voice vote.

DISCUSSION: Susana Montana, Planning and Development Department, provided a staff report and advised staff support approval of the zone change to allow for a truck maintenance facility for the Pilot Flying J truck stop. Mark Bulter, Drexel Barrell, requested approval.

15. **ORDINANCE – 2nd READING –** Pursuant to Sections 1.1.6 and 2.4.1 of the Cheyenne Unified Development Code (UDC), amending Section 6.2.7 of the UDC to remove the maximum parking limitation and to allow applicants to request the Director to approve additional parking. (SPONSOR – MR. ROYBAL)

Mr. Laybourn moved to approve on 2nd reading, seconded by Mr. Shanor. Motion carried by unanimous voice vote.

DISCUSSION: Susana Montana, Planning and Development Department, provided a staff report and advised the amendment would allow the City to grant excess parking of over 125%. Charles Bloom, Planning and Development Director, provided detailed information relating to

the benefits of the amendment. Alexandra McCoy, Assistant City Attorney, advised the amendment would provide more flexibility for developers and staff.

20. RESOLUTION – Pursuant to Section 2.2.2 of the Cheyenne Unified Development Code authorizing approval of a revised Cheyenne Business Parkway Corridor Plan as a Development Master Plan for the Cheyenne Business Parkway Development (located on the north side of Campstool Road between Burlington Trail and Christensen Road). (SPONSOR – MR. ROYBAL)

Mr. Shanor moved to adopt, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

DISCUSSION: Susana Montana, Planning and Development Department, provided a staff report and advised this is an update to the 2015 Cheyenne Business Parkway Corridor Plan and proposes to improve the pathway and landscaping along the northside of Campstool Road. Aaron Wagner, BHA Design, advised the streets will be striped for bicycle traffic and doesn't anticipate heavy pedestrian traffic. Upon Inquiry, Randy Bruns, provided property maintenance information.

There being no further items for the agenda to come before the Public Services Committee, the meeting was adjourned at 12:45 P.M.

Submitted by,



Mary Salas,
Administrative Assistant to the City Council