

## **PUBLIC SERVICES COMMITTEE MINUTES**

A meeting of the Public Services Committee was held on Tuesday, December 4, 2018, in Committee Room 104, starting at 12:00 P.M. Those in attendance were as follows:

**COMMITTEE MEMBERS:** Scott Roybal, Chairman, Dicky Shanor and Pete Laybourn.  
Absent: Bryan Cook.

**CITY STAFF:** Eric Fountain, Mayor's Chief of Staff; Sylvia Hackl, City Attorney, Alessandra McCoy, Assistant City Attorney; Susana Montana and Taran Hillenbrand, Planning and Development Department; Thomas Kunz, Blas Hernandez, and Bruce Trembath II, Building Department; Charles Bloom, Planning & Development Director; Chief Greg Hoggatt, Bob Mason and Byron Mathews, Cheyenne Fire & Rescue Department; Amy Allen, City Engineer; Molly Bennett and Wes Bay, Engineering; Richard Zita, Urban Planning Division; and Kris Jones, Executive Assistant to the City Council.

**OTHERS PRESENT:** Mayor Marian Orr; Dr. Mark Rinne, City Council President; Austin Huguelet, WTE; Lori Gafner, Greenberg Furrow; Philip Regeski; Bud Spillman; Chuck West; Amy Smith; Annie Smith; Scott Meyer; Cotton Jones, Jones Land Surveying, Inc.; Joe Patterson, Guardian Development; Ed Ernste, Monument Home Builders; Justin Montgomery, Design Point Engineering; Lynn Loghry; Frank Cox; Bob McCue; Steve Bangert; Dennis Humphrey; and Michael Moore.

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### **AGENDA ITEMS**

8. **ORDINANCE – 3<sup>rd</sup> READING –** Pursuant to Section 2.2.1, Zoning Map Amendment, Section 5.1.2, Zoning Districts Established, and Section 5.1.3, Official Zoning Map, of the Cheyenne Unified Development Code, changing the zoning classification from HR, High Density Residential to CB, Community Business for a parcel of land consisting of Lots 9 through 12, Block 9, Meadowbrooke Park Subdivision, Cheyenne, Wyoming (located at the south east corner of Edgewater Avenue and Bluegrass Circle). (SPONSOR – MR. ROYBAL)

Mr. Laybourn moved to approve on 3<sup>rd</sup> and final reading, seconded by Mr. Shanor. Motion carried by unanimous voice vote.

**DISCUSSION:** Susana Montana, Planning and Development Department, provided a staff report and advised the applicant would like to develop a parking lot to the east for overflow parking for Texas Roadhouse. Lori Gafner, Greenberg Furrow, requested approval and upon inquiry, provided information relating to the lot design.

9. **ORDINANCE – 3<sup>rd</sup> READING –** Pursuant to Section 2.2.1, Zoning Map Amendment, Section 5.1.2, Zoning Districts Established, and Section 5.1.3, Official Zoning Map, of the Cheyenne Unified Development Code, changing the zoning classification from CB,

Community Business to HR, High Density Residential for a parcel of land consisting of a portion of Lot 1, Block 1, Plaza Del Range, Second Filing Subdivision, Cheyenne, Wyoming (located at 3110 Dell Range Blvd., between Hilltop Avenue and Ridge Road). (SPONSOR – MR. ROYBAL)

Mr. Laybourn moved to approve on 3<sup>rd</sup> and final reading, seconded by Mr. Shanor. Motion carried by unanimous voice vote.

**DISCUSSION:** Susana Montana, Planning and Development Department, provided a staff report and advised the zone change request is clean up the zone requirements for a coffee shop parking lot. Cotton Jones, Jones Land Surveying, Inc. requested approval.

10. ORDINANCE – 3<sup>rd</sup> READING – Amending, creating, deleting and re-creating various chapters and sections within Title 15, Buildings and Construction, of the Cheyenne City Code relating to general provisions, and including adoption of the International Building Code and other related Codes, 2018 edition. (SPONSOR – MR. ROYBAL)

Mr. Shanor moved to approve on 3<sup>rd</sup> and final reading, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

Mr. Laybourn moved to postpone to December 20, 2018, seconded by Mr. Shanor. Motion carried by unanimous voice vote.

**DISCUSSION:** Chief Greg Hoggatt, Cheyenne Fire & Rescue Department, provided a staff report and advised staff supports approval of adoption of the code as originally written noting, the amended ordinance provides difficulties for the Fire Department in working with developers. Dennis Humphrey voiced concerns relating to the permit fees and out of state contractors. Joe Patterson voiced support of the amended ordinance and provided information from the National Association of Home Builders. Discussion included: State Statute code requirements and compliance, requested State Fire Marshall opinion on codes, current housing market and permit fees.

11. ORDINANCE – 3<sup>rd</sup> READING – Amending, deleting and re-creating sections within Chapter 8.12 International Fire Code adopted, of Title 8, Health and Safety, of the Cheyenne City Code relating to general provisions pertaining to fire protection and regulations, and adoption of the International Fire Code, 2018 edition, and certain Codes and practices promulgated by the National Fire Protection Association. (SPONSOR – MR. ROYBAL)

Mr. Shanor moved to approve on 3<sup>rd</sup> and final reading, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

Mr. Laybourn moved to postpone to December 20, 2018, seconded by Mr. Shanor. Motion carried by unanimous voice vote.

**DISCUSSION:** Chief Greg Hoggatt, Cheyenne Fire & Rescue Department, provided a staff

report and advised staff supports approval of the code as originally written and voiced support for postponement to allow additional time to discuss changes to the ordinance.

12. ORDINANCE – 3<sup>rd</sup> READING – Amending Chapter 2.32, Fire Department, Section 2.32.020, Department Personnel, and Chapter 2.84, Miscellaneous Boards and Commissions, Section 2.84.050, International Fire Code Board of Appeals, of Title 2, Administration and Personnel, of the Cheyenne City Code pertaining to the Fire and Rescue Department. (SPONSOR – MR. ROYBAL)

Mr. Laybourn moved to approve on 3<sup>rd</sup> and final reading, seconded by Mr. Shanor. Motion carried by unanimous voice vote.

**DISCUSSION:** Chief Greg Hoggatt, Cheyenne Fire & Rescue Department, provided a staff report and advised staff supports approval, noting the request includes minor language changes and date changes.

13. ORDINANCE – 3<sup>rd</sup> READING – Creating Section 1.08.030, Official Song-Recognition and Use, of Chapter 1.08, Official Seal and Emblem, of Title 1, General Provisions, of the Code of the City of Cheyenne, Wyoming, pertaining to designation of ‘Cheyenne Anthem’ (©2018) as the official song of the City of Cheyenne. (SPONSOR – MR. COOK, MR. LAYBOURN AND MR. ROYBAL)

Mr. Shanor moved to approve on 3<sup>rd</sup> and reading, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

**DISCUSSION:** Sylvia Hackl, City Attorney, provided information relating to the amended ordinance. Scott Meyer requested approval and voiced support of the proposed amendments.

18. RESOLUTION – Authorizing the Mayor and the City Clerk to sign a Final Plat for the Plaza Del Range, Third Filing Subdivision, a replat of Lot 1, Block 1, Plaza Del Range, Second Filing Subdivision, and Block 4 of the Frontier Gardens Subdivision, and a portion of the alley adjacent to Block 4, Frontier Gardens Subdivision, situated in Cheyenne, Laramie County, Wyoming (located at the northeast corner of Hilltop Avenue and Dell Range Boulevard). (SPONSOR – MR. ROYBAL)

Mr. Shanor move to adopt, seconded by Mr. Laybourn. Motion carried by unanimous voice vote.

**DISCUSSION:** Susana Montana, Planning and Development Department, provided a staff report and advised staff supports approval, noting agenda item #9 is the affiliated zone change request and provided history of the replat.

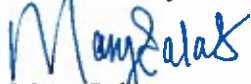
20. RESOLUTION – Authorizing the City of Cheyenne to accept as a gift a parcel of real property from Cheyenne Ice and Events Center, Limited Partnership. (SPONSOR – MR. ROYBAL)

Mr. Laybourn move to adopt, seconded by Mr. Shanor. Motion carried by unanimous voice vote.

**DISCUSSION:** Alexandra McCoy, Assistant City Attorney, provided information relating to acceptance of the property gifted to the city and upon inquiry, answered questions relating to the current and future zoning of the property. Bob McCue provided history of the property.

There being no further items for the agenda to come before the Public Services Committee, the meeting was adjourned at 1:08 P.M.

Submitted by,



Mary Salas,

Administrative Assistant to the City Council